REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
March 19, 2015
5:30 P.M.

MINUTES

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)
Absent: **None**

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1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on March 5, 2015 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Armstrong; Seconded by Councilor Kasper
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)

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2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending March 11, 2015 in the amount of **$ 277,331.97** and March 18, 2015 in the amount of **$ 279,310.93** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kasper; Seconded by Councilor Kretser
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)

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3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of March 5 – March 18, 2015
- Report from the Building Inspector's office March 17, 2015
- Report from the Parking Violations Bureau for February 2015
- Report of Public Hearing held by the Zoning Board of Appeals on March 16, 2015

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor Kretser; Seconded by Councilor Kasper
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)

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4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

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5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending March 13, 2015 in the amount of **$ 922,255.35** and March 20, 2015 in the amount of **$ 1,533,336.10** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Kasper
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)

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6. PERSONS ADDRESSING COUNCIL:

Mike Brodi, Superintendent Department of Public Works thanked the Municipal Lighting Department crew for their work on Sunday when the DPW building power was out.

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7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from November 1, 2013 to November 30, 2013 in the total amount of $1,075.72. The percentage of write-offs for this period is .09%.

By Councilor Kasper; Seconded by Councilor Dowdle
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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B. RESOLVED: In accordance with the request therefore the Common Council approves Apostles for Life to use 2 parking spaces in front of 66 Brinkerhoff Street, Friday, April 3, 2015 from 9:30 am to 11:00 am for a prayer vigil.

By Councilor Kasper; Seconded by Councilor Dowdle

Councilor Armstrong amended resolution to:

RESOLVED: In accordance with the request therefore the Common Council approves that the Apostles of Life be granted permission to hold a prayer vigil in two parking spaces on the south side of Brinkerhoff Street opposite the Planned Parenthood clinic at 65 Brinkerhoff on April 3, 2015between the hours of 9:30 am and 11:00 am.

Seconded by Councilor Kasper
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(Councilors Armstrong, Kasper and Kretser voted in the affirmative. Councilors Kelly, Dowdle and O'Connell voted in the negative. Mayor Calnon broke the tie in the negative.
MOTION TO AMEND ACTION TAKEN: Defeated

Therefore original resolution stands;

B. RESOLVED: In accordance with the request therefore the Common Council approves Apostles for Life to use 2 parking spaces in front of 66 Brinkerhoff Street, Friday, April 3, 2015 from 9:30 am to 11:00 am for a prayer vigil.

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(Councilors Armstrong, Kelly, Kasper and Kretser voted in the negative. Councilors Dowdle and O'Connell voted in the affirmative)
ACTION TAKEN: Defeated
Follow up Action: None
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C. RESOLVED: In accordance with the request therefore the Common Council approves Seth Silver of 40 Trafalgar Drive to close down part of Trafalgar Drive on June 13, 2015 from 11 am to 7 pm to have a safe area for their sixth annual block party.

By Councilor Kretser; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None
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D. RESOLVED: In accordance with the request therefore the Common Council approves a budget transfer of $3,105 from General Fund contingency # 1-1990-000-4430 to Building Inspector-Motor Vehicles #1-3620-000-2300 to provide additional funds for a motor vehicle purchase that exceeds the budgeted cost of $22,000.

By Councilor O'Connell; Seconded by Councilor Kretser
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None
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E. RESOLVED: In accordance with the request therefore the Common Council approves WPCP to advertise for bids for Contract # 2015-2 "Electrical Services for WPCP."

By Councilor Dowdle; Seconded by Councilor Kelly
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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F. RESOLVED: In accordance with the request therefore the Common Council approves Contract # 2014-21 "Instrumentation – WPCP" be extended to June 27, 2016.

By Councilor Kasper; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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G. RESOLVED: In accordance with the request therefore the Common Council approves adding North Country Ballet Ensemble to an available spot on the 2015 Street Drives on Saturday, July 18, 2015.

By Councilor Kretser; Seconded by Councilor Kelly
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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H. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to process a 2012, 2013 and 2014 combined Special Assessment District (SAD) tax refund payment in the amount of $340.38 and a 2015 SAD tax credit adjustment in the amount of $113.46 for Trevor Finely for overcharges in the calculation of the SAD taxes on his property at 9 Broad Street, Plattsburgh, NY. The SAD taxes for the three past periods and the current period were calculated based on an incorrect assessed area value and are being corrected based on requested adjustments from the owner through the Clinton County Office of Real Property Tax Services. The revised total due for all 2015 property taxes for 9 Broad Street of $2,737.47 is payable through adjusted installments of $684.39 due without interest by April 15, 2015, $684.36 due without interest by May 15, 2015, $684.36 due without interest by June 15, 2015, and $684.36 due without interest by July 15, 2015.

