

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

October 18, 2018

5:30 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

Absent:

MAYOR'S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on October 11, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending October 17, 2018 in the amount of \$ _____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of October 9 - 15, 2018
- Minutes from the City Infrastructure Committee held on October 11, 2018

• COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:

Governance, Strategy, and City Operations- Chair Councilor Kretser

City Infrastructure – Chair Councilor Ensel

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Dowdle

Plattsburgh Public Library – Chair Councilor Armstrong

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending October 19, 2018 in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request from Councilors Armstrong, Ensel and Dowdle that their Managers Compensation package be approved.

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves that the Director of Community Development be authorized to sign a purchase agreement with “Profitness & Nutrition LLC” for the purchase of fitness equipment as part of the 2017 Rec Complex Facilities (Capital Project H7220.42) project for ‘Gym/Community Room Improvements’. Per the ‘Procurement Policies and Procedures for the City of Plattsburgh’, the requirement to obtain 3 written quotes for a non-competitive bidding purchase between \$6,001 and \$19,999 does not apply as this purchase is part of a liquidation sale of the assets of “Profitness & Nutrition LLC” and thus there is no viable competition.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves Vienna Ainsworth to hold a Zombie Walk from Farmers Market building on Durkee Street to Trinity Park. Route as follows; Durkee to Broad to North Catherine to Court Street to Oak Street to Broad Street to Margaret Street ending at Trinity Park. The group will remain on the sidewalks expect approximately 100 attendees and are requesting to use Power in Trinity Park. A certificate of insurance is required.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves the Director of Community Development to advertise for bids in response to the “Request for Proposals for Mixed-Use Development Opportunity for the Durkee Street Site in Downtown Plattsburgh, NY.”

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. WHEREAS, the City of Plattsburgh Common Council retained Carl Walker, Inc. to complete a study and make recommendations with respect to the public parking system in the City; and

WHEREAS, in crafting the February 2018 Parking Study, Carl Walker, Inc. sought and obtained input from the public, business owners, and residents; and

WHEREAS, the Common Council received and accepted the February 2018 Parking Study at their Regular Meeting held on March 1, 2018; and

WHEREAS, the Common Council desires to explore, pursue and implement various sections of the February 2018 Parking Study. Specifically, the Common Council seeks to efficiently manage short term and long term parking in the City’s Downtown District; provide high quality service to residents and visitors; incentivize residents and downtown employees to park at off street locations to increase traffic turnover downtown; and to create a self-funded parking system.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Common Council supports the transition to a paid parking system within the City’s Downtown District, which shall rely on technological solutions; and it is further

RESOLVED, that the Common Council will explore the creation of a Parking Advisory Committee through a subsequent Resolution that will consist of city staff, residents, and other downtown stakeholders who, guided by collected data, will research and evaluate potential options for enhancements and improvements to the parking system. This Advisory Committee will be required to produce a semi-annual report to inform the Council and the public on the data behind the parking system, including parking behavior as well as a financial summary of the system. Further, this Advisory Committee will recommend parking system changes, including adjustments to rates and enforcement policies; and it is further

RESOLVED, that the Common Council will explore the purchase of or improvements to real property to enhance the parking system; and it is further

RESOLVED, that the Common Council will explore personnel and policy enhancements to improve the enforcement of parking regulations; and it is further

RESOLVED, that the Common Council will explore mechanisms to allow for the new parking system to be self-funded. This may include paid parking spots, with different rates for on-street and off-street parking, including incentives at established off street locations for discounted all day parking; and a mechanism to allow for any surplus revenue collected by the parking system to improve the maintenance, expansion, enforcement of the system, with the tangential goal of reducing the costs of Downtown Parking Assessment District; and it is further

RESOLVED, that the Common Council will continue to seek public input before implementing changes to the parking system.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

MEETING ADJOURNED: _____