

DRAFT RESOLUTION 2.3 – 06/08/2023

RESOLUTION TITLE: AUTHORIZE RENEWAL OF THE CITY’S WORKERS’ COMPENSATION INSURANCE COVERAGE

By: Richard Marks, City Chamberlain

WHEREAS, the City has workers’ compensation liability concerns related to the City’s employees and their involvement in the City’s operations for the 2023 and 2024 fiscal years; and

WHEREAS, the workers’ compensation insurance coverage for the 2021-2023 renewal period is expiring on July 1st, 2023,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council authorizes the Mayor to sign for the renewal of the City’s workers’ compensation coverage effective July 1st, 2023, for the two year period from July 1st, 2023 through June 30th, 2025, for renewal premium of \$1,021,238, up 7.2% over the coverage cost for the expiring two year period of \$952,804.00, including a 14.9% total payroll exposure increase projected at 14.9%.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 2.4 – 06/08/2023

**RESOLUTION TITLE: ESTABLISHING CAPITAL PROJECT H5110.97 – 2023
BROAD STREET TRAFFIC STUDY**

WHEREAS, the Capital Expenditure Plan adopted January 5th, 2023, includes a Streets Resurfacing & Improvements category, and

WHEREAS, the Infrastructure Division desires to establish a 2023 Broad Street Traffic Study project for items that were not included in the Streets Resurfacing & Improvements category of the Capital Expenditure Plan adopted January 5th, 2023, and

WHEREAS, the cost of the 2023 Broad Street Traffic Study project has been estimated by the Infrastructure Division for the costs of the unplanned expenditures to purchase items not included in the expenditure plan for 2023, as follows:

	2023 Capital Plan	2023 Estimated Cost
Broad Street Traffic Study & Design	<u>-</u>	<u>44,400</u>
Total	<u>\$ -</u>	<u>\$ 44,400</u>
Project Funding:		
CHIPS	<u>-</u>	<u>44,400</u>
Total	<u>\$ -</u>	<u>\$ 44,400</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of June 2023, as follows:

- 1) That, the amount of Forty-four Thousand Four Hundred and 00/100 (\$44,400.00) Dollars is hereby appropriated for the capital project **2023 Broad Street Traffic Study (H5110.97)** for the cost of the services listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Forty-four Thousand Four Hundred and 00/100 (\$44,400.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 2.5 – 06/08/2023

**RESOLUTION TITLE: ESTABLISHING CAPITAL PROJECT H5110.98 – 2023
BAILEY AVENUE-OAK STREET TRAFFIC STUDY**

WHEREAS, the Capital Expenditure Plan adopted January 5th, 2023, includes a Streets Resurfacing & Improvements category, and

WHEREAS, the Infrastructure Division desires to establish a 2023 Bailey Avenue-Oak Street Traffic Study project for items that were not included in the Streets Resurfacing & Improvements category of the Capital Expenditure Plan adopted January 5th, 2023, and

WHEREAS, the cost of the 2023 Bailey Avenue-Oak Street Traffic Study project has been estimated by the Infrastructure Division for the costs of the unplanned expenditures to purchase items not included in the expenditure plan for 2023, as follows:

	2023 Capital Plan	2023 Estimated Cost
Bailey Ave.-Oak St. Traffic Study	<u>-</u>	<u>9,600</u>
Total	<u>\$ -</u>	<u>\$ 9,600</u>

Project Funding:

CHIPS	<u>-</u>	<u>9,600</u>
Total	<u>\$ -</u>	<u>\$ 9,600</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of June 2023, as follows:

- 1) That, the amount of Nine Thousand Six Hundred and 00/100 (\$9,600.00) Dollars is hereby appropriated for the capital project **2023 Bailey Avenue-Oak Street Traffic Study (H5110.98)** for the cost of the services listed above and is hereby authorized to be expended for such purpose.
- 2) That, the amount of Nine Thousand Six Hundred and 00/100 (\$9,600.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 3.1 – 06/08/2023

**RESOLUTION TITLE: REVISING CAPITAL PROJECT H5110.85 – 2022
PUBLIC SERVICE BUILDINGS**

WHEREAS, the following resolution was adopted on June 15th, 2023, and

WHEREAS, the Capital Expenditure Plan adopted January 6th, 2022, includes a Public Service Buildings category, and

