1. Agenda

   Documents:

   AGENDA 11-17-16.PDF

2. Supporting Documents

   Documents:

   MEETING DOCS 111716.PDF

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
November 17, 2016
5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

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1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on November 3, 2016 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending November 9, 2016 in the amount of **$ 456,453.74** and November 16, 2016 in the amount of **$_____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

****

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of October 20 – November 16, 2016
- Report from the Building Inspector's office November 1 – 11, 2016
- Statement from the City Clerk's Office of all monies received during the month October 2016 in the total amount of $8,224.42
- Report from the Parking Violations Bureau for October 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending November 11, 2016 in the amount of **$ 822,343.71** and November 18, 2016 in the amount of **$ _____** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

****

6. PERSONS ADDRESSING COUNCIL:

_____

_____

_____

_____

****

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from August 1, 2015 to August 31, 2015 in the total amount of $2,841.36. The percentage of write-offs for this period is .29%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain's Office to amend the General Fund budget for the revenue associated with the filing of 2016 delinquent land and school taxes as well as the appropriation for the expending of these filing

fees. General Fund revenue and expenditures will increase equally by $1,195.00 resulting in no change to the fund balance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the Recreation and Rec Complex budget items for 2016 requiring an additional $69,318 to be appropriated from the unassigned portion of the General Fund, Fund Balance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

D. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.43, South Catherine Street Construction, in order to provide finalized cost for permanent financing and ultimately closing the project.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

E. RESOLVED: that the Mayor and Chamberlain are authorized to make a catch-up payment to assure that federal overtime rules effective December 1, 2016 are met. The payment will not exceed $500 total split among three management employees with salaries below the Fair Labor Standards Act overtime minimum.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Assessor Kathy Livingston to attend "Valuation of Manufactured Home Parks" on December 2, 2016 in Corning, NY at a cost not to exceed $667.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request that the Mayor is authorized to sign a lease agreement granting Verizon permission to place an antenna on top of the City Police Station roof located at 45 Pine Street. Verizon will pay rent of $4,200 per year to the City of Plattsburgh. The Council finds that this portion of municipal real property is not needed for a public purpose during the proposed lease term, that the fair market rental value of this defined space is less than $5,000 per year, that the proposed term is less than 3 years, and that the proposed lessee is the only entity known to be interested in leasing this defined space.

****

10. NEW BUSINESS:

_____

_____

_____

_____

****

11. CLOSING PUBLIC COMMENTS:

_____

_____

_____

_____

_____

****

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
MEETING ADJOURNED: _____

DISCOVER
Plattsburgh

Plattsburgh,NewYork

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: November 17, 2016

RE: Fire and Ambulance Responses

For this four week period: Thursday, October 20, 2016 through Wednesday, November 16, 2016 our Department has responded to the following:

Fire Calls 52

21 system activation
11 EMS assist
9 MVA
1 building fire
1 gas leak
1 commercial compactor fire
2 smoke odor/removal
1 chimney /flue fire
1 fuel burner/boiler malfunction
1 dispatched/cancelled en route
2 cooking fire
1 hazardous condition

Ambulance Calls 238

Mutual Aid by CVPH 55

DEPARTMENT: Building Inspector

REPORTING PERIOD: 11/01/16 TO 11/11/16

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	1
GARBAGE	5
PARKING	1
PROPERTY MAINTENANCE	1
WORKING WITHOUT PERMIT	1
DEPARTMENT TOTALS	9
REPORT TOTALS	9

** END OF REPORT - Generated by Denise Nephew **

DEPARTMENT: Building Inspector — REPORTING PERIOD: 11/01/16 TO 11/11/16

REFERENCE	LOCATION / CASE / COMPLAINT/VIOLATION	COMMENT	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY	CREATED / COMPLIED
517	142 BRINKERHOFF ST		PHONE CALL	NATHAN M WILSON / 0	11/10/2016

VIOLATION: GARBAGE — SEVERITY: 0 — AREA — COMPLY BY — COMPLIED — 5 DAYS OPEN

AT 142 BRINKERHOFF GARBAGE OVERFLOWING. DON'T HAVE ENOUGH RECEPTACLES FOR AMOUNT OF GARBAGE COMING OUT FROM RENTALS. HAVEN'T CORRECTED PROBLEM OF NOT ENOUGH RECEPTACLES.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		11/11/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	11/11/16	11/11/16		.00
COMPLAINT	JIM WELCH				.00

COMPLAINT/VIOLATION TOTALS .00

513	144 MILLER ST		PHONE CALL	JOHN J III LEASE / 0	11/04/2016

VIOLATION: GARBAGE — SEVERITY: 0 — AREA — COMPLY BY — COMPLIED — 11 DAYS OPEN

AT 144 MILLER ST. ROACHES ALL OVER. CAN SEE THEM ON PORCH FROM SIDEWALK. FILTERING OVER TO 146 MILLER STREET AND ASK THAT SOMETHING BE DONE AT 144 MILLER. 146 MILLER HAS HIRED EXTERMINATOR TWICE. WANTS A CALL BACK.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		11/05/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	11/05/16	11/05/16		.00
COMPLAINT	JIM WELCH				.00

COMPLAINT/VIOLATION TOTALS .00

511	26 CITY HALL PL		EMAIL	A & B RENTAL PROPERTIES LLC / 0	11/02/2016

VIOLATION: Building Code Violation — SEVERITY: 0 — AREA — COMPLY BY — COMPLIED — 13 DAYS OPEN

FLAG AT 26 CITY HALL PLACE AT CHAMPLAIN WINE CO. & CACHE ELEGANT - SMACKED WALKER IN FACE DUE TO SO WINDY. IS FLAG IN COMPLIANCE OR HANGING TOO LOW.

