1. Agenda

   Documents:

   AGENDA 12-01-16.PDF

2. Supporting Documents

   Documents:

   MEETING DOCS 120116.PDF

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
December 1, 2016
5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

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1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on November 17, 2016 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending November 23, 2016 in the amount of **$ 535,962.64** and November 30, 2016 in the amount of **$_____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of November 17- 30, 2016
- Report from the Building Inspector's office November 14- 25, 2016
- Report of Public Hearing held by the Zoning Board of Appeals on November 21, 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending November 25, 2016 in the amount of **$ 1,072,767.93** and December 2, 2016 in the amount of **$_____** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

****

6. PERSONS ADDRESSING COUNCIL:

_____

_____

_____

_____

****

7. OTHER ITEMS:

A. RESOLUTION AUTHORIZING SETTLEMENT OF PENDING ARTICLE 7 REAL PROPERTY ASSESSMENT CASESFILED BY CARROL'S CORPORATION

WHEREAS, Carrol's Corporation ("Petitioner"), filed Article 7 Real Property Assessment Review Petitions against the City in years 2012 through 2016 challenging the assessment on its property located at 303 Cornelia Street in the City of Plattsburgh, more specifically identified by its Tax Map Number: 207.17-2-17; and

WHEREAS, it appears to be in the best interests of the City to avoid the costs that would result if the litigation continues and goes to Trial; and

WHEREAS, terms of a proposed settlement have been negotiated with Petitioner and the Assessor supports settling on the proposed terms, and

WHEREAS, the Plattsburgh City School District is not a party to these cases and it has no role in settling them;

NOW, THEREFORE, BE IT RESOLVED, that the City of Plattsburgh Common Council hereby

approves the proposed settlement of the real property assessment cases filed by Carrol's Corporation for the years 2012 through 2016 for its property at 303 Cornelia Street in the City of Plattsburgh, having Tax Map Number: 207.17-2-17, as follows:

1) The assessments shall be revised as follows:

Year	Current Assessment	Revised Assessment	Reduction
2012	$830,200	$730,000	$100,200
2013	$830,200	$730,000	$100,200
2014	$830,200	$730,000	$100,200
2015	$830,200	$730,000	$100,200
2016	$830,200	$730,000	$100,200

and,

2) The City shall pay tax refunds to Petitioner based on the assessment reductions, but no interest shall be payable on such refunds if they are paid within ninety (90) days of the City's receipt from Petitioner of a filed Stipulation of Settlement and Order and a Demand for Payment, and

3) Real Property Tax Law Section 727, which would otherwise usually "freeze" the final assessment on the property at $730,000 on the assessment rolls for 2017, 2018 and 2019 shall not apply to this settlement because the structure on the property upon which a portion of the revised assessments was based has been demolished and replaced, and

BE IT FURTHER, RESOLVED, that approval of this Settlement Agreement is contingent upon the City's Special Counsel, Miller, Mannix, Schachner & Hafner, LLC, reviewing and approving the terms of the final Stipulation of Settlement and Order; and

BE IT FURTHER, RESOLVED, that the Common Council further authorizes and directs the City Mayor and/or its Special Counsel to execute settlement documents and take any additional steps necessary to effectuate the proposed settlement in accordance with the terms of this Resolution.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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B. RESOLUTION AUTHORIZING SETTLEMENT OF PENDING ARTICLE 7 REAL PROPERTY ASSESSMENT CASES FILED BY RITE AID CORPORATION

WHEREAS, Rite Aid Corporation ("Petitioner"), filed Article 7 Real Property Assessment Review Petitions against the City in years 2012 through 2016 challenging the assessment on its property located at 357 Cornelia Street in the City of Plattsburgh, more specifically identified by its Tax Map Number: 207.17-2-2.1; and

WHEREAS, it appears to be in the best interests of the City to avoid the costs that would result if the litigation continues and goes to Trial; and

WHEREAS, terms of a proposed settlement have been negotiated with Petitioner and the Assessor supports settling on the proposed terms, and

WHEREAS, the Plattsburgh City School District is not a party to these cases and it has no role in settling them;

