Plattsburgh, NewYork

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: September 13, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, September 6, 2012 to Wednesday, September 12, 2012 our Department has responded to the following:

Fire Calls 24

- 1 cooking fire
- 7 system activations
- 8 EMS assist
- 1 excessive heat
- 1 water or steam leak
- 1 unauthorized burning
- 1 power line down
- 1 standby
- 1 heat from short circuit
- 1 MVA
- 1 smoke/odor removal

Ambulance Calls 43

Mutual Aid by CVPH 5

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: "Aug 2012

REVENUE SOURCE		CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00		0.00
Bingo Licenses (State)	1-0632	0.00		0.00
Bingo License Fees 3%	25-2540	454.96		454.96
Building Permits	25-2555	9742.00		9742.00
Circus License	25-2502	0.00		0.00
City Code	12-1255	0.00		0.00
Code Civil Compromise	26-2614	0.00		0.00
Contractor Fees	25-2557	50.00		50.00
Dog Licenses	25-2542	263.50		263.50
State Neuter/Spay surcharge			35.00	35.00
Extract of Records	12-1255	35.75		35.75
Game of Chance Lic. (City)	25-2541	0.00		0.00
Game of Chance Lic. (State)	1-0632	0.00		0.00
Gas Permits	15-1540	60.00		60.00
Going Out of Business Lic	25-2509	0.00		0.00
Hauler's Licenses	25-2505	0.00		0.00
Housing Code	21-2110	0.00		0.00
Impound Fees	15-1550	50.00		50.00
Interest Temp	1124-2401	30.55		30.55
Jeweler's Licenses	25-2503	0.00		0.00
Marriage Licenses	25-2545	752.50	967.50	1720.00
Maps	12-1255	0.00		0.00
Notary Fees	12-1255	18.00		18.00
Peddler/Vendor Licenses	25-2503	0.00		0.00
Returned Check Charges	12-1255	0.00		0.00
Sign Permits	25-2590	0.00		0.00
Specifications	T-30		195.00	195.00
Special Use Permits	21-2110	0.00		0.00
Subdivision Fee	21-2110	25.00		25.00
Subdivision Ordinance	12-1255	0.00		0.00
Taxi Operator's Licenses	25-2507	495.00		495.00
Taxi Vehicle Licenses	25-2504	75.00		75.00
Tree/Stump Removal License	25-2508	0.00		0.00
Vital Statistics	16-1603	5812.00		5812.00
Zoning Ordinances	21-2110	60.00		60.00
Zoning Variances	21-2110	250.00		250.00
				0.00
OTHER REVENUE				
Riverwalk				
1127-2753		970.00		970.00
Auditorium				
1127-2752		0.50		0.50
Centennial Plaques				
1127-2705		0.00		0.00
Centennial Books				
1127-2656		0.00		0.00
Centennial Miscellaneous				
1127-2656		0.00		0.00
RECOVERED FUNDS				
Telephone				
1-1410000-4414		0.00		0.00
Postage				
1-1410000-4470		0.00		0.00
Print & Copy				
1-1410000-4431		0.00		0.00
DISBURSEMENTS:		$19,144.76	$1,197.50	$20,342.26

N.Y.S. Dept of Health	$967.50	Check No	1229	
N.Y.S. Dept of Ag & Mkts	$35.00	Check No	1228	
		Total Paid Others:		$1,002.50

ADJUSTMENT: None $0.00

Chamberlain (Spec. Deposits)	$195.00	Check No	1230	
Chamberlain (Net Revenues)	$19,144.76	Check No	1231	
		Amount Due City Chamberlain:		$19,339.76
				$20,342.26

Dated at Plattsburgh, New York

Keith A. Herkalo, 11-Sep-12
City Clerk

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning August 22, 2012 and ending on August 29, 2012 inclusive.

