



**City of Plattsburgh Planning Board**  
**Community Development Office**  
41 City Hall Place  
Plattsburgh, NY 12901  
T: (518) 563-7642

November 6, 2018

Aaron Ovios  
Robert M. Sutherland, P.C.  
11 MacDonough St.  
Plattsburgh, NY 12901

**Ref: Professional Review Requested  
Planning Board Application 2018-13**

Dear Mr. Ovios:

At the regular meeting held October 22, 2018, the City of Plattsburgh Planning Board reviewed your application for a proposed retaining wall, site grading, and related improvements for 3 Circle Grove. The board voted to table the application pending professional review by a third party of the structural stability of the lot and the overall drainage plan of the development, pursuant to Section 270-59 of the City Code.


The board has selected Greenman-Pedersen, Inc. (GPI) to perform this review. The cost of this service is in the not-to-exceed amount of \$2,400.00. At this time, the applicant is required to submit to the City a check in the amount of \$2,400.00 to be held in an escrow account for the cost of these professional review services. Any unused funds from the deposit shall be refunded to the applicant.

The board also requested the following information be provided by the applicant:

- Detail of the discharge at the southernmost swale and how it enters into the existing swale.
- Written confirmation by the City Attorney of the easement or prescriptive right.

The board cannot further consider the application until these items are received and the professional review has been completed.

Respectfully,

  
James A. Abdallah  
Chairman  
/sm

CC: Building Inspector