NOW, THEREFORE, BE IT

RESOLVED, that the City of Plattsburgh Common Council hereby approves the proposed settlement of the real property assessment cases filed by Rite Aid Corporation for the years 2012 through 2016 for its property at 357 Cornelia Street in the City of Plattsburgh, having Tax Map Number: 207.17-2-2.1, as follows:

1) The assessments shall be revised as follows:

Year	Current Assessment	Revised Assessment	Reduction
2012	$3,204,900	$3,125,000	$79,900
2013	$3,204,900	$3,125,000	$79,900
2014	$3,204,900	$3,125,000	$79,900
2015	$3,204,900	$3,125,000	$79,900
2016	$3,204,900	$3,125,000	$79,900

and,

2) The City shall pay tax refunds to Petitioner based on the assessment reductions, but no interest shall be payable on such refunds if they are paid within ninety (90) days of the City's receipt from Petitioner of a filed Stipulation of Settlement and Order and a Demand for Payment, and

3) Real Property Tax Law Section 727 will apply and will fix or "freeze" the final assessment on the property at $3,125,000 on the assessment rolls for 2017, 2018 and 2019 unless one of the exceptions to Section 727 applies (e.g.: demolition, destruction by fire, construction of a new building, etc.) and

BE IT FURTHER, RESOLVED, that approval of this Settlement Agreement is contingent upon the City's Special Counsel, Miller, Mannix, Schachner & Hafner, LLC, reviewing and approving the terms of the final Stipulation of Settlement and Order; and

BE IT FURTHER, RESOLVED, that the Common Council further authorizes and directs the City Mayor and/or its Special Counsel to execute settlement documents and take any additional steps necessary to effectuate the proposed settlement in accordance with the terms of this Resolution.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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C. RESOLVED: In accordance with the request therefore the Common Council approves the street access fee to be waived for NYSDOT Plattsburgh Office to complete the Governor's Railroad Safety Initiative Pilot Study Project at the Margaret Street rail crossing

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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D. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign contract with Ronnie Santor to hold a course in Police Supervision at the Police Department from January 9-27, 2017 at a cost of $1,500 which will be reimbursed by attendee's tuition.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:
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E. RESOLVED: In accordance with the request therefore the Common Council approves the Lake Champlain Chapter of American Military Retirees Association to hold the Annual Wreaths Across America Ceremony on December 12, 2016 at 12p.m. at the Old Post Cemetery they are requesting to use electricity.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:
****

F. RESOLVED: In accordance with the request therefore the Common Council approves continuing Contract # 2014-1 "Laboratory Services for Water Pollution Control Plant" with Adirondack Environmental Services for the laboratory portion and Endyne, Inc for BOD/CBOD analysis portion for an estimated total price of $126,000.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:
****

G. RESOLVED: In accordance with the request therefore the Common Council approves continuing Contract #2015-18 "Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant" with Surpass Chemical Company, Inc for an estimated total price of $78,984.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:
****

H. RESOLVED: In accordance with the request therefore the Common Council approves Water Pollution Control Plant to advertise for bids for Contract #2016-14 "Sodium Thiosulfate for Water Pollution Control Plant."

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

I. RESOLVED: In accordance with the request therefore the Common Council approves Water Pollution Control Plant to advertise for bids for Contract #2016-15"Liquid Alum for Water Pollution Control Plant."

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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J. RESOLVED: In accordance with the request therefore, the Common Council accepts as a gift from Mayor James Calnon the semi-circular conference table, composed of oak, in 7 sections, 22 feet in length (hereafter "Council Table"), on condition that the Council Table be used for the regular business of the Council and in the event the Council Table is no longer used for the regular business of the Council, the Council Table shall be returned to James Calnon or his designee.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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K. RESOLVED: In accordance with the request therefore the Common Council approves Change order #1to Contract # 2016-06/07 "2016 City Street Paving – Sandra Ave/ Fort Brown Drive" in the

total amount of $23,341.94. There is sufficient funding in Capital projects H5110.57, H5110.50 and H5110.53.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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L. Introduced: Local Law P-7 of 2016: A local law authorizing the Common Council to adopt a 2017 tax levy in excess of the limit established by NYS General Municipal Law Section 3-c.