By Councilor Kretser; Seconded by Councilor O'Connell
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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I. RESOLVED: In accordance with the request therefore the Common Council approves Engineering to advertise for bids for Contract #2015-01 "South Peru Street Sanitary Sewer Replacement."

By Councilor Armstrong; Seconded by Councilor Kelly
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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J. RESOLVED: In accordance with the request therefore the Common Council approves Engineering to advertise for bids for Contract #2015-04 "City Street Paving."

By Councilor Kelly; Seconded by Councilor Kasper
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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K. RESOLVED: In accordance with the request therefore the Common Council approves Engineering to advertise for bids for Contract # 2015-08 "Hamilton Street Reconstruction."

By Councilor Kretser; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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L. RESOLVED: In accordance with the request therefore the Common Council approves Engineering to advertise for bids for Contract #2015-09 "Sanborn Avenue Reconstruction."

By Councilor Kasper; Seconded by Councilor Dowdle
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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M. RESOLVED: In accordance with the request therefore the Common Council approves Contract # 2015-03 "City Marina Building Renovation" be awarded to Neagley & Chase Construction Company, LLC for the bid price of $301,700.

By Councilor Kasper; Seconded by Councilor Dowdle
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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N. RESOLVED: In accordance with the request therefore the Common Council approves a Change order and the Mayor be authorized to sign Amendment # 3 to AES Architectural Agreement for Design Services for Marina Building Renovation in the amount of $7,112.

By Councilor Armstrong; Seconded by Councilor O'Connell
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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O. RESOLVED: In accordance with the request therefore the Common Council approves that Contract # 2012-07 "Hauling of Sludge for WPCP" be extended for the additional one-year period with Drummac Septic the estimated budget costs are $140,470.

By Councilor Kasper; Seconded by Councilor Kelly
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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P. Motion to waive rule 4 for Initial Consideration:

"Request for Superintendent of Recreation Steve Peters, Recreation Supervisor Jessica Shields-Gregg and Recreation Coordinator Justyn Gordon to attend the New York State Recreation and Parks Society Conference in Saratoga Springs, NY from April 26-28 at a cost not to exceed $1900. "

"Request from Superintendent of Recreation Steve Peters to attend the TEAMS Conference with the Adirondack Coast Visitors Bureau in Las Vegas, NV from November 9-12, 2015 at a cost not to exceed $2400."

"Request from IT Director Bryan Brayton for the IT Department's 2015 Travel Requests."

By Councilor O'Connell; Seconded by Councilor Kelly
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted

RESOLVED: In accordance with the request therefore the Common Council approves Superintendent of Recreation Steve Peters, Recreation Supervisor Jessica Shields-Gregg and Recreation Coordinator Justyn Gordon to attend the New York State Recreation and Parks Society Conference in Saratoga Springs, NY from April 26-28 at a cost not to exceed $1900.

By Councilor O'Connell; Seconded by Councilor Kasper
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted

RESOLVED: In accordance with the request therefore the Common Council approves Superintendent of Recreation Steve Peters to attend the TEAMS Conference with the Adirondack Coast Visitors Bureau in Las Vegas, NV from November 9-12, 2015 at a cost not to exceed $2400.

By Councilor O'Connell; Seconded by Councilor Armstrong
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted

RESOLVED: In accordance with the request therefore the Common Council approves IT Department's 2015 Travel Requests.

By Councilor O'Connell; Seconded by Councilor Kretser
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted

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8. TRAVEL REQUEST:

Item 8A was removed from Agenda doesn't need Council approval:

A. RESOLVED: In accordance with the request therefore the Common Council approves two Police Officers to attend "AR 15/M16 Armorer Certification Class" in Plattsburgh, NY from May 26 – 27, 2015 at a cost not to exceed $922.08 and will be expensed from the Asset Forfeiture Fund. This training is to keep certification active.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

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B. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy, Manager MLD to attend the "MEUA Semi-Annual Meeting" in East Syracuse, NY from April 28 - 30, 2015 at a cost not to exceed $473.38.

By Councilor Kasper; Seconded by Councilor Kretser
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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C. RESOLVED: In accordance with the request therefore the Common Council approves Kevin Farrington, City Engineer to attend the "NYS Planning Federation Annual conference"" in Bolton Landing, NY from April 13-14, 2015 at a cost not to exceed $318.