COMPLAINT/VIOLATION TOTALS .00

514	260 MARGARET ST		PHONE CALL	ELWOOD JENNETTE / 0	11/07/2016

DEPARTMENT: Building Inspector — REPORTING PERIOD: 11/01/16 TO 11/11/16

REFERENCE LOCATION / CASE / COMPLAINT/VIOLATION — COMMENT — AREA / SOURCE — RESPONSIBLE PARTY / SEVERITY — CREATED / COMPLIED

VIOLATION — SEVERITY — AREA — COMPLY BY — COMPLIED
PARKING — 0 — 8 DAYS OPEN
AT 260 MARGARET STREET 2 UNLICENSED VEHICLES.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPET	INSPECTION	NEW		11/08/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
APPEARANCE TICK	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	KEN PRIMARD	11/08/16	11/08/16		.00
COMPLAINT	KEN PRIMARD				.00

COMPLAINT/VIOLATION TOTALS .00

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510 — 33 DURAND ST — RAVILLE PROPERTIES LLC — 11/01/2016
0 — 11/02/2016

VIOLATION — SEVERITY — AREA — COMPLY BY — COMPLIED
GARBAGE — 0 — 11/02/2016
AT 33-1/2 DURAND, CORNER NICOLS GARBAGE & ANIMALS

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE		11/02/16		11/02/16
NOTICE	NOTICE	NEW		11/03/16		
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED		RESULTS	FEE AMOUNT
COMPLAINT	KEN PRIMARD	11/02/16	11/02/16	11/02/16	PASSED	.00

COMPLAINT/VIOLATION TOTALS .00

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516 — 43 COUCH ST — NATHAN M WILSON — 11/10/2016
PHONE CALL 0

VIOLATION — SEVERITY — AREA — COMPLY BY — COMPLIED
GARBAGE — 0 — 5 DAYS OPEN PREVIOUSLY
AT 43 COUCH ST. GARBAGE OVERFLOWING. STILL NOT ENOUGH GARBAGE CANS FOR AMOUNT OF GARBAGE COMING OUT OF RENTALS. DISCUSSED AT A COUNCIL MEETING. PROBLEM STILL HAPPENING.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		11/11/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	11/11/16	11/11/16		.00
COMPLAINT	JIM WELCH				.00

COMPLAINT/VIOLATION TOTALS .00

DEPARTMENT: Building Inspector

REPORTING PERIOD: 11/01/16 TO 11/11/16

REFERENCE LOCATION / CASE / COMPLAINT/VIOLATION | COMMENT | AREA / SOURCE | RESPONSIBLE PARTY / SEVERITY | CREATED / COMPLIED

508 4952 SO CATHERINE ST — THOMAS KELSH — 11/01/2016

EMAIL 0

VIOLATION	SEVERITY	AREA	COMPLY BY	COMPLIED
GARBAGE	0			

14 DAYS OPEN

AT 4950 SO CATHEIRNE RED CHAIR LEFT OUT BETWEEN SIDEWALK & CURB.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE		11/02/16		11/09/16
NOTICE	NOTICE	NEW		11/10/16		
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED		RESULTS	FEE AMOUNT
COMPLAINT	KYLE BURDO	11/02/16	11/02/16	11/09/16	FAILED	.00
COMPLAINT	KYLE BURDO					.00

COMPLAINT/VIOLATION TOTALS .00

515 51 LORRAINE ST — TIMOTHY GIBBONS — 11/08/2016

PHONE CALL 0

VIOLATION	SEVERITY	AREA	COMPLY BY	COMPLIED
WORKING WITHOUT PERMIT	0			

7 DAYS OPEN

ANONYMOUS CALLER CLAIMS THAT WORK HAS BEEN DONE AT THIS LOCATION WITHOUT A PERMIT. ROOF AND INTERIOR WORK.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITAL INSPECT	INSPECTION	NEW		10/19/16		
STOP WORK	NOTICE	NEW	LETTER			
SECURE PERMIT	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	10/19/16	10/19/16		.00

