1. Agenda

   Documents:

   AGENDA 08-13-20.PDF

2. Supporting Documents

   Documents:

   MEETING DOCS 081320.PDF

3. Claims Analysis

   Documents:

   CLAIMS ANALYSIS 081320.PDF

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
August 13, 2020
5:00 P.M.

AGENDA

Pledge of Allegiance
(RC)
Present: Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Steve Brodi (W4), Patrick McFarlin (W5), Jeff Moore (W6)
Absent:
****
MAYOR'S COMMENTS:
****
1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on August 6, 2020 are approved and placed on file among the public records of the City Clerk's Office

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore
****
2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 12, 2020 in the amount of **$_____**are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore
****
3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for August 4 – August 10, 2020
- Reports from the Police Department dated August 10, 2020
- Minutes from the Governance, Strategy & City Operations Committee meeting held on August 6, 2020

COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

Governance, Strategy, and City Operations- Chair Councilor Barbell

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor McFarlin

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

****

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending August 14, 2020 in the amount of $_____are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)
Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

****

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

_____

_____

****

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council agrees to and authorizes the execution of Change Order G1 for "several changes to concrete repairs and the scope of the structural work at the East and West Clarifier and East Aeration tanks" with Branon Construction in the amount of $19,257.22 increasing the total contract price to $4,518,757.22

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

B. RESOLVED: In accordance with the request therefore the Common Council approves Contract "Instrumentation Services - Water Resource Recovery Facility/Water Filtration Plant" be awarded to Temp-Press, Inc. for the total lump sum price of $37,350 and authorize execution of all necessary documents.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to proceed with issuing $6,374,237 of City of Plattsburgh serial bonds, including issuance costs, to be repaid over a period of ten years.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

D. RESOLVED: In accordance with the request therefore the Common Council approves a 3 week military leave of absence for James Braid from his position as Firefighter to perform his duties as an active member of the Army Reserves.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

8. TRAVEL REQUEST: None

****

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

****

10. NEW BUSINESS AND COUNCILOR REPORTS:

_____

****

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

_____

_____

****

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore
MEETING ADJOURNED: _____

DISCOVER
Plattsburgh

Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawlisss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: August 11, 2020

RE: Fire and Ambulance Responses

For this week's period: Tuesday, August 4, ~~2019~~ 2020 to Monday, August 10, 2020
our Department has responded to the following:

Fire Calls **16**

1 cooking fire
6 EMS assist with patient care prior to transport ambulance
7 alarm activations with investigation of cause
1 MVA with patient care and hazardous mitigation
1 service call

Ambulance Calls **72**

Mutual Aid by CVPH **13**

BLOTTER ACTIVITY REPORT
By Time of Day

FOR DATE RANGE OF 08/02/2020 00:00 TO 08/09/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	0	0	0	0	0	0	0	2	1	0	1	1	5
ABSCONDED	0	0	1	0	0	0	0	0	0	0	0	0	1	2
AIDED MEDICAL	0	1	2	0	0	0	0	0	1	0	0	1	1	6
ALARM	0	0	1	0	2	0	0	0	0	0	0	1	0	4
ANIMAL DOMESTIC	0	0	0	0	0	0	2	1	0	0	2	1	0	6
BKGRND INVST CIVILIAN	0	0	0	0	0	0	9	0	0	0	0	0	0	9
CITY CODE VIOLATION	0	0	0	0	0	0	1	0	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	0	0	0	1	0	1	1	0	2	0	2	1	8
DISORDERLY PERSONS	0	2	0	0	0	1	0	0	2	1	0	3	1	10
DOG SEIZURE	0	0	0	0	0	0	0	0	0	0	1	0	0	1
DOMESTIC	0	1	1	0	1	0	0	1	3	1	0	2	1	11
DOOR UNLOCKING	0	0	0	0	0	0	1	1	1	0	0	1	1	5
DRUG INVESTIGATION	0	0	0	0	0	0	1	0	0	0	1	1	1	4
EMOTIONALLY DISTRBD PERSN	0	0	0	0	0	0	0	0	3	2	0	0	1	6
FINGERPRINTING	0	0	0	0	0	0	0	0	1	1	1	0	0	3
FOOT PATROL	0	5	4	1	0	1	2	4	4	0	0	2	7	30
HARASSMENT	0	0	1	0	0	1	1	1	0	1	0	0	1	6
INSECURE PROPERTY	0	2	2	0	0	0	0	1	0	0	0	1	1	7
JUVENILE	0	0	0	0	0	0	1	0	0	0	1	0	0	2
LARCENY	0	0	0	0	1	3	0	0	1	1	1	1	1	9
LOST AND FOUND	0	0	0	0	0	2	2	0	0	2	1	2	0	9
M/V ACCIDENT	0	0	0	0	0	0	2	4	1	3	1	1	0	12
MISC CALLS	0	0	0	0	0	1	0	1	1	0	0	7	1	11
MISC OFFENSES	0	0	0	0	0	0	0	1	1	0	0	0	0	2
MISSING PERSON	0	0	0	0	0	0	0	0	0	0	0	0	1	1
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	0	1	1	0	0	2
NOISE VIOLATION	0	2	0	0	0	0	0	0	0	0	1	5	2	10
OUTSIDE AGENCY ASSIST	0	0	0	0	0	0	0	0	0	0	0	1	0	1