By_____

Public Hearing Date set by Mayor: _____

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M. RESOLVED: In accordance with the request therefore the Common Council approves MLD to advertise for bids for PMLD Bid No. 2016-12-1 "Wooden Utility Poles." Bid Opening Date: January 10, 2017 at 11:00 am.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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N. RESOLVED: In accordance with the request therefore the Common Council approves MLD to advertise for bids for PMLD Bid No. 2016-12-2 "A/E Design Proposal." Proposal due Date: December 20, 2016 by 2:00 pm.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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8. TRAVEL REQUEST: None

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9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Councilor O'Connell:

WHEREAS: This Council enacted a Resolution on October 8, 2015 stating that: "RESOLVED: That the City change the method of delivery of Health Insurance Benefits for Medicare Eligible Retirees from the Self-Funded Traditional Plan to a Premium-based Humana Medicare Plan that mirrors the benefits of the Traditional Plan;"

WHEREAS: This Council enacted a Resolution on February 18, 2016 stating that: "RESOLVED: that the City shall no longer provide health insurance benefits through the self-funded Traditional Plan to Medicare eligible retirees and such Medicare eligible retirees shall be provided with health insurance as set forth in the Evidence of Coverage, posted on the City of Plattsburgh website, through the Humana Insurance Company, and its affiliates and it is further resolved that this resolution shall supersede the resolution passed by the Common Council at a special meeting on October 8, 2015 involving the same subject matter;"

WHEREAS: This Council enacted these Resolutions under the belief that health insurance coverage under the Medicare Advantage PPO Plan from Humana (the "Humana Plan") was better than or equal to health insurance coverage under the self-funded Traditional Blue Plan (the "Blue Plan") and that the collective bargaining agreements governing the City of Plattsburgh's retired employees permitted the transfer to the Humana Plan;

WHEREAS: After its implementation, coverage under the Humana Plan proved not to be better than or equal to the Blue Plan and as such, such transfer was not permitted by the collective bargaining agreements governing the City of Plattsburgh's retired employees;

WHEREAS: The Humana Plan will no longer be available after December 31, 2016;

WHEREAS: The City has continued to actively litigate the matter entitled *Plattsburgh City Retirees' Association et al. v. City of Plattsburgh*, Index No. 2015-1625, in the New York State Supreme Court, County of Clinton, and pay legal fees in the defense of that action; it is hereby

RESOLVED; That this Council no longer supports the City's litigation of *Plattsburgh City Retirees' Association et al. v. City of Plattsburgh,* Index No. 2015-1625;

RESOLVED: that the City pay all attorneys' fees incurred by the Plaintiffs in that lawsuit in an amount not to exceed the amount currently paid by the Plattsburgh City Retirees' Association to Hinman Straub P.C., and release all claims to the undertaking posted by the Plaintiffs with the

Clinton County Office of the County Clerk in consideration of Plaintiffs filing a voluntary discontinuance of that lawsuit; and

RESOLVED: That the City shall provide health insurance benefits through the Blue Plan to Medicare-eligible retirees of the City.

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10. NEW BUSINESS:

_____

_____

_____

_____

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11. CLOSING PUBLIC COMMENTS:

_____

_____

_____

_____

_____

****

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____

DISCOVER
Plattsburgh

Plattsburgh,NewYork

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawlisss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: December 1, 2016

RE: Fire and Ambulance Responses

For this two week period: Thursday, November 17, 2016 to Wednesday, November 30, 2016 our Department has responded to the following:

Fire Calls **34**

10 system activation
3 EMS assist
11 MVA
3 excessive heat
4 smoke/odor removal
1 water/steam leak
1 hazardous condition
1 cooking fire

Ambulance Calls **107**

Mutual Aid by CVPH **23**

DEPARTMENT: Building Inspector

REPORTING PERIOD: 11/14/16 TO 11/25/16

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
PARKING	1
DEPARTMENT TOTALS	1
REPORT TOTALS	1

