

City of Plattsburgh Request for Proposals

Food Service Vendor for 2026 City Beach Season

The City of Plattsburgh proposes to enter into a license agreement with a commercial tenant for the use of **Vendor Space B** (building map attached as Exhibit A) at the Plattsburgh City Municipal Beach. The license shall be for a **Food Service Concession** to be outlined in a license agreement between the City and the tenant. The City is seeking proposals from experienced operators for this concession.

The City of Plattsburgh seeks to enter into a license agreement with a term of one beach season, with an option to renew the lease for a second season. The beach season runs, roughly, from early June to late August.

Licensee Fee

In consideration of such a license, the City shall require a **minimum** license fee of three thousand dollars (\$3,000) per season. This license fee does not include garbage removal, telephone, internet or cable/satellite, which are the responsibility of the licensee. The City will provide electricity, water and sewer to the facility. Vendors shall include with their proposal the seasonal license fee they are prepared to offer the City for the use of the space with the understanding that no proposed license fee below \$3,000 will be considered by the City. A vendor's proposed license fee shall be an important consideration during the City's determination of which proposal provides the best overall value to the City.

Additional Fees/Costs

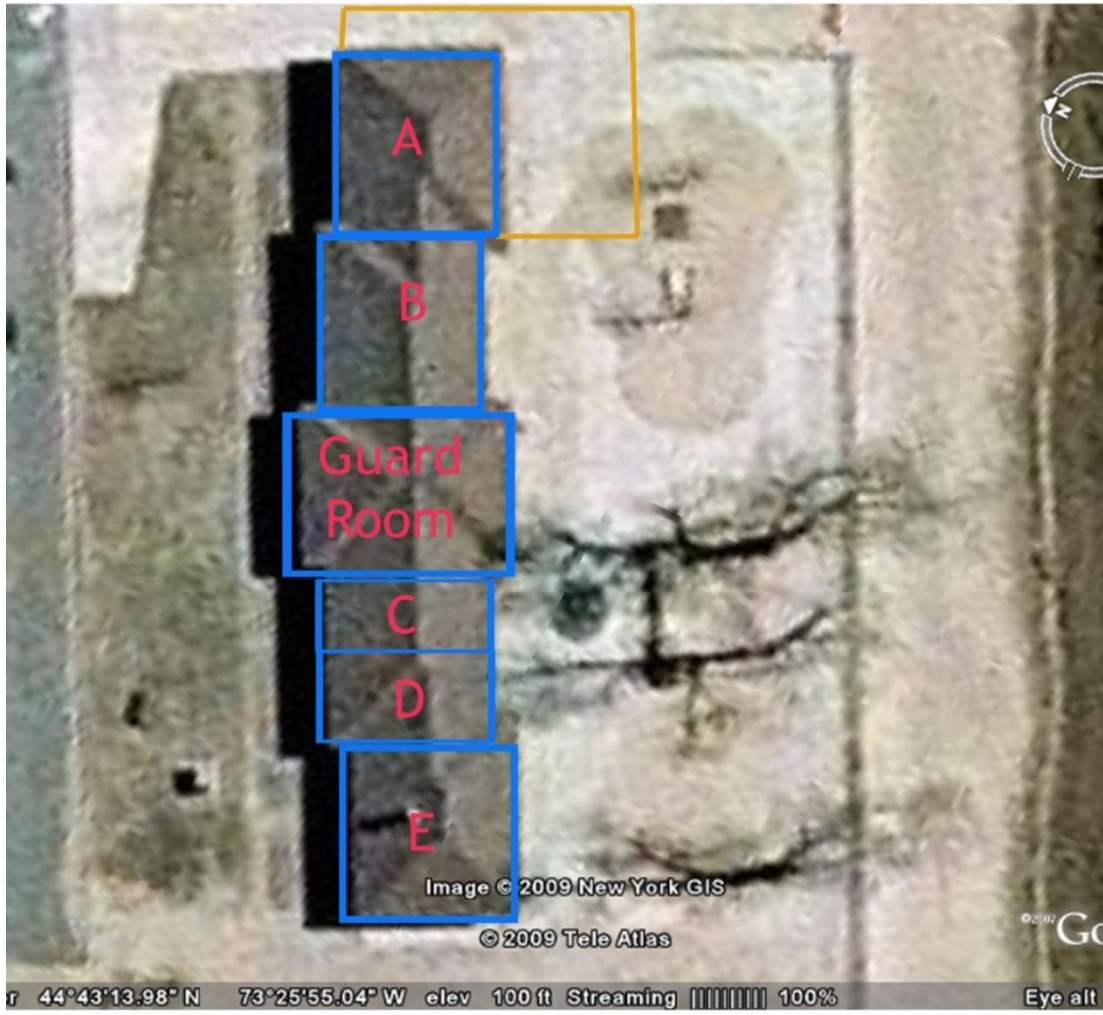
Any additional updates needed to upfit the space, not currently listed in this proposal, would be at the expense of the tenant and must obtain prior approval from the Community Development Office.

Proposal Requirements

Interested parties shall include in their proposal what products and services they will provide, any prior, relevant experience they have in operating similar businesses, the dates they expect to be able to operate their business, including the number of operating days per week, during the 2026 beach season, and any other information pertinent to their proposal.

Full terms of the license will be documented in an agreement to be entered into between the City of Plattsburgh and the respondent whose proposal is deemed to be best aligned with the interests of the City. Proposals must be submitted via email to Andrew Durrin at durrina@cityofplattsburgh-ny.gov

All proposals must be submitted no later than May 5th, 2026 by 2:00pm.



A

B

Guard Room

C

D

E

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r 44°43'13.98" N 73°25'55.04" W elev 100 ft Streaming ||||| 100%

Eye alt