PARKING VIOLATIONS	0	0	0	0	0	0	2	0	0	0	1	0	0	3
PRISONER TRANSPORT	0	0	0	0	0	0	1	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	0	0	0	0	0	1	0	1
REPOSSESION	0	0	0	1	0	0	0	0	0	0	0	0	0	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	1	1	0	0	0	0	2
SERVICES	0	0	0	0	1	0	1	0	0	0	0	0	0	2
SEX CRIMES	0	0	0	0	0	0	0	0	0	0	0	1	0	1
SEX OFFNDR REGISTRATION	0	0	0	0	0	0	1	0	0	0	0	0	0	1
SICK LEAVE	0	0	0	0	1	0	0	0	0	1	0	0	0	2
SUSPICIOUS ACTIVITY RPT	0	1	1	0	0	1	0	1	1	1	1	0	0	7
TRAFFIC DETAIL	0	0	0	0	0	0	0	0	0	0	1	1	0	2
TRAFFIC STOP	0	2	1	3	0	0	2	2	0	3	1	11	11	36
TRESPASSING	0	2	3	0	0	0	0	1	1	0	0	1	2	10
WELFARE CHECK	0	2	0	1	0	0	1	2	3	1	3	1	4	18
Totals:	0	20	17	6	7	10	31	23	27	22	18	49	40	270

BLOTTER ACTIVITY REPORT

By Time of Day

FOR DATE RANGE OF 01/01/2020 00:00 TO 08/09/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	10	6	0	9	6	7	4	13	4	8	14	7	88
ABC VIOLATIONS	0	14	0	0	0	0	0	1	1	0	1	2	4	23
ABSCONDED	0	1	2	1	1	1	1	0	2	3	0	0	3	15
ADMINISTRATIVE	0	3	3	4	2	7	1	2	2	2	4	11	5	46
AIDED MEDICAL	0	14	16	6	6	4	11	14	16	19	17	20	14	157
ALARM	0	10	19	8	24	20	13	16	15	13	16	10	6	170
ANIMAL DOMESTIC	0	4	5	3	1	8	21	16	13	12	17	12	9	121
ANIMAL WILD	0	1	0	1	0	1	3	3	0	0	2	2	3	16
ARSON	0	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	0	2	5	0	5	1	1	2	1	3	2	5	1	28
BEAT MONITORING	0	22	10	0	0	0	0	0	0	0	1	0	0	33
BKGRND INVST CIVILIAN	0	0	0	6	48	124	95	53	8	1	0	0	0	335
BKGRND INVST SWORN	0	0	0	0	0	0	2	0	0	0	0	0	0	2
BURGLARY	0	0	0	1	0	2	0	2	3	4	1	4	1	18
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	1	3	0	4
CITY CODE VIOLATION	0	2	1	1	1	3	5	3	9	8	9	16	4	62
COMPUTER CRIME	0	0	0	0	0	0	0	1	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	5	2	4	5	9	10	10	10	11	8	5	2	81
CROSSING GUARD	0	0	1	2	1	0	0	0	0	1	0	0	1	6
DEATH INVEST	0	0	3	1	2	4	2	1	1	1	0	1	2	18
DISORDERLY PERSONS	0	22	13	5	6	12	17	11	22	24	28	12	24	196
DOG SEIZURE	0	0	0	0	0	0	0	3	1	1	1	0	0	6
DOMESTIC	0	30	10	8	11	15	20	25	22	24	31	34	38	268
DOOR UNLOCKING	0	2	3	1	8	8	22	19	24	20	15	15	8	145
DRUG INVESTIGATION	0	4	1	2	3	13	14	19	26	19	10	10	8	129
DWI / IMPRD / DRUGS	0	3	4	0	1	0	0	0	0	0	0	4	7	19
EMOTIONALLY DISTRBD PERSN	0	6	5	3	3	7	9	13	16	17	14	12	19	124
ENDANGERING WELFARE	0	1	0	0	0	0	0	0	0	1	0	0	0	2

