

1. Agenda

Documents:

[AGENDA 04-08-20.PDF](#)

2. Supporting Documents

Documents:

[BUDGET ADJUSTMENT - GENERAL PARKING WATER FUND - REVISED  
032320 \(002\).PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

April 8, 2020  
**5:30 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Paul DeDominicas (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**MAYOR'S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on April 2, 2020 are approved and placed on file among the public records of the City Clerk's Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending April 8, 2020 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector's office for the week of April 1 – 7, 2020
- Minutes from the Governance, Strategy and City Operations Committee meeting held on April 2, 2020
- Reports from the Police Department dated April 6, 2020

**COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Barbell

**City Infrastructure** – Chair Councilor Moore

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Chair Councilor DeDominicas

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending April 10, 2020 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2020 General Fund, Parking Fund and Water Fund budgets for unbudgeted or under-budgeted costs of \$27,500.00, \$1,850.00 and \$63,000.00, respectively.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves agrees to and authorizes entering into an agreement with Stone Environmental per their March 12, 2020 proposal in the amount of \$20,000.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll Call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_



**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
41 City Hall Place  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

DATE: March 23, 2020  
MEMO TO: Mayor Read  
FROM: Richard Marks  
RE: Budget Adjustment – General Fund, Parking Fund and Water Fund

It is being requested to adjust the 2020 General, Parking and Water Fund Budgets, as follows:

Increase: General Fund – CD Contract Services	16330000-4330	\$ 27,500.00
Increase: General Fund - Appropriated Fund Balance	1-0599	\$ 27,500.00

To provide appropriation for the under-budgeted cost of \$27,500.00 for 2019 and 2020 contract services for Chazen Engineering needed for services to complete work on the DRI. This adjustment will increase the General Fund budgeted appropriations by \$27,500.00 in 2020.

Increase: Parking Fund – Materials & Supplies	35650000-4330	\$ 1,850.00
Increase: Parking Fund - Appropriated Fund Balance	3-0599	\$ 1,850.00

To provide appropriation for the unbudgeted cost of \$1,850.00 for 2020 materials and supplies needed for downtown to purchase trash bags, sidewalk salt, salt spreaders and other supplies. This adjustment will increase the Parking Fund budgeted appropriations by \$1,850.00 in 2020.

Increase: Water Fund – Materials & Supplies	48340000-4330	\$ 63,000.00
Increase: Water Fund - Appropriated Fund Balance	4-0599	\$ 63,000.00

To provide appropriation for the unbudgeted cost of \$63,000.00 for 2020 materials and supplies needed for materials and supplies for water system repairs. This adjustment will increase the Water Fund budgeted appropriations by \$63,000.00 in 2020.

Thank you for your attention to this request.

Cc: Matt Miller                      Mike Brodi  
      Shelise Marbut                Kristy Duell  
      Barbara Phillips  
      Lynda Mulcahy