

1. Agenda

Documents:

[AGENDA 08-20-20.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 082020.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

August 20, 2020  
**5:00 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Steve Brodi (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**MAYOR’S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on August 13, 2020 are approved and placed on file among the public records of the City Clerk’s Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 19, 2020 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for August 11 – 17, 2020
- Reports from the Police Department dated August 17, 2020
- Minutes from the City Infrastructure Committee meeting held on August 13, 2020

**COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Barbell

**City Infrastructure** – Chair Councilor Moore

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Chair Councilor McFarlin

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending August 21, 2020 in the amount of \$\_\_\_\_\_are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

\_\_\_\_\_

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves a budget transfer of \$800.00 from Corporation Counsel Fees for Services (11420000-4440) to Community Development Capital Outlay (16330000-3000) for the unbudgeted cost of acquisition of land adjacent to the Reeves Lane properties owned by the City of Plattsburgh. The budget transfer will not increase appropriations for the General Fund budget and will not require the use of the Unassigned Unappropriated Fund Balance in the General Fund.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. THE GOVERNANCE STRATEGY AND CITY OPERATIONS COMMITTEE SELECTS BONNIE BLACK TO SERVE ON THE PUBLIC SAFETY CITIZENS REVIEW PANEL EFFECTIVE AUGUST 21, 2020.**

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. THE GOVERNANCE STRATEGY AND CITY OPERATIONS COMMITTEE SELECTS HERB CARPENTER TO SERVE ON THE PUBLIC SAFETY CITIZENS REVIEW PANEL EFFECTIVE AUGUST 21, 2020.**

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLVED:** In accordance with the request therefore the Common Council authorizes the Mayor to enter into a Memorandum of Understanding (MOU), in a form approved by the Corporation Counsel, with the Plattsburgh Housing Authority and the Samuel f. Vilas Home to pursue a competitive application for an economic development Community Development Block Grant (CDBG) and to authorize the Mayor to execute all necessary applications and grant related documentation.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

\_\_\_\_\_

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

\_\_\_\_\_

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Barbell, Kelly, Gibbs, Brodi, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
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[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** August 18, 2020

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, August 11, <sup>2020</sup>~~2019~~ to Monday, August 17, 2020  
our Department has responded to the following:

<b>Fire Calls</b>	<b><u>14</u></b>
	1 cooking fire
	4 EMS assist with patient care prior to transport ambulance
	5 alarm activations with investigation of cause
	2 dispatched cancelled en route
	1 hazardous condition with investigation
	1 watercraft rescue
<b>Ambulance Calls</b>	<b>70</b>
<b>Mutual Aid by CVPH</b>	<b>11</b>

**BLOTTER ACTIVITY REPORT**

**By Time of Day**

FOR DATE RANGE OF 08/09/2020 00:00 TO 08/16/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	0	0	0	0	0	0	0	1	1	0	0	0	2
ABC VIOLATIONS	0	1	0	0	0	0	0	0	0	0	0	0	0	1
ADMINISTRATIVE	0	0	0	0	1	0	0	0	0	0	0	1	0	2
AIDED MEDICAL	0	2	1	0	1	0	0	0	2	0	0	1	2	9
ALARM	0	0	0	0	0	1	1	0	1	1	1	2	0	7
ANIMAL DOMESTIC	0	0	0	0	1	0	1	2	2	1	0	1	0	8
BKGRND INVST CIVILIAN	0	0	0	0	0	0	1	0	5	0	0	0	0	6
BURGLARY	0	0	0	0	0	0	0	0	0	1	0	0	0	1
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	1	0	0	1
CITY CODE VIOLATION	0	1	0	0	0	0	0	0	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	0	0	0	0	0	0	0	0	0	0	1	1	2
DISORDERLY PERSONS	0	0	0	0	0	1	2	2	1	2	0	2	0	10
DOMESTIC	0	2	0	0	1	0	0	1	3	0	2	1	2	12
DOOR UNLOCKING	0	0	0	1	1	2	0	1	1	1	1	1	0	9
DRUG INVESTIGATION	0	0	2	0	0	0	0	0	1	0	1	0	1	5
EMOTIONALLY DISTRBD PERSON	0	0	0	0	0	0	1	1	1	1	0	0	0	4
FINGERPRINTING	0	0	0	0	0	1	5	1	0	0	1	0	0	8
FOOT PATROL	0	4	3	2	0	0	3	1	6	2	0	5	5	31
HARASSMENT	0	2	0	0	1	0	0	0	1	0	2	1	0	7
INSECURE PROPERTY	0	0	0	0	0	0	0	0	0	0	0	1	1	2
JUVENILE	0	1	0	0	1	0	0	0	1	0	0	0	1	4
LARCENY	0	0	0	0	1	0	1	2	3	1	2	0	1	11
LOST AND FOUND	0	1	0	0	1	2	4	1	0	3	1	1	0	14
M/V ACCIDENT	0	0	0	0	0	0	1	4	1	4	0	0	0	10
M/V OFFENSE	0	0	0	0	0	0	0	1	0	1	1	0	0	3
MISC CALLS	0	0	0	0	0	0	0	3	2	3	2	1	1	12
MISC OFFENSES	0	0	0	0	0	1	0	1	1	0	0	0	0	3
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	0	0	0	1	0	1