FINGERPRINTING	0	0	0	0	3	18	45	43	28	9	5	2	1	154
FIRE	0	0	1	1	0	1	1	2	3	0	3	3	2	17
FOOT PATROL	0	127	107	33	0	25	58	33	52	24	7	74	124	664
FORGERY	0	0	0	0	0	0	0	1	0	0	0	0	0	1
FRAUD	0	0	1	0	0	2	4	6	3	1	3	3	0	23
HARASSMENT	0	6	4	2	3	7	15	23	23	24	28	22	25	182
INSECURE PROPERTY	0	22	28	4	0	5	11	6	10	4	3	7	14	114
JUVENILE	0	2	2	0	2	9	12	12	15	14	9	6	10	93
LARCENY	0	6	3	1	5	21	31	34	29	21	15	12	5	183
LOST AND FOUND	0	4	15	4	10	17	21	26	19	29	12	7	5	169
M/V ACCIDENT	0	3	4	1	14	22	44	69	88	48	30	15	8	346
M/V OFFENSE	0	7	2	1	0	1	4	7	4	5	7	15	9	62
M/V THEFT	0	0	1	0	0	0	0	0	0	0	0	0	0	1
MARIHUANA INVST	0	1	0	0	0	1	0	0	0	1	0	1	0	4
MEDIATION-NO OFFENSE	0	2	1	0	2	2	6	5	4	0	4	0	2	28
MISC CALLS	0	17	18	4	9	38	36	52	60	62	44	55	39	434
MISC OFFENSES	0	6	1	0	0	7	11	5	13	10	3	3	4	63
MISSING PERSON	0	0	0	0	3	1	2	1	1	2	3	2	5	20
NARCO INTEL	0	0	0	1	0	0	0	0	0	0	0	0	1	2
NEIGHBOR CRISIS	0	1	0	0	1	4	6	15	8	9	12	8	2	66
NOISE VIOLATION	0	54	30	6	4	5	13	15	23	30	25	69	76	350
OPEN CONTAINER	0	0	0	0	0	0	0	0	0	0	0	0	1	1
OUTSIDE AGENCY ASSIST	0	7	6	1	1	7	7	6	6	6	4	6	10	67
PARKING VIOLATIONS	0	7	1	1	1	6	16	18	13	6	6	2	1	78
PAROLE NOTIFICATION	0	0	0	0	3	25	11	17	6	0	0	0	0	62
PRISONER TRANSPORT	0	0	1	0	3	27	12	7	7	5	8	6	0	76
PROPERTY RETRIEVAL	0	1	0	0	0	6	9	12	15	13	11	13	5	85
REPOSSESION	0	0	0	1	0	0	0	0	0	1	0	0	0	2
ROBBERY	0	0	1	0	0	0	0	1	0	0	0	0	0	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	6	10	6	11	0	0	0	0	33
SERVICES	0	4	3	3	4	48	18	21	21	9	5	8	8	152
SEX CRIMES	0	1	0	0	0	2	6	8	4	7	6	2	1	37
SEX OFFNDR REGISTRATION	0	0	0	0	1	45	28	12	13	3	1	0	1	104