COMPLAINT/VIOLATION TOTALS .00

512 66 SAILLY AVE — DWIGHT G LAFOUNTAIN — 11/02/2016

PHONE CALL 0

VIOLATION	SEVERITY	AREA	COMPLY BY	COMPLIED
PROPERTY MAINTENANCE	0			

13 DAYS OPEN

DOORS UNLOCKED, GRASS NOT MOWED, WINDOWS BROKEN, ANIMALS LIVING IN HOUSE AND PORCHES FALLING APART. ABANDONED HOUSE

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE		11/04/16	11/02/16	11/02/16
NOTICE	NOTICE	DONE	LETTER	11/04/16	11/02/16	11/02/16
FOLLOW UP	INSPECTION	NEW		11/18/16		
ORDER REMEDY	NOTICE	NEW	LETTER			
APPERANCE TICKE	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED		RESULTS	FEE AMOUNT
COMPLAINT	KEN PRIMARD	11/02/16	11/02/16	11/02/16	FAILED	.00
COMPLAINT	KEN PRIMARD	11/14/16	11/14/16			.00

DEPARTMENT: Building Inspector REPORTING PERIOD: 11/01/16 TO 11/11/16

REFERENCE	LOCATION / CASE / COMPLAINT/VIOLATION	COMMENT	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY		CREATED / COMPLIED
COMPLAINT	KEN PRIMARD				.00	
COMPLAINT/VIOLATION TOTALS					.00	

DEPARTMENT TOTALS 9 COMPLAINTS/VIOLATIONS .00
COMPLAINT/VIOLATION ACTIVITY 11/01/16-11/11/16: 9 CREATED 1 COMPLIED

REPORT TOTALS 9 COMPLAINTS/VIOLATIONS .00
COMPLAINT/VIOLATION ACTIVITY 11/01/16-11/11/16: 9 CREATED 1 COMPLIED

** END OF REPORT - Generated by Denise Nephew **

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: "Oct2016"

REVENUE SOURCE		CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00		0.00
Bingo Licenses (State)	1-0632	0.00		0.00
Bingo License Fees 3%	25-2540	408.86		408.86
Building Permits	25-2555	0.00		0.00
Circus License	25-2502	0.00		0.00
City Code	12-1255	0.00		0.00
Code Civil Compromise	26-2614	0.00		0.00
Contractor Fees	25-2557	0.00		0.00
Dog Licenses	25-2542	325.00		325.00
State Neuter/Spay surcharge			50.00	50.00
Extract of Records	12-1255	19.25		19.25
Game of Chance Lic. (City)	25-2541	0.00		0.00
Game of Chance Lic. (State)	1-0632	0.00		0.00
Gas Permits	15-1540	205.00		205.00
Going Out of Business Lic	25-2509	0.00		0.00
Hauler's Licenses	25-2505	130.00		130.00
Housing Code	21-2110	0.00		0.00
Impound Fees	15-1550	50.00		50.00
Interest Temp	1124-2401	2.31		2.31
Jeweler's Licenses	25-2503	0.00		0.00
Marriage Licenses	25-2545	472.50	607.50	1080.00
Notary Fees	12-1255	0.00		0.00
Peddler/Vendor Licenses	25-2503	0.00		0.00
Returned Check Charges	12-1255	0.00		0.00
Sign Permits	25-2590	0.00		0.00
Specifications	T-30		0.00	0.00
Special Use Permits	21-2110	0.00		0.00
Subdivision Fee	21-2110	0.00		0.00
Subdivision Ordinance	12-1255	0.00		0.00
Taxi Operator's Licenses	25-2507	290.00		290.00
Taxi Vehicle Licenses	25-2504	1060.00		1060.00
Tree/Stump Removal License	25-2508	0.00		0.00
Vital Statistics	16-1603	4404.00		4404.00
Zoning Ordinances	21-2110	0.00		0.00
Zoning Variances	21-2110	0.00		0.00
				0.00
OTHER REVENUE				
Riverwalk				
1127-2753		0.00		0.00
Auditorium				
1127-2752		200.00		200.00
Centennial Plaques				
1127-2705		0.00		0.00
Lake Champlain Memorial				
1127-		0.00		0.00
RECOVERED FUNDS				
Telephone				
1-1410000-4414		0.00		0.00
Postage				
1-1410000-4470		0.00		0.00
Print & Copy				
1-1410000-4431		0.00		0.00
DISBURSEMENTS:		$7,566.92	$657.50	$8,224.42

N.Y.S. Dept of Health	$607.50	Check No 1421	
N.Y.S. Dept of Ag & Mkts	$50.00	Check No 1422	
		Total Paid Others:	$657.50

ADJUSTMENT: None $0.00

Shortage/Overage			
Chamberlain (Spec. Deposits)	$0.00	Check No	
Chamberlain (Net Revenues)	$7,566.92	Check No 1423	
		Amount Due City Chamberlain:	$7,566.92
			$8,224.42

Dated at Plattsburgh, New York

Sylvia Parrotte, 07-Nov-16
City Clerk

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

November 9, 2016

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for October 2016.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for October 2016

	Oct 2016	Oct 2015
TICKETS ISSUED:	172	41
TICKETS COLLECTED:	128	65
REVENUE FOR MONTH:	$4,410.75	$1,953.00

YEAR TO DATE TOTALS:

