

## **RESOLUTION – 04/06/2023**

### **7.64 AUTHORIZE TRAVEL REQUESTS - POLICE DEPARTMENT**

1. Request for one Police Department employee to attend the “Undercover Narcotics Operations School” on April 10-14, 2023 in Albany, NY and April 17-21, 2023 in Oriskany, NY. The total cost will not exceed \$1657.29 and it will be expensed out of the Training account.
2. Request for two Police Department employees to attend the “MPTC Reality Based training instructor course” on March 13-17, 2023 in Oriskany, NY. The total cost will not exceed \$489.00 and it will be expensed out of the Training account.
3. Request for two Police Department employees to attend the “NYTOA Tacops Training Seminar/Conference” on April 25-28, 2023 in Verona, NY The total cost will not exceed \$1666.90 and it will be expensed out of the Training account.

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**7.65 APPROVAL OF AWARD OF 2023 SOUND PRODUCTION FOR CITY EVENTS  
RFP**

In accordance with the request therefore, the Common Council approves the City of Plattsburgh to award 2023 Sound Production RFP to Big Brother Productions and Sound Design Entertainment.

**RESOLUTION – 04/06/2023**

**7.66 AUTHORIZING MLD TO AWARD BIDS**

**1. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract a 2022 John Deere 856 Excavator with attachments in the amount of \$177,214.08.

**2. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract a Mohawk Vehicle Lift System from Mohawk Lifts, LLC, Amsterdam, NY in the amount of \$47,678.40.

## RESOLUTION – 04/06/2023

### 7.67 AUTHORIZING MLD TO ADVERTISE FOR BIDS

**1. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2023-4-4, Substation Maintenance and Testing/Commissioning at Saranac Street, St. Lawrence 1, St. Lawrence 2 and Ruger Street Substations. Bid opening date is June 13, 2023 at 11:10 am in the Common Council Chambers.

**2. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract one Ford F-150 Lightning all electric pickup to replace a Chevy pickup that is 18 years old, with nearly 87,794 miles on the odometer and has a severe chassis/body rusting issue.

**3. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to purchase through State Contract one Ford F-150 Lightning all electric pickup to replace a Ford Escape that is 12 years old with 74,106 miles on the odometer.

**4. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2023-4-1 Transformers. Bid opening date is June 13, 2023 at 11:00 AM in the Common Council Chambers.

**5. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD Bid #2023-4-2 Substation Transformer Oil Treatment Bid opening date is April 25, 2023 at 11:00 AM in the Common Council Chambers.

**6. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to advertise for bids for PMLD 2023-4-3, Install Natural Gas Generator at 217 Sharron Ave. The bid opening date is June 13, 2023 at 11:05 am in the Common Council Chambers.

**RESOLUTION – 04/06/2023**

**7.68 AUTHORIZING MLD TO WRITE-OFF UNPAID FINAL BILLS AS REQUIRED BY THE NEW YORK DEPARTMENT OF PUBLIC SERVICE REGULATIONS**

**1. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from January 2022 in the total amount of \$5,860.90. The percentage of write-offs for this period is .22%. The recovered amount for this period is \$1,114.96.

**2. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from February 2022 in the total amount of \$4,812.91. The percentage of write-offs for this period is .17%. The recovered amount for this period is \$6,144.21.

**3. BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD to write-off unpaid final bills from March 2022 in the total amount of \$4,676.71. The percentage of write-offs for this period is .14%. The recovered amount for this period is \$2,429.70.