	Purpose for which Received		Amount
6124-2450	Commissions		-
6126-2613	Overdue Charges		369.38
6126-2650	Sale of Scrap - Library Auction		-
6126-2655	Minor Sales		102.28
6127-2690	Lost/Damaged Property		-
6127-2701	Refund Prior Year Expense		-
6127-2705	Gifts and Donations		-
6127-2755	Trust Fund Income		-
6227-2760	CEF Library System		-
6330-3840	State Library Aid		-
6330-3842	State Aid		-
			-
		General	471.66
	Sales Tax @ 8.0% (Minor Sales - Supplies Only)	T&A	8.89
		TOTAL	**480.55**

Dated, Plattsburgh, NY: August 30, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Four hundred eighty and 55/100 dollars this 30th day of August 2012.

R. Marks

Richard A. Marks
City Chamberlain

SEP 17 CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 08/30/12 15:01
Payment : $ 471.66
Receipt # : 216146
Check/Credit Card #: MULTIPLE
Clerk : 1427pjer

PARKING ZONE DESIGNATION No. 944
September 6, 2012

Establish the following Parking Zone:

REMOVE "NO PARKING" ZONE ON THE WEST SIDE OF NORTH CATHERINE STREET IN THE RECESSED CURB AREA ADJACENT TO CATHERINE GARDEN APARTMENTS AND REPLACE WITH "15 MINUTE PARKING" ZONE

The establishment of this parking zone shall become effective upon the erection of the proper signs designating the zone.

All traffic zone designations previously established that are inconsistent with this traffic zone designation are hereby repealed and superseded by this traffic zone designation. All traffic zones established for other purposes that are consistent with this traffic zone designation shall remain in effect.

PLATTSBURGH, NEW YORK

Plattsburgh, NewYork

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

September 11, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ref: Request for Permission for Mayor To Supplemental Agreement No. 1 for Architectural/Engineering Consultant Agreement with Foit-Albert Associates for "Champlain Valley Transportation Museum Building and Site Improvements;" PIN 7804.83, DO30445; Contract #2007-22

Dear Mayor Kasprzak & Councilors:

It is requested that the Common Council authorize the Mayor to sign Amendment No. 1 to the Architectural/Engineering Service Agreement with **Foit-Albert Associates, Architecture, Engineering and Surveying, PC, Hanover Square, 435 New Karner Road, Albany, NY, 12205,** for the Renovation of the existing buildings and site improvements for the Champlain Valley transportation Museum Campus Development Project. This supplemental agreement specifically includes modifications to the HVAC System design for Building No. 7.

The contract amount is based upon hourly rates and cost reimbursement and will not exceed **$29,384.00** without prior Common Council approval, it being understood that this is a NYSDOT "TEP" project that will be funded 80% by Federal Share ($23,507.20) and 20% by Champlain Valley Transportation Museum share ($5,876.80).

Sufficient funding is available in the "2008 Champlain Valley Transportation Museum Project" H3410.33.

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/dn
Att.(1)
CC: City Clerk, City Chamberlain
Nancy Catalina, Liaison, NYSDOT
Dr. Anthony Vaccaro

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, NewYork

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

September 11, 2012

To: Mayor Donald M. Kasprzak

Subject: St. Lawrence 1 and St Lawrence 2 Substation Upgrades – Circuit Breaker and Circuit Switcher Installation - Bid No. 2012-7-1
Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department and PLM Engineering have reviewed and evaluated the two bids received on August 30, 2012, for the above subject contract. Attached is PLM's review and recommendations.

We recommend award to **Northline Utilities, AuSable Forks, NY** in the total amount of **$ 254,850.00**. The bid is within the funding allotted for this project. If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,

William Treacy
Manager

Enclosure: (1)

CC: City Clerk
Councilor Chris Jackson, PMLD Liaison
Kelly Clookey, MLD Finance Director
Bid 2012 -7-1 File

PLM
ELECTRIC POWER ENGINEERING
35 MAIN STREET, HOPKINTON, MA 01748 TEL: (508) 435-0200 FAX: (508) 435-4491

Project 9122-39

September 7, 2012

Mr. William Treacy, Superintendent
Plattsburgh Municipal Lighting Department
6 Miller Street, Suite 1
Plattsburgh, NY 12901

Dear Bill:

SUBJECT: St. Lawrence No. 1 and No. 2 Substations
Circuit Breaker and Circuit Switcher Installation - Bid No. 2012-7-2
Bid Review and Award Recommendation

Sealed bids for the above contract were opened on Thursday, August 30, 2012 at 2:00 pm at the Plattsburgh City Clerk's office. This bid is for the installation of 46kV circuit breakers and associated equipment at St. Lawrence No. 1 Substation, and 115 kV circuit switchers at St. Lawrence No. 2 Substation. Two bids were received. Following is a review of these bids.

