

CITY OF PLATTSBURGH CONTRACTOR'S REGISTRATION FORM  
BUILDING AND ZONING OFFICE  
41 CITY HALL PLACE  
PLATTSBURGH, NY 12901  
(518) 563 7707  
[buildinginspector@cityofplattsburgh-ny.gov](mailto:buildinginspector@cityofplattsburgh-ny.gov)

\_\_\_\_\_

CUSTOMER NUMBER

\_\_\_\_\_

REGISTRATION NUMBER

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PRINCIPLE OWNER: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

OTHER OWNER NAME  
(If partnership) \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

Contractor's Signature: \_\_\_\_\_



TO: ALL CONTRACTOR'S  
FROM: JOSEPH MCMAHON, BUILDING INSPECTOR  
SUBJECT: CONTRACTOR'S ANNUAL REGISTRATION FEE

On August 1, 1991, the City of Plattsburgh Common Council approved a resolution to collect a contractor's registration fee. This fee will be collected by the Building Inspector's Office, 41 City Hall Place, Plattsburgh, NY 12901. The purpose of this registration fee is to reimburse the general fund for monitoring the insurance of contractor's who conduct business within the City Limits.

Unlike licensing, we are not governing qualifications or setting standards of contractor's to operate within.

The contractor will complete the contractor's registration form, pay the fee of \$25.00 and supply this office with proof of insurance to be a registered contractor in the City of Plattsburgh.

Any further information needed please contact our office at (518) 563-7707.