** END OF REPORT - Generated by Denise Nephew **

DEPARTMENT: Building Inspector REPORTING PERIOD: 11/14/16 TO 11/25/16

REFERENCE / CASE / COMPLAINT/VIOLATION	LOCATION / COMMENT	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY	CREATED / COMPLIED
518	5062 SO CATHERINE ST		KEL PROPERTIES LLC	11/21/2016
		PHONE CALL	0	
VIOLATION	SEVERITY	AREA	COMPLY BY COMPLIED	
PARKING	0			7 DAYS OPEN
COMPLAINT OF PARKING ON THE FRONT LAWN				

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPET	INSPECTION	NEW		11/22/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
APPEARANCE TICK	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT		11/22/16	11/22/16		.00
COMPLAINT					.00
COMPLAINT/VIOLATION TOTALS					.00

DEPARTMENT TOTALS 1 COMPLAINTS/VIOLATIONS .00
COMPLAINT/VIOLATION ACTIVITY 11/14/16-11/25/16: 1 CREATED 0 COMPLIED

REPORT TOTALS 1 COMPLAINTS/VIOLATIONS .00
COMPLAINT/VIOLATION ACTIVITY 11/14/16-11/25/16: 1 CREATED 0 COMPLIED

** END OF REPORT - Generated by Denise Nephew **

Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

November 22, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

At the regular meeting of the Zoning Board of Appeals held on November 21, 2016, below please find the results of that meeting:

APPEAL	APPLICANT	REQUEST
2090	EZ PROPERTIES LLC RT. 9 SOUTH ADJACENT TO GLENS FALL BANK	CLASS B VARIANCE REQUEST FROM THE PLANNING BOARD TO ESTABLISH ITSELF AS LEAD AGENCY **APPROVED**
2094	BARBARA & CHRISTOPHER BEACH 10 STETSON AVENUE	CLASS B VARIANCE REQUEST FOR 6' FENCE ON CORNER LOT **APPROVED**
2095	LEWIS HEIGHTS LLC 103 NEW YORK RD.	SPECIAL USE PERMIT REQUEST TO EXTEND APPEAL #1962 **APPROVED**
2096	MARGARET ST. PROPERTIES LLC 52 CORNELIA STREET	SPECIAL USE PERMIT REQUEST TO CONVERT OFFICE SPACE TO RESIDENTIAL USE **APPROVED**
2097	BRYAN & TRACIE HARTMAN 8 MORRISON AVENUE	SPECIAL USE PERMIT REQUEST FOR 8' FENCE **APPROVED**
2098	THOMAS CONSTRUCTION 86 MONTCALM AVENUE	CLASS B VARIANCE REMOVE AND REPLACE PORCH AND ROOF WHICH ENCROACHES ON FRONT YARD SETBACK **APPROVED**

Sincerely,

Joseph McMahon
Building Inspector
/dn

CC: City Clerk

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

November 16, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for the Mayor to sign the attached contract with Ronnie Santor to hold a course in Police Supervision at the Plattsburgh Police Department from January 9 – January 27, 2017 at a cost of $1500.00. There is interest from varying agencies for 10 attendees at a cost of $300 per student, so the cost of the school will be more than reimbursed by the tuition paid. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

TRAINING CONSULTANT AGREEMENT
Course in Police Supervision

THIS AGREEMENT is made this 16 day of November, 2016 by and between THE CITY OF PLATTSBURGH, a municipal corporation with offices at 41 City Hall Place, Plattsburgh, New York and Ronnie L. Santor whose address is: 84 Salmon River Road Plattsburgh, N.Y. 12901.

Whereas the facts and circumstances underlying this agreement are as follows:

1. Under New York law police officers who are promoted to the rank supervisor are required to complete the Course in Police Supervision.

2. The Supervision Course is open to enrollment by police officers in City and Village police forces in Zone 9 of the bureau of Municipal Police and the Clinton, Essex and Franklin County sheriff's departments, including the City of Plattsburgh Police department, and is also open to any other Law Enforcement Agency in need of our services.