	Sep 2016	Sep 2015
TICKETS ISSUED:	1921	1874
TICKETS COLLECTED:	1772	1785
REVENUE:	$48,035.50	$52,211.80

COMPARISON:
Parking tickets issued for Oct. 2016: Up 131
Parking tickets collected for Oct. 2016:Up 63
Revenue for Oct. 2016: Up $2,457.75
Amount Dismissed: $494.00

Breakdown for September

CITY OF PLATTSBURGH PARKING TICKET SYSTEM 10/31/2016

SUMMARY OF PARKING TICKETS - BY OFFICER

VL	--DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1	HANDICAP	1	8	11	89	777	9652.5
2	NO PARKING	1	11	27	359	504.75	9799
3	OVERTIME 10 MIN	0	1	9	85	153.75	3613.5
4	OVERTIME 30 MIN	0	0	6	115	104.25	3762
5	OVERTIME 2 HRS	0	0	9	306	139.5	11784.75
6	NO STAND/STOP	0	0	1	4	15	120
7	FIRE HYDRANT	0	0	23	139	1262.5	9093
8	FIRE LANE	0	0	0	0	0	0
10	BLOCKING SIDEWALK	0	1	4	40	66	1611.75
11	LEFT WHEEL CURB	0	0	0	0	0	0
12	BLOCKING XWALK	0	1	0	10	0	314.25
13	BLOCK DRIVEWAY	0	3	2	17	33	889.25
14	LOADING ZONE	0	0	0	0	0	0
15	DOUBLE PARK	0	0	0	1	0	15
16	TOO CLOSE INTERSE	0	0	0	0	0	0
18	OBST. LANE	0	0	6	15	217	587
19	TAXI ONLY	0	3	6	76	120	1738.5
20	BUS STOP	0	0	0	0	0	0
22	WRONG WAY	0	0	0	0	0	0
23	EMPLOYEE PERMIT	0	0	0	0	0	0
24	PARKING BAN	0	0	0	0	0	0
25	UNINSPECTED	1	10	36	183	1371	13000
26	OVERTIME PARKING	0	0	0	13	0	225.75
27	OVERTIME 4 HOUR	0	0	0	0	0	0
40	UNREGISTERED	0	0	0	10	0	357.5
41	DOUBLE PARK	0	0	0	0	0	0

42	NO PARKING	0	0	0	0	0.00	0.00
43	NO STANDING	0	0	0	0	0.00	0.00
44	SIDEWALK	0	1	0	2	0.00	45.00
45	INTERSECTION	0	0	0	0	0.00	0.00
46	CROSSWALK	0	1	0	1	0.00	30.00
47	ZONE/CURB	0	0	0	3	0.00	105.00
52	HIGHWAY	0	0	0	0	0.00	0.00
53	RDW/ROW	0	0	0	0	0.00	0.00
54		0	0	0	1	0.00	15.00
55	TAXI ZONE	1	2	6	53	11.00	1,518.75
56	BUS ZONE	0	0	0	0	0.00	0.00
57	CROSSWALK 20'	0	0	0	4	0.00	261.75
60	OBST. SIDEWALK	0	0	1	5	30.00	147.75
62	FIRE HYDRANT	0	0	0	3	0.00	80.00
63	UNLAWMOV	0	0	0	0	0.00	0.00
64	WWY2WAY	0	1	6	97	110.25	2,596.00
65	WWY1WAY	0	0	0	1	0.00	45.00
67	ANGLE	0	0	0	0	0.00	0.00
68	OVERLINE	0	0	5	40	94.50	909.00
69	OVERTIME 10 MIN	0	0	0	1	0.00	15.00
70	OVERTIME 30 MIN	0	0	0	7	0.00	105.00
71	OVERTIME 1 HR	0	0	1	21	15.00	799.50
72	OVERTIME 2 HR	1	1	0	15	15.00	240.00
73	OVERTIME 4 HR	0	0	0	0	0.00	0.00
78	TIME LOADING	0	0	0	0	0.00	0.00
79	EMERGENCY	0	0	0	0	0.00	0.00
80	FIRELANE	0	0	2	2	109.00	109.00
81	HANDICAP	0	0	0	3	0.00	225.00
82	TRAILER	0	0	0	1	0.00	56.00
86	SNOW BAN	0	0	0	0	0.00	0.00
87	LIM SNOW BAN	0	0	0	31	0.00	2,454.00
88	UNINSPECTED	0	0	0	0	0.00	0.00
89	UNREG MV	0	0	0	0	0.00	0.00
90	NO PARKING EVEN	0	0	0	7	0.00	198.00

91	NO PARKING ODD	0	0	1	9	26.25	157.50
92	NO PARK 7AM-5PM	0	0	0	6	0.00	156.75
94	MEDIAN	0	0	0	1	0.00	18.00
95	20' INTERSECTION	0	0	1	4	15.00	60.00
97	NO ACCESS/HDCP	0	0	1	1	15.00	15.00
98	12" CURB	0	0	0	24	0.00	865.50
99	12"CURB 1 WAY	0	0	0	10	0.00	177.00
101	FACING WRONG2W	0	0	0	0	0.00	0.00
105	EXCEEDED 72HRS	0	0	0	0	0.00	0.00
107	SNOW 12:01-6 AM	0	0	0	2	0.00	70.00
108	SNOW CPL 2AM-6AM	0	0	0	0	0.00	0.00
110	EXCEEDED 90 MIN	0	0	0	1	0.00	15.00
111	FRONT YARD	0	0	0	2	0.00	136.00
	Other	0	0	3	96	0.00	0.00
	TOTALS:	5	44	167	1916	5,304.75	78,499.25