Northline Utilities - $254,850.00 – Northline submitted a valid bid, including all required bid forms. They noted receipt of addendum 1 and indicated no significant technical or commercial exceptions. PLM has previous positive experience with Northline on several projects. We discussed the project requirements with both Luck Brothers and North Line, and are satisfied that they understand the project requirements and can meet the required schedule. We find that Northline is well qualified to perform the requirements of this project.

O'Connell Electric Company - $387,700.00 – O'Connell Electric submitted a valid bid, including all required bid forms. They noted receipt of addendum 1, and indicated no significant technical or commercial exceptions. PLM has previous positive experience with O'Connell Electric. We find O'Connell Electric to be qualified to perform the requirements of this project.

Based on the discussion listed above, we recommend award of the Bid for St. Lawrence No. 1 and No. 2 Substations – Circuit Breaker and Circuit Switcher Installation - Bid No. 2012-7-2 to **Northline Utilities** in the amount of **$254,850.00**. Northline is the lowest responsive and responsible bidder.

In addition, we recommend that an amount be allocated to cover unforeseen changes during the construction period. Based on the size and scope of this project, we recommend that approximately 10% contingency be allocated to cover unforeseen change orders. We therefore recommend that the total amount authorized for this contract be **$275,000.00**.

If you have any questions or comments concerning this correspondence, please do not hesitate to contact me.

Sincerely,

Michael C. Barrett

Michael C. Barrett
Principal Engineer

Plattsburgh, NewYork

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

September 7, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Re: Request for Training for Municipal Code Inspector to attend Twentieth Annual New York State Building Officials Conference

Dear Mayor Kasprzak and Councilors:

Permission is hereby requested for Claude Bouchard, Municipal Code Inspector, to attend the Twentieth Annual Capital District Building Officials Educational Conference on October 15, 16 and 17, 2012 in Albany, New York. This educational conference provides mandatory training hours to retain Code Enforcement Certification, at a cost not to exceed $910.00.

Sincerely,

Joseph McMahon
Building Inspector

CC: City Chamberlain

/dn

Att.(1)

TRAVEL ADVANCE REQUEST FORM

Authorized travel to Albany, New York

for NYS Building Officials Conference, Inc.

be held October 15, 16 & 17,2012, which travel was approved by Common Council resolution

ed _____

equest the following amount:

$ 107.00 For Meals

_____ For Gas (for purchase of gas/not mileage reimbursement)

265.00 For Other conference (State purpose)

167.76 For Other mileage (State purpose)

369.00 For Other hotel (State purpose)

$ 908.76 TOTAL

9/7/2012
DATE

Claude Bouchard
SIGNATURE (Person to whom check is drawn)

9/7/12
DATE

SIGNATURE (Department Head)

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

September 7, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for a police officer to travel to Saratoga, NY from 10/3/12 to 10/5/12 for "Law Enforcement Trianing Directors Association of NYS Annual Meeting." The cost should not exceed $ 396.00 and will be expensed from the Asset Forfeiture fund (DOJ).

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

September 5, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for three police officers to travel to Epping, NH from 12/7/12 to 12/9/12 for "Armorer Certification-Sig Sauer Pistols Training."

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Total Cost $2,493 and paid out of Asset Forfeiture funds (DOJ)

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

Plattsburgh, NewYork

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

Date: 9/11/2012

To: Mayor and Councilors

From: Assistant Fire Chief Randal Stone

Re: Travel Request for Pre-Delivery Inspection of new Pierce Impell Fire Engine

Attending: Assistant Fire Chief Randal Stone, Captain Mickey Edwards and Firefighter Mark Lawliss

Dates: Between September 27 and October 1. (Depending on Availability of Flights)

Costs: Travel expenses not to exceed $150

Location: Pierce headquarters located in Appleton Wisconsin

Randal Jay Stone
Assistant Fire Chief