

RESOLUTION – 07/15/21

7.169 APPOINTMENT OF ETHAN VINSON AS PLANNER

WHEREAS, Ethan has served as Project Coordinator in the City’s Community Development Office for the past 3 years; and

WHEREAS, his work and efforts in support of the City’s Downtown Revitalization Initiative and many other projects have been both exemplary and invaluable; and

WHEREAS, Ethan possesses the skill set and institutional knowledge to immediately assume the duties of the Planner position.

NOW, THEREFORE, BE IT RESOLVED, the Common Council approves the appointment of Ethan Vinson to the position of Planner at an annual salary of \$60,024 (Range 6, Step 6) effective July 16, 2021; and

BE IT ALSO RESOLVED, to account for support services provided by the Planner position to management and maintenance of the City’s infrastructure, the Planner shall be henceforth funded according to the following schedule: 95% from the General Fund and 5% from the Water Fund and the Sewer Fund, the respective contributions from the latter two funds to be determined at the discretion of the Mayor.

RESOLUTION– 07/15/21

7.170 APPROVAL OF ARTWORK INSTALLATIONS FOR BETTY LITTLE ARTS PARK

WHEREAS, for the past several months, the City has been actively seeking artwork for installation in the Betty Little Arts Park and issued a public “Call to Artists”; and

WHEREAS, the City received submissions from 9 artists that were then reviewed and scored by an Arts Park Artwork Review Committee comprised of several members of the local arts community and City staff; and

WHEREAS, that committee has made recommendations to the Council for 5 pieces to occupy the 5 display pads within the Arts Park.

NOW, THEREFORE, BE IT RESOLVED, the Common Council approves the recommendations made by the City’s Arts Park Artwork Review Committee for selected artwork to be installed in the Betty Little Arts Park for a period not to exceed one year and that each artist shall be paid a maximum of \$1,000 in exchange for the use of their artwork during this period, pursuant to an Art Display License Agreement, which is also approved, in a form acceptable to Corporation Counsel.

RESOLUTION – 07/15/21

7.171 APPROVAL OF AGREEMENTS FOR VILAS HOME CDBG GRANT ADMINISTRATION

WHEREAS, the City of Plattsburgh has been awarded a \$750,000 CDBG grant for Project #927ED972-21 for the expansion of the Vilas Home assisted living facility; and

WHEREAS, the City must execute agreements with both the Vilas Home and the Plattsburgh Housing Authority detailing each party's respective responsibilities with regard to administration of and compliance with the provisions of the CDBG grant.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to execute agreements between the City and Vilas Home, LLC and between the City and the Plattsburgh Housing Authority governing the administration of CDBG Project #927ED972-21 for expansion of the Vilas Home.

RESOLUTION– 07/15/21

7.172 AUTHORIZE INSURANCE RENEWALS

In accordance with the request therefore, the Common Council authorizes the Mayor to sign insurance renewals for:

Comp Alliance	July 1, 2021 – June 30, 2023
US Specialty Insurance Company	July 6, 2021- July 6. 2022

RESOLUTION– 07/15/21

7.173 AUTHORIZE BUDGET TRANSFER GENERAL FUND – ECONOMIC DEVELOPMENT ZONE HARBORSIDE MASTER PLAN

WHEREAS, the following resolution was adopted on July 15th, 2021; and

WHEREAS, the 2021 General Fund budget does not make sufficient appropriations for costs to complete the Harbor-side Master Plan through a contract service agreement with Barton and Loguidice.; and

WHEREAS, Community Development has requested to provide for the additional appropriations to complete the Harbor-side Master Plan through a contract service agreement with Barton and Loguidice. in 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

Increase: General Fund – Economic Development Zone	16335000-4430	\$109,870.00
Decrease: General Fund – Appropriated Fund Balance	1-0599	\$109,870.00

This entry is to provide appropriations in the General Fund for the unbudgeted costs to complete the Harbor-side Master Plan through a contract service agreement with Barton and Loguidice. The budget adjustment increases the General Fund Budget for 2021 by \$109,870.00 for the increase in appropriations and it will decrease the General Fund unassigned unappropriated portion of the fund balance in 2021 by \$109,870.00. The project costs are 100% recoverable via a NYS DOS Grant.

