

**RESOLUTION 2.1 – 03/11/21**

**RESOLUTION TITLE: AUTHORIZING THE CHAMBERLAIN TO TRANSFER FOR FIRE DEPARTMENT PERSONNEL CLOTHING/EQUIPMENT (FIRE DEPARTMENT) (page 1)**

BY: Richard Marks

**WHEREAS**, the following resolution was adopted on March 18<sup>th</sup>, 2021; and

**WHEREAS**, the 2021 General Fund budget does not make sufficient appropriations for Fire Personal Clothing and Equipment; and

**WHEREAS**, the Fire Chief has requested to purchase required structural and EMS gear for the City fire and ambulance services for fiscal year 2021;

**NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:**

Increase: General Fund – Fire Personal Clothing	13410000-4360	\$18,650.00
Decrease: General Fund – Fire Contract Services	13410000-4430	\$18,650.00

To provide for unbudgeted appropriation for the purchase of required structural and EMS gear in the Fire budget of the General Fund. The budget adjustment does not increase the General Fund budget for appropriations in 2021.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

“Yes”  
“No”  
Absent



**RESOLUTION 2.3 – 03/11/21**

**RESOLUTION TITLE: AUTHORIZING THE CHAMBERLAIN TO TRANSFER FUNDS FOR BUILDING INSPECTOR CONTRACT SERVICES (page 3)**

BY: Richard Marks

**WHEREAS**, the following resolution was adopted on March 18<sup>th</sup>, 2021; and

**WHEREAS**, the 2021 General Fund budget has not made appropriations for removal of an unsafe chimney under building code violations at 66 Court Street; and

**WHEREAS**, the Building Inspector is asking to increase the department contract services appropriations for 2021 by the same amount to be received from the property owner or pre-foreclosure agent for the cost of the chimney removal to be invoiced in the utility billing to the property;

**NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:**

Increase: General Fund – Building Inspector Contract Services    13620000-4430    \$4,000.00

Increase: General Fund – Building Code Civil Compromise                    00001126-2614    \$4,000.00

To provide for the timely removal of an unsafe chimney at 66 Court Street under building code violations where the owner and the pre-foreclosure agent have not been able to provide funding to perform the work. The budget adjustment provides for the increase in appropriations and the increase in estimated revenues that will increase the total General Fund budget by \$4,000.00 for 2021. The cost to remove the chimney will be recovered through direct invoicing to the property owner on the City’s utility billing once the work is performed and this charge will follow the property as a delinquent property tax in the event the owner or the pre-foreclosure agent fail to pay the utility bill.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

- “Yes”
- “No”
- Absent

**RESOLUTION 2.4 – 03/11/21**

**RESOLUTION TITLE: AUTHORIZE THE CHAMBERLAIN TO TRANSFER FUNDS FOR WATER AND SEWER ADMINISTRATION (MULTI-MODAL FACILITIES) (page 4)**

BY: Richard Marks

**WHEREAS**, the following resolution was adopted on March 18<sup>th</sup>, 2021; and

**WHEREAS**, the 2021 General Fund budget has not made appropriations for the cost of the water supply agreement with the Town of Plattsburgh; and

**NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:**

Increase: Sewer Fund – Sewer Administration Sewer	58110000-4413	\$ 950.00
Increase: Water Fund – Water Administration Water	48310000-4412	\$1,575.00
Increase: Sewer Fund – Sewer Public Revenue	00005121-2120	\$ 950.00
Increase: Water Fund – Water Public Revenue	00004121-2140	\$1,575.00

To provide for the unbudgeted appropriations requirement to pay the annual cost of the water supply agreement costs from the Town of Plattsburgh per the City contract dated October 11<sup>th</sup>, 2018. The budget adjustment provides for the increase in appropriations and the increase in estimated revenues that will increase the total Water & Sewer Funds budgets by \$2,525.00 for 2021. The cost to pay for the water supply agreement with the town will be recovered through direct, monthly invoicing to the Plattsburgh International Airport property for water and sewer usage.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

- “Yes”
- “No”
- Absent

**RESOLUTION 2.5 – 03/11/21**

**RESOLUTION TITLE: Budget Transfer – General Fund Finance Department Contract Services (page 5)**

BY: Richard Marks

**WHEREAS**, the following resolution was adopted on March 8<sup>th</sup>, 2021; and

**WHEREAS**, the 2021 General Fund budget does not make appropriations for Finance Office costs for County website shared cost and increased costs for property tax billings; and

