# Welcome to the Online Permit Application System for the City of Plattsburgh

### Register

Visit <u>https://plattsburgh.thepermitportal.com</u> and Register. Enter your User Information in the fields below and accept the Terms & Conditions. Continue to <u>Submit</u>. Once you submit you will receive an email to verify your email and continue to login.

Hon	ne Check Status	Login Regist	er Forgot Pas
E TERMS & CONDITIONS	2		
I have read/agree with the <u>tern</u>	ns and conditions.		
L USER INFORMATION			
First Name	Email		
First Name	Em	Email	
Last Name	Email ad	Email address will be assigned as the Username	
Last Name	Confirm	n Email <sup>®</sup>	
Home Address	Con	ıfirm Email	
Home Address	Password		
Mobile	Pass	Password Password must be a minimum of 8 characters 1 unpercase	
(XOOX)XOOX-XOOX	letter, 1	owercase letter, 1 number	and 1 special character.
Emergency Contact	Confirm	Confirm Password	
Emergency Contact	Conf	irm Password	
Emergency Contact Phone			
(XXXX)XXX-XXXX(XXXX)			

## Login

Login using your email address as the Username and enter the password you created during registration.

#### https://plattsburgh.thepermitportal.com



### **Permit Application**

On the following page proceed to **Select Location** from the list and select the permit type you would like to purchase. Select **Buy**.



Complete the permit application below by entering all fields listed as well as selecting the vehicle that you would like to purchase the permit for and **Submit**.



# **Proceed to Payment**

Once submitted, select Pay Now to make payment. Permit is not valid until payment is made.

Pay Now	Back To List	
PERMIT DETAILS		
Permit No : CIT-3264802053		
Location : City Beach Permit		
Status : Approved		
Permit Type : Parking Permit		
Permit Sub Type : Seasonal Beach Permit		
Quantity: 1		
Applied Date : 5/19/2022		
Tentative Start Date : 5/27/2022		
Email : ipspermits12@gmail.com		
Permit Price (Each) \$ 60.00		
Total Cost \$ 60.00		
AutoPayment No		
Application Type : Individual		

# Questions

Feel free to contact us at the number below for any questions.

Call: (518) 563-3411