3. The Instructor Course will be offered at the City of Plattsburgh Police Department. The Course Coordinator is Ron Santor. The course will be conducted from January 9- January 27, 2017.

4. Ron Santor is retired from the New York State Park Police and is experienced in conducting police training courses. He has the credentials required for teaching Course in Police Supervision.

5. The purpose of this Agreement is to define the services that will be provided by Ron Santor and the compensation that will be paid him.

IN CONSIDERATION for the mutual exchange of promises, it is agreed as follows:

1. Ron Santor is an independent contractor and will NOT be considered an employee of the City of Plattsburgh Police Department, nor any other police or sheriff's department, while providing services under this agreement. No payroll taxes will be paid or deducted from his compensation, but the compensation paid will be reported to the IRS on a 1099 form.

2. Ron Santor will provide the following services in connection with Administering the Supervision Course:

    1. Prepare the course curriculum, including topics to be covered, content and time.
    2. Teach required topics and coordinate the schedules of any other instructors assigned to teach various topics.
    3. Monitor and record class attendance and performance during classroom sessions.

3. For the above described services, the City of Plattsburgh will pay Ron Santor the lump sum of $ 1500.00
Payable as follows: $1500.00 due on Feb. 1, 2017

CITY OF PLATTSBURGH

_____ _____

By: Date
Mayor

_____ _____

By: Desmond J. Racicot Date
Chief of Police

_____ _____

By: Ron Santor Date
Course Coordinator

Plattsburgh, NewYork

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

November, 16, 2016

Honorable James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: CONTRACT #2014 -1 LABORATORY SERVICES
WATER POLLUTION CONTROL PLANT

Mayor and Councilors:

The above referenced contract expires on March 31, 2017. The contract was awarded in 2014 to Adirondack Environmental Services for the laboratory service portion of the contract, and to Endyne, Inc. for BOD/CBOD analysis of the contract. The contract included provisions for one-year contract extension by mutual agreement. The contractors have requested that the contract option for an extension be exercised. This is the last extension for this contract and a new bid specification will be written after this extension period ends. Each extension is for one year only, and must be approved yearly by the City for an extension to take effect.

It is requested that the Common Council agrees to exercise the option for a contract extension and authorize the Mayor to execute the necessary contract agreement paperwork for this work to commence. For the 2017 budget, we have put in $126,000 to cover the cost of all laboratory services for the year. A copy of the requests for the contract extension from each contractor is attached for your information.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:pl

cc: Jon Ruff
Bill Ellsworth

ENDYNE Inc.
Environmental Laboratories

November 16, 2016

David Powell
WPCP Chief Plant Operator
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mr. Powell,

Endyne, Inc would like to extend the contract renewal with the City of Plattsburgh WPCP, Contract # 2014-1. We will hold the current price schedule throughout the extension of the contract.

We appreciate the opportunity to extend this contract and look forward to working with you in the future.

Please contact me if you have any questions or need more information.

Thanks,

Christina Lafountain
Laboratory Director
Endyne, Inc

D.P.
11/16/2016

EXPERIENCE IS THE SOLUTION
314 North Pearl Street♦ Albany, New York 12207♦ (518) 434-4546♦ Fax: (518) 434-0891

October 16, 2016

David Powell
WPCP Chief Plant Operator
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Subject: **Contract Extension #3, 2014-1**
Laboratory Services for WPCP
Quotation No.: 5026

Dear Mr. Powell,

Adirondack Environmental Services, Inc. would like to express interest in renewing the contract with City of Plattsburgh, WPCP. Contract 2014-1. According to section 2.4, the contract period may be extended for three (3) additional one-year terms. We will hold the current price schedule throughout the extension.

We appreciate the opportunity to extend the contract, and to our continued relationship with the City of Plattsburgh, WPCP.

Please do not hesitate to contact me if you require further information or have any questions.

Sincerely,
ADIRONDACK ENVIRONMENTAL SERVICES, INC.