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254 172
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254 1960

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93% 2.91 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83. 97.09 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93% 2.24 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.0 97.76 %

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, NewYork

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager

RE: Unpaid Final Bill Account Write-off

DATE: November 7, 2016

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from August 1, 2015 to August 31, 2015. The **amount** of the write-off will be **$2,841.36.** The percentage of write-offs for this period is .29%.

Sales for this time period were $ 981,759.31.

This write-off of unpaid bills represents 44 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to $50.00 – 25 customers
$50.01 to $100.00 – 12 customers
$100.01 to $150.00 – 4 customers
$200.01 to $250.00 – 1 customer
$300.01 to $350.00 – 2 customer

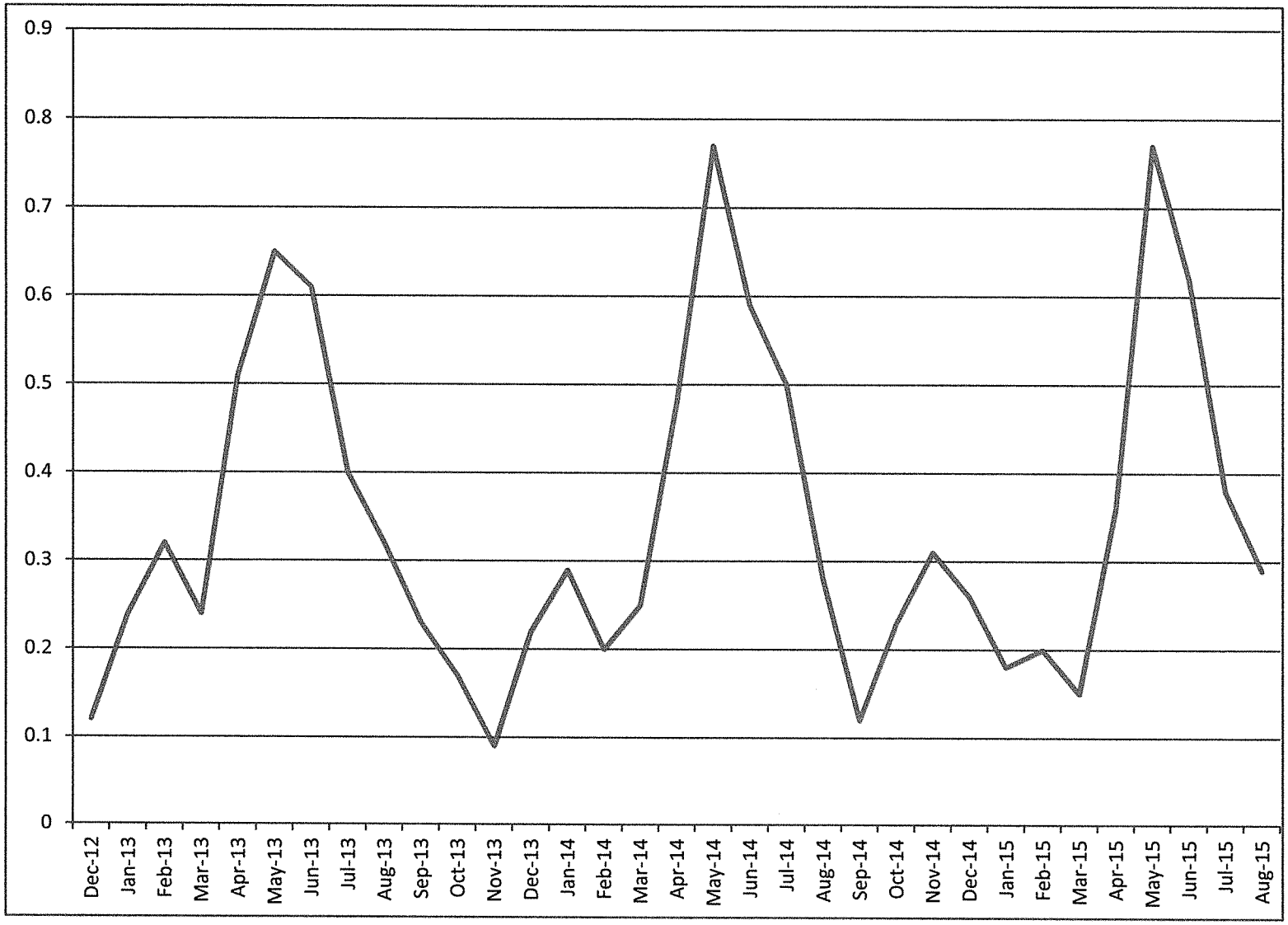
I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off

