



**CITY OF PLATTSBURGH**

**PLANNING BOARD**

COMMUNITY DEVELOPMENT OFFICE

James A. Abdallah,  
Chairman  
Richard Perry  
Abby Meuser-Herr  
Tom Cosgro

Elisha Bartlett, Senior  
Planner  
Shelise Marbut, Planning  
Asst.  
Barbara Brister, Sr. Clerk

## **Planning Board Minutes**

**Monday, June 26, 2023, 6:00 PM**

(Work Session at 5:30pm)

Common Council Chambers

41 City Hall Place Plattsburgh, NY 12901

### **Pledge of Allegiance**

**Roll Call:** James A. Abdallah (Chair), Rick Perry, Abby Meuser-Herr, Tom Cosgro

**Staff Present:** Elisha Bartlett (Senior Planner) Shelise Marbut (Planning Assistant), Barbara Brister (Senior Clerk)

**Excused:** N/A

\*\*\*\*\*

## **A. Monthly Project Review**

### **1. PB# 23-01**

**Project Name:** Amtrak ADA Platform Program 2023

**Project Description:** Request to construct a new accessible passenger rail platform within a right-of-way belonging to D&H Corporation and to construct a new accessible ramp and canopy structure on the property belonging to 1886 LLC connecting the sidewalk located on Bridge Street to the lower-grade rail platform and Amtrak waiting room, with related site improvements, located at 121 Bridge Street in the D&H Railroad Complex Historic Site (TMP #207.20-1-2.2). The property is zoned RC-1.

**Applicant:** Ellen Pannell, Amtrak

**Plan Preparer:** Charles Miller, Pennoni Associates

A. Motion to table application 23-01.

Moved By: Rick Perry      Seconded By: Abby Meusser-Herr

Discussion:

The applicant should provide or respond to the following comments:

- Please provide an electrical photometric plan or equivalent site lighting details.
- Please provide an existing conditions plan including upper and lower parking.
- Please provide an updated site plan indicating upper and lower parking with ADA markings.
- With the assistance of Planning Staff, please coordinate with the City MLD, DPW, and Environmental Management departments for a sign-off regarding the proposed lighting and electrical, drainage, and stormwater improvements.

- Please clarify the color of the exposed architectural concrete surface, and whether it can match the color of the existing retaining wall.
- Please explore an alternative railing style and finish for the ramp that complements the previous site features of a matte-black, cast iron appearance. The material is not required to be cast iron, but should resemble the appearance.
- Please explore alternatives to the canopy structure that maximize the view corridor from Bridge Street to the Cumberland Bay.

Roll Call: Jim Abdallah, Rick Perry, Abby Meusser-Herr, Tom Cosgro

**ACTION TAKEN:** Adopted  Defeated  Withdrawn  Tabled

## B. Other Business

### A. Motion Recognizing Service of Curt Gervich

Moved By: Unanimous Seconded By: Unanimous

Roll Call: Jim Abdallah, Rick Perry, Abby Meusser-Herr, Tom Cosgro

**ACTION TAKEN:** Adopted  Defeated  Withdrawn  Tabled

### B. Motion to request Council explore a commemorative placard for the railyard to be placed on Bridge Street.

Moved By: Rick Perry Seconded By: Abby Meuser-Herr

Roll Call: Jim Abdallah, Rick Perry, Abby Meusser-Herr, Tom Cosgro

**ACTION TAKEN:** Adopted  Defeated  Withdrawn  Tabled

### C. Status Updates by Staff

Elisha Bartlett provided updates on the following:

- Two (2) new Planning Board members will be recommended to the Mayor and will hopefully be able to join the next meeting.
- The Zoning Update is in Phase 2. A consultant is working with additional stakeholders. Process will be delayed as the Consultant has a conflict. Public Workshop will be on [mycityofplattsburgh.com](http://mycityofplattsburgh.com) website.
- LWRP and Comp Plan update adoption now proposed for Feb/March 2024
- Harborside and Parks Renewal are in Final Draft stage and will be presented for Council Adoption

## C. Adjournment

Moved By: Tom Cosgro Seconded By: Rick Perry

Roll Call: Jim Abdallah, Rick Perry, Abby Meusser-Herr, Tom Cosgro

**ACTION TAKEN:** Adopted  Defeated  Withdrawn  Tabled

June 2023 Planning Board Agenda

James A. Abdallah, Chairperson  
Minutes Prepared By: Barbara Brister, Senior Clerk