RESOLUTION – 07/15/21

7.174 REAPPOINTMENT OF SCOTT DEMANE TO ZONING BOARD OF APPEALS

THE MAYOR HANDS DOWN THE REAPPOINTMENT OF SCOTT DEMANE AS CHAIR OF THE ZONING BOARD EFFECTIVE JULY 16, 2021 EXPIRING DECEMBER 31, 2022

RESOLUTION – 07/15/21

7.175 AUTHORIZE DISSOLUTION OF THE PLATTSBURGH PROGRESS LOCAL DEVELOPMENT CORPORATION, INC. (“LDC”)

WHEREAS, the Plattsburgh Progress Local Development Corporation, Inc. (“LDC”) was formed in the fall of 2020; and

WHEREAS, the City of Plattsburgh Common Council (“City”) was the sole member of the LDC and as part of its formation, appointed three initial members to the Board of Directors, namely Jerry Rosenbaum, Robert Smith and Timothy McCormick; and

WHEREAS, due to a mayoral change in the City, as well as budgetary adjustments, the LDC was not provided with financial or administrative support from the City and the LDC does not have any other assets or liabilities; and

WHEREAS, prior to holding its organizational meeting or adopting by-laws, initial Board members Jerry Rosenbaum and Robert Smith provided written letters of resignation to the LDC and the City; and

WHEREAS, Timothy McCormick is the “sole remaining director” of the LDC and desires to voluntarily dissolve the LDC and will be adopting a board resolution on behalf of the LDC to voluntarily dissolve in accordance with a Plan of Dissolution.

NOW THEREFOR, IT IS HEREBY RESOLVED, that the Common Council of the City of Plattsburgh, at a regular meeting thereof, as the sole member of the LDC has determined that voluntary dissolution of the LDC is advisable and it is in the best interests of the LDC to effect such a dissolution.

IT IS FURTHER RESOLVED, that upon the sole remaining director adopting a Plan for a voluntary dissolution of the LDC, the Common Council does hereby resolve that the LDC be dissolved in accordance with the following Plan, and authorizes the City Attorney or Mayor to execute and deliver such other legal instruments, including but not limited to a Certificate of Dissolution and Verified Petition to the Attorney General, necessary to effect the intent of this resolution.

Plan of Dissolution of Plattsburgh Progress Local Development Corporation, Inc.

The Board of Directors of Plattsburgh Progress Local Development Corporation, Inc., by and through its sole remaining director Timothy McCormick, has considered the advisability of voluntarily dissolving the corporation and has determined that dissolution is in the best interest of the corporation.

1. The Corporation has no assets or liabilities.
2. Since the date of its incorporation on November 2, 2020, Plattsburgh Progress Local Development Corporation, Inc. has never been funded and has never had any assets.
3. In addition to Attorney General approval, the governmental approval of the Plan are required from the City of Plattsburgh Common Council, as the sole member of the corporation, and copies of the approvals will be attached to the Verified Petition submitted to the Attorney General.

4. A Certificate of Dissolution shall be signed by an authorized director or officer and all required approvals shall be attached thereto.

RESOLUTION– 07/15/21

**7.176 AUTHORIZE GRACE AVENUE CLOSURE FOR NEIGHBORHOOD
BLOCK PARTY**

In accordance with the request therefore, the Common Council approves Jared Burns of 14 Grace Avenue to close down part of Grace Avenue (from Ash to Cornelia) on August 28, 2021 from 11 am to 5 pm to have a safe area for their block party.

RESOLUTION – 07/15/21

7.177 AUTHORIZING STREET CLOSURE –BRINKERHOFF (MARION TO MARGARET)

Request from Strand Center for the Arts to close Brinkerhoff Street (from Marion to Margaret Street) for an Artisan Market. The requested date is Saturday, August 14, 2021 from 9am to 2:30pm.

RESOLUTION – 07/15/21

**7.178 AUTHORIZING THE PROCUREMENT POLICIES AND PROCEDURES
FOR THE CITY OF PLATTSBURGH AS REVISED.**

Recommendation submitted to the Mayor and Council on June 28, 2021 from Plattsburgh City Ethics Board.

RESOLUTION – 7/15/21

7.179 AUTHORIZING APPROVAL OF CLEARGOV CONTRACT AGREEMENT

BY: Mayor Rosenquest

WHEREAS, transparency, access to information, and ease of budgeting all support the ongoing effort to improve community engagement and government operations; and

WHEREAS, in 2019 an initiative to increase access using similar software was deemed critical to city wide financial management and budgeting;

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign a contract agreement with ClearGov for the remainder of 2021.

“Yes”

“No”

Absent

RESOLUTION – 7/15/21

**7.180 AUTHORIZING BUDGET TRANSFER - GENERAL FUND DATA PROCESSING
CONTRACT SERVICES**

BY: Richard Marks

WHEREAS, the following resolution was adopted on July 15th, 2021; and

WHEREAS, the 2021 General Fund budget is under-budgeted in appropriations for Data Processing Contract Services; and

WHEREAS, the City Chamberlain is requesting to acquire new on-line software for the City of Plattsburgh for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

Increase: General Fund – Data Processing Contract Services	11680000-4430	\$ 9,000.00
Decrease: General Fund – Appropriated Fund Balance	1-0599	\$ 9,000.00

To provide appropriations for the Data Processing Department in the General Fund to purchase the ClearGov on-line application for the City's web site. The budget adjustment increases the General Fund budget for appropriations in 2021 by \$9,000.00