

CITY OF PLATTSBURGH APPLICATION TO PLANNING BOARD FOR:

HISTORIC SITE REVIEW	SUBMITTAL DATE: _____
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NAME OF PROPOSED ACTION: _____

Applicant:

Name _____
Address _____
City _____
State _____ Zip _____
Telephone#: _____
Fax #: _____

Plans prepared by:

Name _____
Address _____
City _____
State _____ Zip: _____
Telephone _____
Fax #: _____

Owner (if different) ((if more than one owner, provide info. for each)

Name _____
Address _____
City _____
State _____ Zip _____
Telephone _____

Purchase Option: _____

Location of site: _____

Historic District : _____ **Current Zoning District:** _____

Property description/class: _____

Parcel ID No.: _____ **Lot Size:** _____

Variance #: _____ (if any) **Approved:** _____ Yes _____ No

City, State and Federal permits needed: _____

Proposed uses(s) of site: _____

Total site area(square feet or acres): _____

Anticipated construction time: _____ (days, months, years)

Will development or restoration be Phased: _____

Current use of historic site: _____

Current condition of site: _____

Character of surrounding properties: _____

Estimated cost of proposed improvement: \$ _____

Describe proposed use, including primary and secondary uses; ground floor area; height; and number of stories for each building:

- for residential buildings include number of dwellings units by size (efficiency, one-bedroom, two-bedroom, three or more bedrooms) and number of parking spaces to be provided.
- for nonresidential buildings, include total floor area and total sales area; number of automobile and truck parking spaces.
- other proposal structures

INSTRUCTIONS FOR SUBMITTAL:

1. Type or print neatly. Complete all blanks.
2. Submit completed application and one location map, photographs, detailed site plan, SEQR Long Form (Part 1), and building elevations (indicating finished materials) as required by the Zoning Ordinance Section 270-31 and 270-35. After review and acceptance of the above submittal by the Engineering and Planning Dept., the approved application will be returned and the applicant is to submit **15 sets** of the approved application, SEQR, and drawings to:

**Engineering and Planning Dept.
41 City Hall Place
Plattsburgh, N.Y. 12901
(518) 563-7730**

NOTE: A Historic Site Plan review request can not be placed on the Planning Board agenda until the Engineering and Planning Dept. certifies the submittal is complete and contains all information as required.