**RESOLUTION – 04/06/2023**

**7.69 AUTHORIZING TRAVEL REQUESTS FOR MLD PERSONNEL FOR THE YEAR 2023**

**BE IT RESOLVED:** In accordance with the request therefore the MLD Board approves MLD Travel Requests for 2023:

1. Line Helper Apprentices John Corrow and Kellen Clukey to attend the required 3rd year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,600 for each of the following travel dates; May 8-12, 2023, June 5-9, 2023, September 18-22, 2023, and October 16-20, 2023.
2. Line Helper Apprentices Tony Bushey and Michael Rushford to attend the required 4th year of Lineman Training to be held in Fairport, NY at an estimated cost of \$1,600 for each of the following travel dates; June 12-16, 2023, July 24-28, 2023, September 25-29, 2023, and October 23-27, 2023.
3. Finance Officer Kelly Clookey to attend the Accounting & Finance Workshop in East Syracuse, NY from November 8-9, 2023. Total \$550.
4. Bill Treacy to attend the following meetings:

Semi-Annual MEUA Conference/			
Annual NYMPA Mtg.	East Syracuse, NY	May 30-June 1, 2023	Total \$550.00
Annual MEUA Meeting	Clayton, NY	October 10-13, 2023	Total \$1000.00
Engineering Workshop	East Syracuse, NY	November 8-9, 2023	Total \$550.00
Semi-Annual NYMPA Mtg.	East Syracuse, NY	October 2023	Total \$340.00

The money is funded out of line item M7852100 4461 Employee Safety Training in the MLD Budget. This line item currently has a \$49,820.00 balance

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**7.70 APPROVAL FOR STREET CLOSURE - GREEN STREET - CANADIAN PACIFIC RAILWAY WORK**

RESOLVED: In accordance with the request therefore the Common Council approves Canadian Pacific Railway to close Green Street and have a short term detour to Dock Street for maintenance of the railroad crossing. The anticipated road closure is requested from Wednesday, April 5 – Thursday, April 6, 2023.

**RESOLUTION – 04/06/2023**

**7.71 AUTHORIZING REVISING CAPITAL EXPENDITURE PLAN H5110.95 –2022  
EQUIPMENT PURCHASE**

**WHEREAS**, the Capital Expenditure Plan adopted January 5<sup>th</sup>, 2023, includes a Public Service Equipment category, and

**WHEREAS**, the Infrastructure Division desires to establish a 2023 Equipment Purchase project for items included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 5<sup>th</sup>, 2023, and

**WHEREAS**, the cost of the 2023 Equipment Purchase project has been estimated by the Infrastructure Division for the costs of the planned expenditures to purchase items included in the expenditure plan for 2023, as follows:

	<b>2023 Capital Plan</b>	<b>2023 Estimated Cost</b>
Medium Duty Plow Truck	\$ 100,000	\$ 100,000
Maintenance Trucks	160,000	160,000
Equipment attachments	<u>50,000</u>	<u>50,000</u>
Total	<u>\$ 310,000</u>	<u>\$ 310,000</u>

Project Funding:

Water Fund	\$ 70,000	\$ 70,000
Sewer Fund	70,000	70,000
General Fund	120,000	120,000
CHIPS	<u>50,000</u>	<u>50,000</u>
Total	<u>\$ 310,000</u>	<u>\$ 310,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 6<sup>th</sup> day of April 2023, as follows:

- 1) That, the amount of Three Hundred Ten Thousand and 00/100 (\$310,000.00) Dollars is hereby appropriated for the capital project **2022 Equipment Purchase (H5110.95)** for the cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Seventy Thousand and 00/100 (\$70,000.00) Dollars of such appropriation be provided by the Water Fund.
- 3) That, Seventy Thousand and 00/100 (\$70,000.00) Dollars of such appropriation be provided by the Sewer Fund.
- 4) That, One Hundred Twenty Thousand and 00/100 (\$120,000.00) Dollars of such appropriation will be provided by the General Fund.
- 5) That, the amount of Fifty Thousand and 00/100 (\$50,000.00) Dollars of such appropriation be provided by funding from the Consolidated Local Street and Highway Improvement Program (CHIPS) sponsored by New York State.