SICK LEAVE	0	2	8	19	13	6	11	13	35	20	7	4	10	148
SUSPICIOUS ACTIVITY RPT	0	25	23	7	5	6	12	10	14	10	8	23	29	172
TRAFFIC DETAIL	0	0	0	0	0	0	0	1	1	1	2	9	1	15
TRAFFIC STOP	0	112	60	15	1	10	38	31	38	37	37	218	209	806
TRESPASSING	0	8	14	1	4	4	12	15	12	11	14	7	18	120
WARRANT	0	3	1	3	1	3	5	4	5	8	1	6	2	42
WELFARE CHECK	0	33	19	9	12	29	62	62	43	47	62	60	49	487
Totals:	0	617	464	175	242	661	832	817	832	665	571	860	843	7579

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. G1

Date of Issuance: 7/15/20	**Effective Date:** 7/16/20
Owner: City of Plattsburgh	**Owner's Contract No.:**
Contractor: Branon Construction	**Contractor's Project No.:**
Engineer: CDM Smith	**Engineer's Project No.:** 20738.229451
Project: WRRF Dewatering Upgrades	**Contract Name:** 1G - General

The Contract is modified as follows upon execution of this Change Order:

Description: Work Change Directive G1 indicated several changes to concrete repairs and the scope of the structural work at the East and West Clarifier and East Aeration tanks.

Attachments: *Work Change Directive G1*

CHANGE IN CONTRACT PRICE	**CHANGE IN CONTRACT TIMES**
Original Contract Price: $ 4,499,500	Original Contract Times: Final Completion: January 15, 2021 days or dates
[Increase] [Decrease] from previous approved Change Orders No. __ to No. __: $ 0	[Increase] [Decrease] from previous approved Change Orders No. __ to No. __: Final Completion: 0 days
Contract Price prior to this Change Order: $ 4,449,500	Contract Times prior to this Change Order: Final Completion: January 15, 2021 days or dates
Increase of this Change Order: $ 19,257.22	[Increase] [Decrease] of this Change Order: Final Completion: 0 days
Contract Price incorporating this Change Order: $ 4,518,757.22	Contract Times with all approved Change Orders: Final Completion: January 15, 2021 days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: [signature]	By:	By: [signature]
Engineer (if required)	Owner (Authorized	Contractor (Authorized
Title: Project Manager	Title	Title PRESIDENT
Date: 7/16/20	Dat	Dat 7-15-2020

Work Change Directive G1 - Final Quantities		
No.	Name	Final Amount
General Contract		
	Concrete Extras/Credits	
	East Aeartion Tank Walkway Supports	$6,180.00
	Horizontal Spall Repairs	$10,972.22
	Vertical Spall Repairs	$43,600.00
	West Scum Box	($14,400.00)
	East Clarifier Wall	($22,419.00)
	Northeast Corner Fillet	($1,205.00)
	Southeast Corner Fillet	($789.00)
	Northwest Corner Fillet	($789.00)
	Southwest Corner Fillet	($1,893.00)
	Total	**$19,257.22**

Plattsburgh, New York

Kristofer Gushlaw
Chief Plant Operator

Water Resource Recovery Facility
53 Green Street
Plattsburgh, NY 12901
518-563-7172

August 11, 2020

RE: CONTRACT AWARD RECOMMENDATION
CONTRACT: INSTRUMENTATION SERVICES FOR WRRF AND WFP

Dear Mayor Read and Councilors:

On August 7, 2020 at 11:00 AM, one bid was opened and read allowed for Contract: Instrumentation Services for WRRF and WFP.

The length of the contract is for a one-year term beginning on August 14, 2020. The contract stipulates that the contract may be extended for one additional year upon mutual agreement between the City and contractor. There are two available one-year extensions.

We respectfully request that the contract be awarded to Temp-Press, Inc., 30 Hytec Circle, Rochester, NY 14606 for the estimated lump sum of $37,350. The bid submission is attached for your convenience. Note that this is the current contractor and this bid was $1,138 more than their 2017 bid amount. The WRRF will budget accordingly.