MLD WRITEOFFS

DECEMBER 2012 - AUGUST 2015

Dates	Percentage
Dec-12	0.12
Jan-13	0.24
Feb-13	0.32
Mar-13	0.24
Apr-13	0.51
May-13	0.65
Jun-13	0.61
Jul-13	0.4
Aug-13	0.32
Sep-13	0.23
Oct-13	0.17
Nov-13	0.09
Dec-13	0.22
Jan-14	0.29
Feb-14	0.2
Mar-14	0.25
Apr-14	0.48
May-14	0.77
Jun-14	0.59
Jul-14	0.5
Aug-14	0.28
Sep-14	0.12
Oct-14	0.23
Nov-14	0.31
Dec-14	0.26
Jan-15	0.18
Feb-15	0.2
Mar-15	0.15
Apr-15	0.36
May-15	0.77
Jun-15	0.62
Jul-15	0.38
Aug-15	0.29



DISCOVER
Plattsburgh

Carole S. Garcia
Deputy City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor James Calnon and Members of the Common Council

FROM: Carole Garcia, Deputy City Chamberlain CG

DATE: November 15, 2016

RE: Finance Department-2016 Budget Amendment

It is being requested from the Finance Department that the 2016 General Fund Budget be amended as follows:

Increase Estimated Revenue:

0000-1112-1235	Charges for Tax Redemption	$1,195.00

Increase Appropriations:

1-1310-000-4440	Fees for Services	$ 1,195.00

This request is to budget fees charged for the filing of 2016 delinquent land and school taxes as well as providing the appropriation for expending the cost of these filing fees. The General Fund revenue and expenditures will be increased equally by $1,195.00 resulting in no change to the fund balance.

Thank you for your attention to this request.

CC: Richard Marks

Plattsburgh, NewYork

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: November 15, 2016

MEMO TO: Mayor Calnon

FROM: Richard Marks

RE: Budget Adjustment – Recreation Department and Rec Complex Fund

It is being requested to adjust the 2016 General Fund and Rec Complex Fund Budgets, as follows:

Increase: General Fund – Assigned Appropriated Fund Balance	1-0599	$69,318.00
Increase: Rec Complex Fund – Inter-fund Estimated Revenues	0-0002228-2810	$74,018.00
Increase: Rec Complex Fund – Beach Admissions	0-0002120-2026	$ 1,615.00
Increase: Rec Complex Fund – Crete Center Rental Revenue	0-0002120-2035	$ 6,350.00
Increase: Rec Complex Fund – Crete Center Indoor Soccer	0-0002120-2036	$11,000.00
Increase: Rec Complex Fund – Flag Football Fees	0-0002120-2044	$ 1,000.00
Increase: Rec Complex Fund – Gym Membership Fees	0-0002120-2045	$ 1,500.00
Increase: Rec Complex Fund – Gym Contracts	0-0002120-2046	$ 3,000.00
Increase: Rec Complex Fund – Wooden Bat Baseball	0-0002120-2055	$ 300.00
Increase: Rec Complex Fund – Pee Wee Program Fees	0-0002120-2060	$ 990.00
Increase: Rec Complex Fund – Adult Basketball Fees	0-0002120-2061	$16,000.00
Increase: Rec Complex Fund – Adult Whiffle/Base Ball Fees	0-0002120-2061	$ 3,250.00
Decrease: General Fund – Recreation Over-time Payroll	1-7020000-1200	$ 1,500.00
Decrease: General Fund – Recreation Temporary Payroll	1-7020000-1300	$35,000.00
Decrease: General Fund – Recreation Vehicle Supplies	1-7020000-4320	$ 2,500.00
Decrease: General Fund – Penfield Park Bldg. & Grounds Sup.	1-7140000-4340	$ 2,800.00
Decrease: General Fund – Penfield Park Contract Services	1-7140000-4430	$ 200.00
Decrease: General Fund – South End Park Bldg. & Grnd. Sup.	1-7141000-4340	$ 1,500.00
Decrease: General Fund – Blumette Park Bldg. & Ground Sup.	1-7142000-4340	$ 1,000.00
Decrease: General Fund – South Platt Park Bldg. & Grnd. Sup.	1-7143000-4340	$ 1,400.00
Decrease: General Fund – South Platt Park Water	1-7143000-4412	$ 750.00
Decrease: General Fund – South Platt Park Sewer	1-7143000-4413	$ 150.00
Decrease: Rec Complex Fund– Admin Personal Clothing	2-7210000-4360	$ 750.00
Decrease: Rec Complex Fund – Admin Postage	2-7210000-4470	$ 400.00
Decrease: Rec Complex Fund – Gym Regular Payroll	2-7221000-1100	$ 6,000.00
Decrease: Rec Complex Fund – Gym Materials & Supplies	2-7221000-4330	$10,000.00
Decrease: Rec Complex Fund – Gym Contract Services	2-7221000-4430	$10,000.00
Decrease: Rec Complex Fund – Gym Building Repairs	2-7221000-4451	$ 1,500.00
Decrease: Rec Complex Fund – Marina Bldgs. & Grounds Sup	2-7225000-4340	$ 1,000.00
Decrease: Rec Complex Fund – Marina Contract Services	2-7225000-4430	$ 2,500.00