**WHEREAS**, the City Chamberlain is requesting to appropriate for the unbudgeted costs in the Finance Office department costs for the fiscal year 2021;

**NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:**

Increase: General Fund – Finance Contract Services	11310000-4430	\$ 1,500.00
Decrease: General Fund – Finance Print & Copy	11310000-4431	\$ 1,500.00

To provide for unbudgeted appropriations for the Finance Department in the General Fund to provide for the allocation of County website hosting services and the increased cost of property tax bill preparation without County contract pricing for 2021. The budget adjustment does not increase the General Fund budget for appropriations in 2021.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

“Yes”

“No”

Absent

**RESOLUTION 3.1 – 03/11/21**

**RESOLUTION TITLE: APPROVAL OF CHANGE ORDER #2 FOR THE SARANAC RIVER TRAIL PHASE 2 (pages 6-12)**

**WHEREAS**, the City executed a construction contract with Luck Brothers, Inc. (Luck) in October 2020 to complete Phase 2 of the Saranac River Trail (SRT 2); and

**WHEREAS**, updated design guidelines from the American Association of State Highway and Transportation Officials (AASHTO) required minor changes be made to the design of the railing for the new Saranac Street Bridge in order to meet safety standards; and

**WHEREAS**, the changes to the design of the bridge railing resulted in additional labor and materials costs; and

**WHEREAS**, the change order in the amount of \$11,674.80 will be paid from the Field Change Payment line which was budgeted in the previously approved construction contract;

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council authorizes the Mayor to sign Change Order #2 to the SRT 2 construction contract with Luck Brothers, Inc. to accommodate updated design guidelines outlined by AASHTO.

Service:	Construction of Saranac River Trail Phase 2: Change Order #2
Rate:	N/A
Mileage:	N/A
Original Amount:	\$3,098,501.31
New Amount:	\$3,098,501.31
Period:	Project scheduled for completion in fall of 2021
New/Renewal:	RENEWAL
Previous Year's Cost:	N/A
Previous Year's City Cost:	N/A

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

“Yes”  
“No”  
Absent

**RESOLUTION 3.2 – 03/11/21**

**RESOLUTION TITLE: APPROVAL OF TEMPORARY CLOSURE OF 29  
PARKING SPOTS FOR THE BETTY LITTLE ARTS PARK CONSTRUCTION  
STAGING (page 13)**

**WHEREAS**, the City executed a construction contract with Luck Brothers, Inc. (Luck) to complete improvements to the Betty Little Arts Park; and

**WHEREAS**, the construction of the park requires a significant amount of machinery, material, and work to complete; and

**WHEREAS**, a construction and staging area for equipment and supplies is needed close to the construction site; and

**WHEREAS**, twenty-nine (29) parking spots constitute approximately three (3) percent of the total available public parking supply in the Downtown Parking District and their temporary closure will not have a significant negative impact to the available parking in the Downtown Parking District during the time they are unavailable; and

**WHEREAS**, the length of the construction will be limited in time and location.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council approves the temporary closure from April 12 to September 10, 2021 of twenty-nine (29) parking spaces in the northwest corner of the southern subdivision of the Durkee St. public parking lot to be used as a temporary staging area for construction of the Betty Little Arts Park.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **MARCH 11, 2021**

“Yes”

“No”

Absent

### **DISCUSSION 3.3 – 03/11/21**

#### **DISCUSSION ITEM: TRAFFIC ZONE DESIGNATION No. 972 (page 14)**

BY: Malana Tamer, Planner

In accordance with Article 39 Section 1640 of the New York State Vehicle and Traffic Law and Chapter 340 of the Code of the City of Plattsburgh, the following traffic control zone(s) are hereby established and/or amended:

Two (2) hour standardization of all on-street parking time limits within the downtown Special Assessment District broadly defined by Cornelia Street to the north, Saranac River to the east, Broad Street to the south, and Oak Street to the west. A more detailed boundary description is attached as Schedule A from Council approved resolution dated February 27, 1986.

The Public Works Department will provide the necessary signing in accordance with the NYS Manual of Uniform Traffic Control Devices for the establishment of the above traffic zone.

The establishment of this zone shall become effective upon the erection of the proper signs designating the zone.

All traffic zone designations previously established that are inconsistent with this traffic zone designation are hereby repealed and superseded by this traffic zone designation. All traffic Zones established for other purposes that are consistent with this traffic zone designation shall remain in effect.