Best Regards,

Kristofer Gushlaw
Chief WPCP Operator

cc: J. Ruff
File: Bids and Contracts/2019

BID PROPOSAL FORM
INSTRUMENTATION - PREVENTIVE MAINTENANCE SERVICE
CITY OF PLATTSBURGH WRRF/WFP

SUBMIT TO: City of Plattsburgh, City Clerk
41 City Hall Place
Plattsburgh, NY 12901
BID DATE: 11:00 AM, Friday, August 7, 2020

The undersigned hereby certifies he/she has examined and fully comprehends the requirement and intent of the specifications for the Preventive Maintenance Services- Instrumentation for the Water Resource Recovery Facility/Water Filtration Plant, with the following price:

DESCRIPTION	TOTAL PRICE
1. Provide Regular quarterly - 5 day (40 work hours) in length, Maintenance Service, Labor for one year as specified in contract for WRRF. {Quarterly Service Calls (4) 160 hours total}	$ 18,500
2. Two (2) Emergency Service calls - Each 3 days (24 work hours) in length, including wages (hourly), lodging, meals and any travel expenses. {Emergency Service Calls (2) 48 hours total}	$ 6,470
Itemize: $ 4,800 (Wages per hour) (100)	
$ 270 (Meals per day) (45)	
$ 600 (Lodging per day) (100)	
$ 800 (Travel costs, $/hour) (30)	
3. Provide installation and startup of new equipment. A total of 10 days total. (80 work hours) Installation Work - 80 hours total	$ 7,850
4. Provide – 5 days (40 work hours) of Maintenance Service for the WFP alarm system and associated equipment.	$ 4530
TOTAL PRICE ITEMS 1, 2, 3 & 4 ABOVE	$ 37,350

TOTAL PRICE $ Thirty Seven Thousand, Three Hundred Fifty dollars and zero cents
(IN WORDS)

SIGNED: Jeremy W. Karas
NAME (PRINT): Jeremy W. Karas
NAME OR FIRM: TEMP-PRESS INC.
STREET: 30 HyTec Circle
CITY & STATE: Rochester, N.Y. 14606
TELEPHONE: 585-235-6160 **DATE:** 07/26/20
FAX # 585-235-1035
EMERGENCY PHONE NUMBER 24 HR. 585-356-6376

BID PROPOSAL FORM CONTINUED...

ADDENDUM NO. 1. ACKNOWLEDGEMENT	N A
ADDENDUM NO. 2. ACKNOWLEDGEMENT	N A
ADDENDUM NO. 3. ACKNOWLEDGEMENT	N A

Required Attachments:

1. Non-Collusive Bid Certificate
2. Insurance Information
   a. Acord Form 25
   b. Check List - Insurance requirement

Page

NON-COLLUSIVE BIDDING CERTIFICATION

STATE OF New York)
) SS
COUNTY OF Genesee)

Jeremy W. Karas, being first duly sworn, deposes and says that:

1. He is Service Manager of Temp-Press Inc. the bidder that has submitted the attached bid;

2. he is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

3. such bid is genuine and is not a collusive or sham bid;

4. neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder, firm or person to submit a collusive or sham bid in connection with the Contract for which the attached bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm, or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Plattsburgh, or any person interested in the proposed Contract;

5. no official, officer, employee or agent of the City of Plattsburgh is directly or indirectly interested in the bid, or the work to which it related, or in any portion of the profits thereof; and,

6. the price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED Jeremy W. Karas

TITLE Service Manager

Subscribed and Sworn to before me this

27th day of July, 2021

Susan M. Schultz, Notary
(NAME AND TITLE)

My Commission Expires Oct. 7, 2022

SUSAN M. SCHULTZ
Notary Public-State of New York
No. 01SC6066824
Qualified in GENESEE
My Commission Expires 10/07/2022

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
J Parisi Associates Inc.
1738 E Ridge Rd
Rochester NY 14622-2157

CONTACT NAME: Joseph Parisi
PHONE (A/C, No, Ext): 585-342-6790 FAX (A/C, No): 585-342-5043
E-MAIL ADDRESS: joeparisi@parisiassociates.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : NATIONWIDE MUT INS CO	23787
INSURER B : NATIONWIDE MUTUAL FIRE INS CO	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Temp-Press Inc
30 Hytec Cir Ste 200
Rochester NY 14606-4298