By Councilor Armstrong; Seconded by Councilor O'Connell
Discussion: None
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

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9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request for Superintendent of Recreation Steve Peters, Recreation Supervisor Jessica Shields-Gregg and Recreation Coordinator Justyn Gordon to attend the New York State Recreation and Parks Society Conference in Saratoga Springs, NY from April 26-28 at a cost not to exceed $1900. **(Move to agenda under "Other Items" Letter P)**

2. Request from Superintendent of Recreation Steve Peters to attend the TEAMS Conference with the Adirondack Coast Visitors Bureau in Las Vegas, NV from November 9-12, 2015 at a cost not to exceed $2400. **(Move to agenda under "Other Items" Letter P)**

3. Request from IT Director Bryan Brayton for the IT Department's 2015 Travel Requests. **(Move to agenda under "Other Items" Letter P)**

Councilor Armstrong added:

4. Request from Councilor Armstrong that the City of Plattsburgh Common Council opposes the Education Portion of the Executive Budget of 2015.

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10. NEW BUSINESS:

Resolution added:

A. In accordance with the request thereof, the Council hereby authorizes the Mayor to execute settlement documents resolving the litigation involving the City of Plattsburgh versus Valcour Island LLC in which the city will purchase certain engineering reports from Valcour Island LLC in the amount of $15,500 and both parties will execute a termination lease agreement, and exchange mutual releases and a stipulation of discontinuance.

By Councilor Armstrong; Seconded by Councilor Kasper
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

NEW BUSINESS (continued):

Councilor Kelly spoke about gathering statistics from Building Inspectors office of how many reports of unshoveled sidewalks over year.

Councilor O'Connell mentioned DPW may have report of how many they had to clear.

Councilor Kasper stated that she and Councilor Dowdle are almost finished with the Outdoor seating guidelines.

Councilor Kelly invited everyone to ROTA Gallery on Bridge Street Saturday at 7pm for music featuring LUCID.

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11. CLOSING PUBLIC COMMENTS:

David Briggs suggested customizing garbage can lids so that the City could put out more garbage cans downtown and the lid would prevent people from being able to dump household garbage in there.

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Motion to Adjourn by Councilor Armstrong; Seconded by Councilor O'Connell
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
(All voted in the affirmative)
MEETING ADJOURNED: 6:32pm

IT Department Overnight Travel Requests, 2015:

Budget: $5,000 Training/Education; Mileage $500; Overtime $7,500
Total from Detail: $4,981.15; $141.60; $450.00

Law Enforcement Information Management **2015:**
Dates: May 18th through 20th, 2015
Location: San Diego, CA
Personnel from IT to attend: Bryan Brayton
Agenda: http://www.theiacp.org/leimagenda
Registration fee: $575 before 3/31/2015.
Airfare from Burlington to San Diego on 5/17, returning on 5/20: $600.00 (estimated based on current fares)
Extra legroom/baggage: $0. Airfare estimated with JetBlue which includes 1 checked bad and enough legroom
Airport parking: $60
Ferry: $30 (estimated)
Mileage: $36.80 (64 miles roundtrip from City Hall to Burlington Airport)
Hotel: $480.10 (includes tax, will verify with hotel how not to have that charged)
Hotel Parking: $96
Rental Car: $110.00 (estimated based on current rates)
Meals: $102.00
Total estimated: $2089.90

SpiceWorld 2015 (Spiceworks is the software we effectively run the IT department on; helpdesk portal, network inventory, knowledgebase, software management, etc)
Dates: Sept. 23rd through 25th, 2015
Location: Austin, TX
Personnel from IT to attend: Bryan Brayton and Chad Morse
Agenda (not finalized yet): http://www.spiceworks.com/spiceworld/austin/agenda/
Registration fee: $299/person until 5/29/2015
Airfare from Burlington to Austin on 9/23, returning on 9/26: $700 for 2 seats (estimated based on current fares)
Baggage: $100 total for 1 checked bag each person ($25/bag, per person, each way)
Airport Parking: $48
Ferry: $38 (estimated)
Mileage: $36.80 (64 miles roundtrip from City Hall to Burlington Airport)
Hotel: $652.05 (double occupancy, includes tax, will verify with hotel how not to have that charged)
Rental Car: $180 (estimated based on current rates)
Meals: $101 per person, $202 total
Overtime costs for non-salaried staff: $450 (estimated)
Total estimated: $3004.85

NYSLGITDA Fall 2015 Conference
Dates/Locations not yet announced
Personnel from IT to attend: Bryan Brayton
Estimated cost: $500 based on last year's cost of $478.