**RESOLUTION – 04/06/2023**

**7.72 AUTHORIZE WATERHOUSE STREET SEWER SEPARATION EVALUATION**

**WHEREAS**, USEPA and NYSDEC require compliance with Combined Sewer Overflow (CSO) requirements;

**WHEREAS**, the City has a number of CSOs that must be in compliance;

**WHEREAS**, DEC presently restricts adding new sewer flows above CSO potentially affecting development in the City and Town of Plattsburgh;

**NOW, THEREFORE, BE IT RESOLVED**: The Common Council agrees to and authorizes executing the march 20, 2023 proposal from CDM Smith to perform an evaluation of separating sewers near Waterhouse Street on a time and expense basis not to exceed \$69,000. The source of funds will be the sewer reserve through a capital project.

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**7.73 AUTHORIZE MEAD RESERVOIR QUARTERLY INSPECTION SERVICES**

**WHEREAS**, The NYSDEC requires that Mead Dam be inspected each quarter to ensure safety;  
and

**WHEREAS**, Schnabel Engineering has provided a February 28, 2023 proposal for the services including a provision for on-call services, if needed, not to exceed \$44,600;

**NOW, THEREFORE, BE IT RESOLVED**, The Common Council authorizes the execution of all necessary documents to enter into an agreement with Schnabel Engineering for the services described in their February 28, 2023 proposal. The source of funds will be Capital Project H8320.79.

**RESOLUTION – 04/06/2023**

**7.74 AUTHORIZE TRAVEL REQUEST - ENVIRONMENTAL MANAGER**

Environmental Manager Jon Ruff to travel to New York City, NY for “2023 NYWEA Spring Conference” from June 7-9, 2023. The total cost should not exceed \$991.

**RESOLUTION – 04/06/2023**

**7.75 AUTHORIZING THE USE OF “PARKLETS” FOR THE 2023 OUTDOOR DINING SEASON**

WHEREAS, In previous years the use of “Parklets” and outdoor dining have created a positive quality of life for downtown residents, visitors, and businesses; and

NOW, THEREFORE, BE IT RESOLVED, The Common Council approves City of Plattsburgh restaurants and other food service establishments to use parking spaces in front of their establishment for outdoor dining seating, subject to appropriate licensing by NYS Liquor authority and the appropriate City permits issued by Building Inspector pursuant to Article VII of Chapter 295 of the City Code; and

BE IT FURTHER RESOLVED, The Building Inspector or his/her designee is authorized to issue permits based on the date of submission, space availability, and conformance with the City Code; and

BE IT FURTHER RESOLVED, All permits must be received prior to barrier placement and in the event a permit application diagram exceeds the boundaries immediately in front of the applicant’s property, the minor extension can be approved by Building Inspector so long as adjacent property owners don’t object; and

BE IT FURTHER RESOLVED, The maximum number of parking spaces that may be utilized for parklets is 21 and the Table Fee will be \$20/table; and the Parking Space Use Fee will be \$300/space; and

BE IT FURTHER RESOLVED, if due to Margaret Street Construction the business must remove their outdoor seating a prorated reimbursement of unused portion of the season will be given; and

BE IT FURTHER RESOLVED, The fee for installing or removing concrete or other barriers at the beginning and end of the season are borne entirely by the application in the amount of \$1,418.00 if performed by the City’s Department of Public Works. If the applicant chooses to hire a private service provider all barriers need to be installed in conformance with the City Code and cannot obstruct or conflict with traffic; and

BE IT FURTHER RESOLVED, That the approved parklet utilization dates are from April 1, 2023 – October 15, 2023.

**RESOLUTION – 03/16/2023**

**7.76 MAYORAL APPOINTMENTS - BOARD OF ASSESSMENT REVIEW**

THE MAYOR HANDS DOWN THE **RE-APPOINTMENT** OF MICHELE BRANON TO THE BOARD OF ASSESSMENT REVIEW FOR A FIVE YEAR TERM COMMENCING ON SEPTEMBER 30, 2022 AND EXPIRING ON SEPTEMBER 30, 2027.