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
a	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	X		ACPGLO5494991309	06/28/2020	06/28/2021	EACH OCCURRENCE	$ 1000000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100000
							MED EXP (Any one person)	$ 5000
							PERSONAL & ADV INJURY	$ 1000000
							GENERAL AGGREGATE	$ 2000000
							PRODUCTS - COMP/OP AGG	$ 2000000
								$
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY X SCHEDULED AUTOS NON-OWNED AUTOS ONLY			ACPBA5494991309	06/28/2020	06/28/2021	COMBINED SINGLE LIMIT (Ea accident)	$ 1000000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10000			ACPCAF5494991309	06/28/2020	06/28/2021	EACH OCCURRENCE	$ 5000000
							AGGREGATE	$ 5000000
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		ACPWCF5494991309	06/28/2020	06/28/2021	X PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 100000
							E.L. DISEASE - EA EMPLOYEE	$ 100000
							E.L. DISEASE - POLICY LIMIT	$ 500000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City Of Plattsburg named as additional insured on policy ACPGLO5494991309 for the location at 549 Rt 3, Plattsburg, NY 12901

CERTIFICATE HOLDER
City Of Plattsburg
41 City Hall Place
Plattsburg, NY 12901

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Joseph Parisi

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
CITY OF PLATTSBURG **41 CITY HALL PLACE** **PLATTSBURG, NY 12901**
Location(s) Of Covered Operations
549 RT 3 PLATTSBURG, NY 12901
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

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2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All terms and conditions apply unless modified by this endorsement.

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DISCOVER
Plattsburgh

Plattsburgh,New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawlisss@cityofplattsburgh-ny.gov

August 11, 2020

Mayor Colin Read
41 City Hall Place
Plattsburgh, NY 12901

Mayor,

I respectfully request a three week military leave of absence for James Braid from his permanent position as firefighter so he may perform his duties as an active member of the Army Reserve Training per the attached paperwork.

Thank you for your time and consideration of my request.

Respectfully,

Scott Lawliss
Fire Chief

SL/kl

cc: Common Council

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 08/14/2020

	Payee	Description	Amount
City:			
	ProAct, Inc.	Prescription health care cost for employees & retirees - Jul 16 - 31, 2020 - all depts.	133,806.93
	City Chamberlain - T&A Acct.	Transfer ACH payment - weekly Blue Shield & monthly CanaRx cost	73,825.45
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	25,589.99
	Miller, Mannix, Schachner & Hafner	Services for SEQR-DRI, SEQRA-Annex, Litigation -Corp Counsel & CD - Jun 2020	7,580.00
	Underhill Garage, Inc.	Various repairs, parts - DPW - Jul 2020	7,228.54
	Surpass Chemical Co.	Sodium hypochlorite 5432 gal - WPCP - Jul 2020	4,682.38
	NYS Electric & Gas	Elec. & gas charges all facilities - Police, WPCP - Jul 2020; Rec - Mar thru Jun 2020	3,874.94
	Munistat Services Inc.	SEC filing report for outstanding debt - Finance - Jun 2020	3,150.00
	Chemtrade Chemicals US LLC	6.396 dry tons Liquid Alum 48.5% solution turbidity control - WPCP - Jul 2020	3,121.25
	Jointa Lime Company	Asphalt purchased for road repairs - DPW - Jul 2019	2,588.32
	NEWS of New York Inc.	Solid waste disposal - DPW - Jul 2020	2,290.27
	G & G Tire	Repairs/maintenance to various vehicles: Police - Jun/Jul 2020	1,899.77
	Others - 72 total others	Various (average $136.51 each)	9,828.87
		Total City	279,466.71
MLD:			
	IEEP - Energy Efficiency Program	Monthly Efficiency Program payment from customer collections - July 2020	31,760.86
	City Chamberlain	Sales tax for July 2020 transfer to make state payment	18,676.23
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	6,767.14
	Graybar Electric	Copper riser wire, cable access sealing kit, bracket access, tap - July 2020	4,112.10
	MVA Diagnostics, Inc.	Annual transformer oil and liquid screen and gas analysis - July 2020	3,706.00
	Unifirst Corp.	Uniform service for 16 MLD workers - July 2020	2,115.40
	Clinton County DSS (6)	Refunds of HEAP payments applied to electricity accts - Aug/Nov '19 & Apr/Jul '20	2,000.33
	Refunds (9)	Refund customers overpayments - Apr-Jul 2020	1,533.86
	Verizon	Substation Safety Lines for data transmission - Aug 2020	1,334.31
	Others - 10 total	Various (average $91.38 each)	913.76
		Total MLD	72,919.99
Specials:			
	Journal Vouchers (not expenditures)	July month-end City utility invoice payment transfers - processed 07/31/2020	34,469.27
	Journal Vouchers (not expenditures)	2020 Internal Fund/Svcs trans-Rec/Library/Water/Sewer - Aug; Lights - Jul	152,173.24
	Capital Expenditures	Farmer's Mkt $2,796.37; Paving $60,869.10; Protection Ave $2,999.86	66,665.33
		Total Specials	253,307.84
	Gross Total		$ 605,694.54
	Less: Inter-Fund Transactions		186,642.51
	Total Net Expenditures		$ 419,052.03