Tara Daniels
Laboratory Manager

Plattsburgh, NewYork

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

November 16, 2016

Honorable James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: CONTRACT #2015-18, SODIUM HYPOCHLORITE FOR THE WATER POLLUTION CONTROL PLANT & WATER FILTRATION PLANT

Dear Mayor and Councilors:

The above referenced contract expires on January 28, 2017. The contract is currently held by the Surpass Chemical Company, Inc. The contract included a provision for an additional one-year contract extension by mutual agreement. The contractor has requested that the Contract option be exercised. See the attached letter stating their request for an extension. All contract conditions and pricing will remain the same as it did during the initial contract year..

It is requested that the Common Council agrees to exercise the option and extend the contract for one-year. The contract amount for the WPCP for one-year is for an estimated quantity of 87,760 gallons at a unit price of $0.90 per gallon. For the 2017 budget the WPCP has tentatively put in $78,984.00 to cover the use of this chemical for the year. Additionally, 25,000 gallons has been estimated for use at the Water Filtration Plant. The bid total for both sites (Water Pollution Control and Water Filtration) is 112,760 gallons.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:pl
cc: Jon Ruff
Melisa Lucia
Files (2)

Subject: Surpass Chemical Co. - Re-newal
From: Steve Byrne <sbyrne@surpasschemical.com>
Date: 11/15/2016 9:13 AM
To: "Powell, Dave" <powelld@cityofplattsburgh-ny.gov>
CC: Tyler Smith <tsmith@surpasschemical.com>

Hi Dave,

Surpass Chemical Co. wishes to extend the contract for supplying sodium hypochlorite to the City of Plattsburgh.
Please let me know if you need anything signed by me.
Thanks very much for your business.

Regards,

Steve Byrne
Surpass Chemical Co. Inc.
1254 Broadway
Albany, N.Y. 12204
800-289-8101 ext. 3132
518-434-8135 - Fax
www.surpasschemical.com

Plattsburgh, NewYork

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

November 16, 2016

Honorable James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: REQUEST FOR PERMISSION TO ADVERTISE FOR BIDS FOR SODIUM THIOSULFATE FOR WATER POLLUTION CONTROL PLANT CONTRACT #2016-14

Dear Mayor Calnon and Councilors:

I respectfully request authorization to advertise for bids for sodium thiosulfate chemical for use at the Water Pollution Control Plant. For the coming year, the period of the contract will be from January 29, 2017 through January 28, 2018.

Bids to be received at the Office of the City Clerk, in sealed envelopes marked **"Sodium Thiosulfate for the WPCP, Contract #2016-14"**, on or before 11:30 a.m., Friday, January 06, 2017. Bid specifications will be available at the City Clerk's office on or after December 2, 2016. For the 2017 budget, we have budgeted $57,965 for a quantity of 24,150 gallons.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP: pl

cc: Jon Ruff
City Chamberlain
City Clerk
Files (2)

Plattsburgh, NewYork

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

November 16, 2016

Honorable Mayor James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: REQUEST FOR PERMISSION TO ADVERTISE FOR BIDS FOR LIQUID ALUM FOR WPCP CONTRACT #2016-15

Dear Mayor Kasprzak and Councilors:

It is respectfully requested that authorization be granted for the City Clerk to advertise for bids for the purchase of Liquid Alum chemical for use at the Water Pollution Control Plant. The contract period of will be from January 29, 2017 through January 28, 2016.

Bids to be received at the Office of the City Clerk, in sealed envelopes marked, **"Liquid Alum for the WPCP, Contract #2016-15",** on or before 11:30 a.m., Friday, January 6, 2017. Bid specifications will be available at the City Clerk's office on or after December 2, 2016. For the 2016 budget, we have tentatively budgeted $17,136 for a quantity of 40.8 dry tons (about 15,150 gallons).

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:pl

cc: Jon Ruff
City Chamberlain
City Clerk
Files (2)

Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

November 29, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

REF: Request for Permission for Mayor to Sign Change Order No. 1 To Contract #2016-06/07 "2016 City Street Paving-Sandra Ave/Fort Brown Drive"

Dear Mayor Calnon & Councilors:

It is requested that the Mayor be authorized to sign Change Order No. 1 to Contract **#2016-06/07, "2016 City Street Paving".** This Change Order, in the amount of **$23,341.94**, is for additional sidewalk replacement, driveway reconstruction, topsoil and sod replacement and binder paving.