NOISE VIOLATION	0	2	1	0	0	0	0	0	0	0	0	0	0	0	1	2	5	13
OUTSIDE AGENCY ASSIST	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	2
PARKING VIOLATIONS	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	1	0	4
PAROLE NOTIFICATION	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
PRISONER TRANSPORT	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	1	3
REPOSESSION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
SERVICES	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2
SEX CRIMES	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
SEX OFFNDR REGISTRATION	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	2
SICK LEAVE	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
SUSPICIOUS ACTIVITY RPT	0	0	1	1	0	1	0	0	1	0	1	0	0	0	0	1	1	7
TRAFFIC STOP	0	2	1	0	0	0	0	0	0	1	0	0	0	0	0	6	6	16
TRESPASSING	0	2	0	1	0	1	0	0	1	0	0	0	0	0	0	1	1	7
WELFARE CHECK	0	2	0	0	0	0	1	1	1	1	3	0	0	0	8	6	21	

Totals: 0 22 10 10 6 10 14 23 27 40 42 35 269

**BLOTTER ACTIVITY REPORT**

**By Time of Day**

FOR DATE RANGE OF 01/01/2020 00:00 TO 08/16/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	10	6	0	9	6	7	4	14	5	8	14	7	90
ABC VIOLATIONS	0	15	0	0	0	0	0	1	1	0	1	2	4	24
ABSCONDED	0	1	2	1	1	1	1	0	2	3	0	0	3	15
ADMINISTRATIVE	0	3	3	4	3	7	1	2	2	2	4	12	5	48
AIDED MEDICAL	0	15	16	6	7	4	11	14	18	19	17	21	16	164
ALARM	0	10	19	8	24	21	14	16	16	14	17	12	6	177
ANIMAL DOMESTIC	0	4	5	3	2	8	21	18	15	13	17	13	9	128
ANIMAL WILD	0	1	0	1	0	1	3	3	0	0	2	2	3	16
ARSON	0	0	0	0	0	0	1	0	0	0	0	0	0	1
ASSAULT	0	2	5	0	5	1	1	2	1	3	2	5	1	28
BEAT MONITORING	0	22	10	0	0	0	0	0	0	0	1	0	0	33
BKGRND INVST CIVILIAN	0	0	0	6	48	124	96	53	13	1	0	0	0	341
BKGRND INVST SWORN	0	0	0	0	0	0	2	0	0	0	0	0	0	2
BURGLARY	0	0	0	1	0	2	0	2	3	5	1	4	1	19
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	2	3	0	5
CITY CODE VIOLATION	0	3	1	1	1	3	5	3	9	8	9	16	4	63
COMPUTER CRIME	0	0	0	0	0	0	0	1	0	0	0	0	0	1
CRIMINAL MISCHIEF	0	5	2	4	5	9	10	10	10	11	8	6	3	83
CROSSING GUARD	0	0	1	2	1	0	0	0	0	1	0	0	1	6
DEATH INVEST	0	0	3	1	2	4	2	1	1	1	0	1	2	18
DISORDERLY PERSONS	0	22	13	5	6	13	19	13	23	27	28	14	24	207
DOG SEIZURE	0	0	0	0	0	0	0	3	1	1	1	0	0	6
DOMESTIC	0	32	10	8	11	15	20	26	23	23	33	35	40	276
DOOR UNLOCKING	0	2	3	2	9	10	22	20	24	21	16	15	8	152
DRUG INVESTIGATION	0	4	3	2	3	13	14	19	27	19	10	10	8	132
DWI / IMPRD / DRUGS	0	3	4	0	1	0	0	0	0	0	0	4	7	19
EMOTIONALLY DISTRBD PERSN	0	6	5	3	3	7	10	14	17	18	14	12	19	128
ENDANGERING WELFARE	0	1	0	0	0	0	0	0	0	1	0	0	0	2



SICK LEAVE	0	2	8	19	13	6	12	13	35	20	7	4	10	149
SUSPICIOUS ACTIVITY RPT	0	25	24	8	5	7	12	11	15	10	8	24	30	179
TRAFFIC DETAIL	0	0	0	0	0	0	0	1	1	1	2	9	1	15
TRAFFIC STOP	0	113	61	15	1	10	38	31	38	38	37	222	213	817
TRESPASSING	0	9	14	2	4	5	12	16	12	11	14	8	19	126
WARRANT	0	3	1	3	1	3	5	4	5	8	1	6	2	42
WELFARE CHECK	0	35	19	9	12	29	62	63	46	47	62	68	55	507

Totals: 0 635 473 181 251 674 852 844 868 688 585 897 872 7820



**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
41 City Hall Place  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

DATE: August 17, 2020  
MEMO TO: Mayor Read  
FROM: Richard Marks   
RE: Budget Transfer – General Fund

It is being requested to adjust the 2020 General Budget, as follows:

Increase: General Fund – Comm. Dev. Capital Outlay	16330000-3000	\$800.00
Decrease: General Fund – Corp. Counsel Fees for Services	11420000-4440	\$800.00

To provide for the unbudgeted cost in the 2020 General Fund budget in Community Development appropriations for the acquisition of land adjacent to the Reeves Lane properties owned by the City of Plattsburgh. The budget transfer will establish a Capital Outlay appropriation needed for the transaction for an addition to land that is required to be capitalized as a fixed asset of the City. The budget transfer will not increase appropriations for the General Fund budget and will not require the use of the Unassigned Unappropriated Fund Balance in the General Fund.

Thank you for your attention to this request.

Cc: Dean Schneller  
Matt Miller