

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE  
JANUARY 2, 2020  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
MINUTES  
5:00 PM**

**Roll Call:** Councilor Barbell, Councilor DeDominicas, Mayor Read

**Others Present:** Councilors Kelly, Gibbs, McFarlin and Moore

**Absent:** None

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**1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

**City Clerk Sylvia Parrotte** gave overview of her department for new councilors.

**DRI Project Coordinator Ethan Vinson** gave overview of Community Development office for new councilors in absence of Director of Community Development Matthew Miller.

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**1. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from Director of Community Development Matthew Miller that the Mayor is authorized to sign a professional services agreement between the City of Plattsburgh and Architectural & Engineering Design Associates, P.C. in the amount of \$26,400 to include architectural, engineering, design, and project management services related to the relocation of the Plattsburgh Farmers' and Crafters' Market to the former Plattsburgh Municipal Lighting Department complex on Green Street.
2. Request from the City Clerk to revise the Street Solicitation Resolution approved on March 12, 2009 to read:

RESOLVED that the following conditions, rules and process apply from this date forward:

1. Street Solicitations are permitted at the following locations only:
  - U.S. Avenue – Peru Street – South Platt – South Peru Street
  - Beekman Street – Cornelia Street
  - Margaret Street at Saily Avenue and Boynton Avenue
2. Street Solicitations may be conducted on Saturdays only and shall be limited to two (2) per month throughout the period May through September. Consideration will be given to requests from registered non-profit/not-for profit associations or organizations on a first-come, first-served basis. No organization may request more than one street solicitation date within a calendar year.

3. No “rain dates” may be reserved and no dates will be assigned which would result in street solicitations occurring on consecutive Saturdays.
4. Participants must be sixteen years of age or older and must carry, wear, or display materials, signs, or badges, etc. identifying their organization. Organizations shall request, pick up, and return an appropriate number of “safety cones” from the Public Works Department for placement between the lanes, 2 per street, approaching the intersections so as to adequately warn motorists to the activity occurring. The fee for cone usage will be waived for Street Solicitations.
5. Street Solicitations shall be permitted only between the hours of 9:00 am and 3:00 pm.
6. An organization must apply on the form provided by the City Clerk at least four (4) weeks in advance of the requested date and will be given a copy of this resolution and a sketch of the permitted intersections and locations.
7. Organizations must submit an appropriate certificate of insurance in accordance with the City’s existing requirements for “Users of Facilities”

Dates will be confirmed only upon receipt of the required insurance certificate, and after notice to the Police Department and Common Council by the City Clerk.

3. Request from Police Chief Ritter that the Mayor be authorized to sign a contract with Mr. Noah Phillips for nuisance animal control effective January 1, 2020 and expiring on December 31, 2020 for a lump sum price of \$25,000 (paid in monthly installments). Mr. Phillips meets all of the criteria set forth by the council, and has produced all the documentation required for insurance coverage per the contract.
4. Request from Police Chief Ritter for one Police Department employee to attend “The Street Smart Cop/Pro-Active Patrol Tactics” from March 23-24, 2020 in Goshen, NY. The total cost will not exceed \$546.75 and will be expensed out of the Asset Forfeiture Fund.
5. Request from Police Chief Ritter for one Police Department employee to attend “The Street Smart Cop/Pro-Active Patrol Tactics” from March 23-24, 2020 in Goshen, NY. The total cost will not exceed \$809.44 and will be expensed out of the Asset Forfeiture Fund.

By Councilor Barbell; Seconded by Councilor DeDominicas

(RC) Roll call: Councilor Barbell, Councilor DeDominicas, Mayor Read

(All voted in the affirmative)

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**3. OLD BUSINESS: None**

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**4. NEW BUSINESS: None**

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Motion to Adjourn by Councilor Barbell; Seconded by Mayor Read

(RC) Roll call: Councilor Barbell, Councilor DeDominicas, Mayor Read

(All voted in the affirmative)

**MEETING ADJOURNED: 5:20 pm**