There is sufficient funding in Capital project **H5110.57 "2016 Street Resurfacing & Improvements", H5110.50 "2015 Street Resurfacing & Improvements"** and **H5110.53 "2015 Miscellaneous Street Work"** to cover the additional cost.

Very truly yours,

Kevin Farrington, P.E.
City Engineer

KRF/jh

Att.(1)

CC: City Clerk
City Chamberlain

C H A N G E O R D E R

PROJECT TITLE: 2016 City Street Paving-Sandra Avenue/Fort Brown Drive

Contract #2016-06/07 **CHANGE ORDER NUMBER:** 1 **DATE:** November 29, 2016

TO (contractor):

Luck Bros. Inc.
73 Trade Road
Plattsburgh, NY 12901

You are hereby directed to make the following changes to this Contract:

ITEM NO.	DESCRIPTION	CHANGE IN PRICE
1	Sandra Ave Additional Driveway Reconstruction, Topsoil and Sod	$ 3,760.59
2	Fort Brown Drive Additional Binder Paving, Sidewalk Replacement	$ 19,581.36
	TOTAL:	$ 23,341.94

The original Contract Sum was.....$455,312.31

Net change by previous change orders:.....$------0---

The Contract Sum prior to this Change Order was.....$455,312.31

The Contract Sum will be
(increased) (decreased) (unchanged) by.....$ 23,341.94

The new Contract Sum including this Ch.Order.....$478,654.25

The Contract Time will be
(increased) (decreased) (unchanged) by..... 20 Days

The Date of Completion as of the date of this CO is: November 4, 2016

RECOMMENDED BY:	ACCEPTED BY:	APPROVED BY:
Engineering & Plan.Dept	Luck Bros. Inc.	City of Plattsburgh
41 City Hall Place	73 Trade Road	41 City Hall Place
Plattsburgh,NY 12901	Plattsburgh, NY 12901	Plattsburgh, NY 12901
(signature)	(signature)	(signature)
Kevin Farrington,P.E.	Jamie Hemingway	James Calnon,Mayor
(date)	(date)	(date)

DISCOVER
Plattsburgh

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, NY 12901
P: (518)-563-2200
F: (518)-563-6690
www.cityofplattsburgh-ny.gov

November 28, 2016

To: Mayor James Calnon

From: Bill Treacy, Manager

Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectively requests permission from the Common Council to advertise for sealed bid for:

PMLD BID NO. 2016 - 12- 1

WOODEN UTILITY POLES

BID OPENING DATE: January 10, 2017 AT 11: 00 AM

We propose that this bid be received under PMLD Bid No. 2016 - 12 - 1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

Bill Treacy

Bill Treacy, P.E.
Manager

cc: Sylvia Parrotte, City Clerk
Councilor Kelly, PMLD Liaison
Bid 2016-12-1 File

DISCOVER
Plattsburgh

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, NY 12901
P: (518)-563-2200
F: (518)-563-6690
www.cityofplattsburgh-ny.gov

November 28, 2016

To: Mayor James Calnon

From: Bill Treacy, Manager

Subject: Permission to Issue A/E Proposal

The Plattsburgh Municipal Lighting Department respectively requests permission from the Common Council to advertise for A/E proposal to design repair package for Diesel Plant Brick Work and Windows:

PMLD PROPOSAL NO. 2016 - 12- 2

A/E DESIGN PROPOSAL

PROPOSAL DUE DATE: December 20, 2016 by 2:00 PM

We propose that this proposal bid be received under PMLD Proposal No. 2016 - 12 - 2, prior to 2 PM., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

Bill Treacy

Bill Treacy, P.E.
Manager

cc: Sylvia Parrotte, City Clerk
Councilor Kelly, PMLD Liaison
Bid 2016-12-2 File