Decrease: Rec Complex Fund – Marina Revenue	0-0002120-2038	$ 6,500.00
Decrease: Rec Complex Fund – Gym Oval Rental	0-0002120-2047	$ 2,200.00
Decrease: Rec Complex Fund – Tennis Fees	0-0002120-2049	$ 380.00
Decrease: Rec Complex Fund – Sailing Fees	0-0002120-2063	$ 900.00
Decrease: Rec Complex Fund – Adult Volleyball	0-0002120-2068	$ 575.00
Decrease: Rec Complex Fund – Marathon Entry Fees	0-0002120-2069	$12,000.00
Increase: General Fund – Recreation Regular Payroll	1-7020000-1100	$20,000.00
Increase: General Fund – Recreation Non-pay Compensation	1-7020000-1400	$ 2,500.00
Increase: General Fund – Recreation Bldgs. & Grounds Supplies	1-7020000-4340	$ 8,300.00
Increase: General Fund – Recreation Contract Services	1-7020000-4430	$ 6,000.00
Increase: General Fund – Recreation Printing/Copying	1-7020000-4431	$ 200.00
Increase: General Fund – Recreation Fees for Services	1-7020000-4440	$ 2,000.00
Increase: General Fund – Recreation Mileage Expense	1-7020000-4460	$ 1,000.00
Increase: General Fund – Penfield Park Electricity	1-7140000-4411	$ 1,500.00
Increase: General Fund – Penfield Park Water	1-7140000-4412	$ 1,500.00
Increase: General Fund – Penfield Park Sewer	1-7140000-4413	$ 500.00
Increase: General Fund – Transfer Rec Complex	1-9515000-9000	$74,018.00
Increase: Rec Complex Fund – Admin Regular Payroll	2-7210000-1100	$ 8,500.00
Increase: Rec Complex Fund – Admin Temporary Payroll	2-7210000-1300	$ 6,406.00
Increase: Rec Complex Fund – Admin Separation Pay	2-7210000-1500	$ 1,662.00
Increase: Rec Complex Fund – Admin Office Supplies	2-7210000-4350	$ 250.00
Increase: Rec Complex Fund – Admin Printing & Copying	2-7210000-4431	$ 1,100.00
Increase: Rec Complex Fund – Admin Fees for Services	2-7210000-4440	$ 7,500.00
Increase: Rec Complex Fund – Beach Over-time Payroll	2-7215000-1200	$ 300.00
Increase: Rec Complex Fund – Beach Temporary Payroll	2-7215000-1300	$ 7,000.00
Increase: Rec Complex Fund – Beach Materials & Supplies	2-7215000-4330	$ 2,300.00
Increase: Rec Complex Fund – Beach Contract Services	2-7215000-4430	$ 2,800.00
Increase: Rec Complex Fund – Beach Fees for Services	2-7215000-4440	$ 200.00
Increase: Rec Complex Fund – Beach Equipment Repairs	2-7215000-4450	$ 1,200.00
Increase: Rec Complex Fund – Crete O/T Payroll	2-7220000-1200	$ 1,300.00
Increase: Rec Complex Fund – Crete Temporary Payroll	2-7220000-1300	$20,000.00
Increase: Rec Complex Fund – Crete Vehicle Supplies	2-7220000-4320	$ 800.00
Increase: Rec Complex Fund – Crete Materials & Supplies	2-7220000-4330	$ 8,900.00
Increase: Rec Complex Fund – Crete Bldgs. & Grounds Supplies	2-7220000-4340	$ 2,400.00
Increase: Rec Complex Fund – Crete Electricity	2-7220000-4411	$15,000.00
Increase: Rec Complex Fund – Crete Water	2-7220000-4412	$ 1,300.00
Increase: Rec Complex Fund – Crete Contract Services	2-7220000-4430	$18,000.00
Increase: Rec Complex Fund – Gym O/T Payroll	2-7221000-1200	$ 400.00
Increase: Rec Complex Fund – Gym Temporary Payroll	2-7221000-1400	$ 5,000.00
Increase: Rec Complex Fund – Gym Non-payroll Compensation	2-7221000-1400	$ 2,500.00
Increase: Rec Complex Fund – Gym Bldgs. & Grounds Supplies	2-7221000-4340	$ 7,500.00
Increase: Rec Complex Fund – Gym Equipment Repairs	2-7221000-4450	$ 2,500.00
Increase: Rec Complex Fund – Marina Tech/Spec Mat/Supplies	2-7225000-4330	$ 400.00
Increase: Rec Complex Fund – Marina Electricity	2-7225000-4411	$ 1,500.00
Increase: Rec Complex Fund – Marina Water	2-7225000-4412	$ 250.00
Increase: Rec Complex Fund – Marina Sewer	2-7225000-4413	$ 250.00

This request provides for a net increase of $69,318.00 in the budgeted amounts for various line items in the 2016 General Fund Budget for Recreation Administration and in the Rec Complex

Fund Budget with an equal transfer from the General Fund Assigned Appropriated Fund Balance along with various General Fund and Rec Complex Fund budget items expected to contain a surplus by year end. The transfer will provide for the under-budgeted costs for temporary employees, for additional materials and supplies, for increased fees for services, as well as, some non-employee compensation and printing/copying items currently exceeding budgeted costs. This adjustment increases the 2016 General Fund budget for appropriations by $69,318.00, thereby increasing the appropriated budget deficit from the General Fund Unassigned Fund Balance to $384,234.83.