WHEREAS, the Infrastructure Division has established a 2022 Public Service Buildings project for items not included in the Public Service Buildings category of the Capital Expenditure Plan adopted January 6th, 2022, and

WHEREAS, the cost of the 2022 Public Service Buildings project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items to be added to the capital expenditure plan for 2022 and has been revised for the cost of the design, management and construction of the roof, and is being revised again for the cost of the roof and the stairs and renovations to the City Hall basement, as follows:

	2022 Capital Plan	2022 Estimated Cost	2022 Revised Cost	2022 Revised Cost	2023 Revised Cost
City Roof Construction	\$ -	\$ 200,000	\$ 200,000	\$ 798,500	\$ 857,567
City Hall steps replacement	-	200,000	200,000	200,000	1,014,223
City Hall Roof Des. & Proj. Mgt.	-	-	-	56,500	56,500
City Hall Stairs & Basement Design	-	-	-	-	55,300
City Hall Heat Pumps	-	-	42,225	42,225	42,225
Stairs & roof evaluation (AEDA)	-	-	5,500	5,500	5,500
Total	\$ -	\$ 200,000	\$ 247,725	\$ 1,102,725	\$ 2,031,315

Project Funding:

General Fund	\$ -	\$ 200,000	\$ 247,725	\$ 1,060,500	\$ 1,989,090
IEEP Funding	-	-	-	42,225	42,225
Total	\$ -	\$ 200,000	\$ 247,725	\$ 1,102,725	\$ 2,031,315

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of June 2023, as follows:

- 1) That, the amount of Two Million Thirty-one Thousand Three Hundred Fifteen and 00/100 (\$2,031,315.00) Dollars is hereby appropriated for the capital project **2022 Public Service Buildings (H5110.85)** for the revised cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, Forty-two Thousand Two Hundred Twenty-five and 00/100 (\$42,225.00) Dollars of such appropriation will be provided through NYSERDA distributed from the City's accumulated IEEP funding contributions charged on the City's monthly electricity billings.
- 3) That, One Million Nine Hundred Eight-nine Thousand ninety and 00/100 (\$1,989,090.00) Dollars of such appropriation will be provided by an advance from the General Fund to be refunded by the fiscal year-end through issuance of serial bonds or a bond anticipation note (BAN).

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”

“No”

Absent

DRAFT RESOLUTION 3.2 – 06/08/2023

RESOLUTION TITLE: AUTHORIZE SERVICES AGREEMENT FOR FINAL DESIGN & PROJECT MANAGEMENT OF CITY HALL FRONT STAIRCASE & BASEMENT REPAIRS

By: Matthew Miller, Director of Community Development

WHEREAS, the front staircase of City Hall is in need of extensive repairs as are various areas within the basement of City Hall which have been damaged by water infiltration caused in large part by the degradation of the building’s front staircase; and

WHEREAS, a feasibility study for these repairs was completed by Architectural & Engineering Design Associates, P.C. (“AEDA”) in June of 2022 which outlined the scope of needed repairs and included cost estimates for completion of the work.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute a services agreement with AEDA for final design and bid/construction management of needed repairs to City Hall’s front staircase and basement areas in an amount not to exceed \$55,300.

Contractor:	AEDA
Service:	Final design & bid/construction management services
Rate:	n/a
Mileage:	n/a
Contract Amount:	\$55,300 (New)
City Cost:	\$55,300
Period:	n/a
New/Renewal:	New
Previous Year’s Cost:	n/a
Previous Year’s City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 5.1 – 06/08/2023

**RESOLUTION TITLE: AUTHORIZE MAYOR TO ATTEND NEW YORK
CONFERENCE OF MAYORS (NYCOM) FALL EXECUTIVE COMMITTEE
RETREAT**

1. **RESOLVED:** In accordance with the request therefore the Common Council approves Mayor Rosenquest to attend the “New York Conference of Mayors (NYCOM) Fall Executive Committee Retreat” in Skaneateles, NY from October 25-26, 2023 at a cost not to exceed \$1,500. On May 18, 2023 Mayor Rosenquest was elected as Vice President of the NYCOM Executive Committee.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **June 8, 2023**.

“Yes”
“No”
Absent