Payroll:

		Pay Period		Year to Date	
Total Payroll Headcount		206		264	
Base Hourly & Salary		308,486.55		$ 6,469,697.72	
Overtime, Standby & Shift Differentials	Fire holiday and O/T adjustments	35,499.06	11.51%	645,130.42	9.97%
Vacation, Holiday, Pers. & Accum. Leave & severance	LaPierre 10.1k (Kirby 14.4k, Todd 12.7k, Drolette .8k, Ellsworth 12.1k, Martineau 1.3k, Polhemus 1.4k, Tardiff 2.8, Trim 1.1k, Williamson .2k, Wood .2k, Kiroy .3k, Pelletier 3.6k, Brown 1.7k, Maurice 5.1k, Sciole 18.0k)	66,326.33	21.50%	1,147,677.45	17.74%
Sick, Bereavement Leave, Jury		19,284.03	6.25%	346,382.91	5.35%
Longevity - AFSCME bi-weekly $4.3k	Mgmt. bi-weekly $3k	6,646.35	2.15%	140,103.86	2.17%
Higher Class Pay		7,089.34	2.30%	51,711.16	0.80%
Sick Leave Buyout			0.00%	-	0.00%
Health Insurance Buyout			0.00%	59,313.08	0.92%
Clothing/Uniform Allow - PD, MLD			0.00%	37,950.00	0.59%
College Degree Allowances	Police		0.00%	12,600.00	0.19%
Severance - sick leave time	LaPierre 22.4k (Kirby 18.5k, Todd 41.6k, Drolette .1k, Ellsworth 39.7k, Tardiff .2k, Trim .2k, Wood .2k, Kiroy 22.5k, Pelletier .1k, Brown 2.1k, Maurice 9.4k, Sciole 24.8k)		0.00%	181,847.32	2.81%
Retroactive Pay			0.00%	5,349.65	0.08%
Grand Total		$ 443,331.66		$ 9,097,763.57	
Overtime, Standby & Shift Diff	Fire	$ 18,280.22	51.49%	$ 253,353.55	39.27%
	Police	3,767.65	10.61%	155,610.45	24.12%
	MLD	8,428.23	23.74%	94,500.80	14.65%
	DPW	2,042.07	5.75%	79,447.52	12.31%
	WPCP	2,980.89	8.40%	47,209.79	7.32%
	Other City Depts.		0.00%	13,770.21	2.13%
	Library		0.00%	1,238.10	0.19%
	Overtime, Standby & Shift Diff - by depart.	$ 35,499.06		$ 645,130.42	

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2020 Budget vs. Actual
Payroll Period Ended 8/14/2020
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	266,000.00	165,130.70	253,353.55	(88,222.85)
Police	266,000.00	165,130.70	155,610.45	9,520.25
DPW	209,627.00	130,134.79	94,500.80	35,633.99
MLD	163,440.00	101,462.26	79,447.52	22,014.74
WPCP	71,310.00	44,268.69	47,209.79	(2,941.10)
Other City	45,154.00	28,031.25	13,770.21	14,261.04
Library	4,842.00	3,005.88	1,238.10	1,767.78
Total	1,026,373.00	637,164.26	645,130.42	(7,966.16)

Net O/T Cost	YTD Actual	O/T Recoveries	Net O/T Cost	Net YTD Variance
Fire	253,353.55	420.00	252,933.55	(87,802.85)
Police	155,610.45		155,610.45	9,520.25
DPW	94,500.80	2,636.84	91,863.96	38,270.83
MLD	79,447.52		79,447.52	22,014.74
WPCP	47,209.79		47,209.79	(2,941.10)
Other City	13,770.21		13,770.21	14,261.04
Library	1,238.10		1,238.10	1,767.78
Total	645,130.42	3,056.84	642,073.58	(4,909.32)