Thank you for your attention to this request.

Cc: Carole Garcia
Steve Peters

Plattsburgh, NewYork

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held November 17th, 2016, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on November 17th, 206, and

WHEREAS, the Capital Expenditure Plan adopted January 9th, 2014, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Engineering and Planning Department established a 2014 South Catherine Street Construction project that is included in the Capital Expenditure Plan adopted January 9th, 2014, and

WHEREAS, the cost of the 2014 South Catherine Street Construction project had been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2014, and is being revised to finalize the project costs, as follows:

		2014 Capital Plan	**2014 Estimated Cost**	**2015 Revised Cost**
South Catherine – construction - South Platt to Crete Boulevard		$ 7,500,000	$ 6,686,000	$ 4,840,690
	Total	$ 7,500,000	$ 6,686,000	$ 4,840,690
Project Funding:				
Federal Aid Highway funds		$ 6,000,000	$ 5,028,800	$ 3,812,805
NYS – Marchiselli Aid funds		1,125,000	465,000	714,901
Water Operating Fund		-	320,000	-
Sewer Capital Reserve		-	80,000	-
General Fund		375,000	792,200	312,984
	Total	$ 7,500,000	$ 6,686,000	$ 4,480,690

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 17th day of November 2016, as follows:

1) That, the amount of Four Million Eight Hundred Forty Thousand Six Hundred Ninety and 00/100 ($4,840,690.00) Dollars be and it is hereby appropriated for the capital project **2014 South Catherine Street Construction (H5110.43)** for the final cost of the improvements as revised above and is hereby authorized to be expended for such purpose.

2) That, Three Million Eight Hundred Twelve Thousand Eight Hundred Five and 00/100 ($3,812,805.00) Dollars of such appropriation be provided by funding from the Federal Aid Highway program.

3) That, Seven Hundred Fourteen Thousand Nine Hundred One and 00/100 ($714,901.00) Dollars of such appropriation be provided by funding from the New York State Marchiselli Aid program.

4) That, Three Hundred Twelve Thousand Nine Hundred Eighty-four and 00/100 ($312,984.00) Dollars of such appropriation be provided by Bond Anticipation Notes or Serial Bonding.

5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

_____

CITY CLERK

Plattsburgh, NewYork

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

COPY

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held February 27th, 2014, the following resolution was adopted:

By Councilor Armstrong ; Seconded by Councilor Kelly

WHEREAS, the following resolution was adopted on February 27th, 2014, and

WHEREAS, the Capital Expenditure Plan adopted January 9th, 2014, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Engineering and Planning Department is establishing a 2014 South Catherine Street Construction project that is included in the Capital Expenditure Plan adopted January 9th, 2014, and

WHEREAS, the cost of the 2014 South Catherine Street Construction project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2014, as follows:

	2014 Capital Plan	2014 Estimated Cost *	2016 Revised
South Catherine – construction - South Platt to Crete Boulevard	$ 7,500,000	$ 6,686,000	4,840,690
Total	$ 7,500,000	$ 6,686,000	4,840,690
Project Funding:			
Federal Aid Highway funds	$ 6,000,000	$ 5,028,800	3,812,805
NYS – Marchiselli Aid funds	1,125,000	465,000	714,901
Water Operating Fund	-	320,000	— 0 —
Sewer Capital Reserve	-	80,000	— 0 —
General Fund	375,000	792,200	312,984
Total	$ 7,500,000	$ 6,686,000	4,840,690

* Now therefore,

Cost 4,792,710.99
Street Lite 5,000.00
4,797,710.99
BAN 16 Issue Costs 42,979.01
4,840,690.00

DISCOVER
Plattsburgh

Department of Assessment

Kathy A Livingston
Assessor
41 City Hall Place
Plattsburgh, NY 12901
518-563-7708
518-563-6684 fax
livingstonk@cityofplattsburgh-ny.gov

November 7, 2016

Mayor James Calnon &
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members:

I request approval to travel and complete a continuing education course in order to fulfill my NYS requirements as a Certified Assessor.

The course is entitled, "*Valuation of Manufactured Home Parks*" and it's being presented in Corning, NY on December 2, 2016. The cost will not exceed $667, which will be paid out of Training/Education and Mileage expense accounts.

Thank you for your consideration. Please contact me if you have any additional questions or require additional information.

Respectfully submitted,

Kathy Livingston

Kathy Livingston
Assessor