



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** January 14, 2020

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, January 7, 2019 to Monday, January 13, 2020  
our Department has responded to the following:

<b>Fire Calls</b>	<b><u>11</u></b>
	1 service call
	1 hazmat release investigation
	6 EMS initiated patient care prior to transport ambulance
	1 MVA with patient care and hazardous mitigation
	2 alarm activations with investigation of cause
<b>Ambulance Calls</b>	<b>48</b>
<b>Mutual Aid by CVPH</b>	<b>10</b>



01/14/2020 11:47  
1427lbc

CITY OF PLATTSBURGH LIVE  
COMPLAINTS/VIOLATIONS REPORT

P 1  
picvlyrpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 01/08/20 TO 01/14/20

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
PROPERTY MAINTENANCE	1
SNOW	2
ZONING VIOLATION	1
DEPARTMENT TOTALS	4
REPORT TOTALS	4

\*\* END OF REPORT - Generated by Lisa Beebie \*\*



01/14/2020 11:47  
14271bee

CITY OF PLATTSBURGH LIVE  
COMPLAINTS/VIOLATIONS REPORT

REPORTING PERIOD: 01/08/20 TO 01/14/20  
P picvirpe 2  
CREATED  
COMPLETED



DEPARTMENT: Building Inspector

REFERENCE LOCATION  
CASE

COMMENT

RESPONSIBLE PARTY  
SEVERITY

1919 182 RUGAR ST

SEVERITY

AREA

MICHAEL E LAFRESH

COMPLY BY COMPLETED

01/09/2020

VIOLATION  
SNOW  
ICY SIDEWALK

STEPS  
INITIAL INSPECT  
NOTICE  
RE INSPECT  
TO DPW

ACTION TYPE  
INSPECTION  
NOTICE  
INSPECTION  
OTHER

STATUS  
DONE  
NEW  
NEW  
NEW

NOTICE  
LETTER

SCHEDULED  
STARTED  
COMPLETED  
01/10/20

RESULTS  
FEE AMOUNT  
.00  
.00

COMPLAINT/VIOLATION TOTALS

1920 186 RUGAR ST

SEVERITY

PHONE CALL

ERIN COURT

COMPLY BY COMPLETED

01/09/2020

VIOLATION  
SNOW  
ICY SIDEWALK IN FRONT OF PROPERTY

STEPS  
INITIAL INSPECT  
NOTICE  
RE INSPECT  
TO DPW

ACTION TYPE  
INSPECTION  
NOTICE  
INSPECTION  
OTHER

STATUS  
NEW  
NEW  
NEW  
NEW

NOTICE  
LETTER

SCHEDULED  
STARTED  
COMPLETED  
01/10/20

RESULTS  
FEE AMOUNT  
.00  
.00

COMPLAINT/VIOLATION TOTALS

1918 203 MARGARET ST

SEVERITY

AREA

HILZACK

COMPLY BY COMPLETED

01/09/2020

VIOLATION  
PROPERTY MAINTENANCE

COMPLAINT OF ASBESTOS IN BASEMENT, NO EXHAUST VENT OVER STOVE, HIGH ELECTRIC BILL DUE TO POOR INSULATION.  
STEPS  
INITIAL INSPECT  
NOTICE  
FOLLOW UP  
ORDER REMEDY  
APPEARANCE TICKET

ACTION TYPE  
INSPECTION  
NOTICE  
INSPECTION  
OTHER

STATUS  
DONE  
NEW  
NEW  
NEW

NOTICE  
LETTER

SCHEDULED  
STARTED  
COMPLETED  
01/13/20

RESULTS  
FEE AMOUNT  
.00

COMPLAINT INSPECTOR  
COMPLAINT NICK WALKER

REQUESTED

SCHEDULED

RESULTS

FEE AMOUNT  
.00

5 DAYS OPEN

01/14/2020 11:47  
14271bee

CITY OF PLATTSBURGH LIVE  
COMPLAINTS/VIOLATIONS REPORT

P 3  
picv1rpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 01/08/20 TO 01/14/20

REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLETED
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COMPLAINT/VIOLATION	NICK WALKER				.00
COMPLAINT/VIOLATION TOTALS					.00

1921 30 MILLER ST 01/13/2020

VIOLATION ZONING VIOLATION MSG FORWARDED FROM CITY FD: "11 PEOPLE LIVING IN 1 BEDROOM APARTMENT AT 30 MILLER STREET" "2-YEAR OLD BABY FALLING DOWN STAI  
RS BECAUSE IT'S SO CROWDED."

STEPS	INITIAL	INSPECT	NOTICE	FOLLOW UP	ORDER REMEDY	APPEARANCE TICKET	INSPECTION	INSPECTOR	COMPLAINT	COMPLAINT	SEVERITY	AREA	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT
								NICK WALKER	NICK WALKER	0	0	0	NEW	NOTICE	01/15/20			.00
								NICK WALKER	NICK WALKER	0	0	0	NEW	LETTER	01/15/20			.00
										0	0	0	NEW					.00

COMPLAINT/VIOLATION TOTALS .00

DEPARTMENT TOTALS COMPLAINT/VIOLATION ACTIVITY 01/08/20-01/14/20: 4 COMPLAINTS/VIOLATIONS 0 COMPLETED .00

REPORT TOTALS COMPLAINT/VIOLATION ACTIVITY 01/08/20-01/14/20: 4 COMPLAINTS/VIOLATIONS 0 COMPLETED .00

\*\* END OF REPORT - Generated by Lisa Beebie \*\*





**BLOTTER ACTIVITY REPORT**  
**By Time of Day**  
 FOR DATE RANGE OF 01/05/2020 00:00 TO 01/12/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	0	2	0	0	0	0	0	0	0	0	0	0	2
ABC VIOLATIONS	0	3	0	0	0	0	0	0	0	0	0	0	0	3
ABSCONDED	0	0	0	0	0	0	0	0	0	0	0	0	1	1
ADMINISTRATIVE	0	1	0	2	0	0	0	0	0	0	0	0	0	3
AIDED MEDICAL	0	0	0	0	1	0	0	0	1	0	0	0	0	2
ALARM	0	0	0	1	1	0	1	1	0	1	0	0	0	5
ANIMAL DOMESTIC	0	0	0	0	0	0	0	1	0	0	1	2	0	4
BEAT MONITORING	0	2	1	0	0	0	0	0	0	0	0	0	0	3
BKGRND INVST CIVILIAN	0	0	0	0	0	4	8	0	0	0	0	0	0	12
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	0	1
CROSSING GUARD	0	0	1	0	1	0	0	0	0	0	0	0	0	2
DISORDERLY PERSONS	0	1	0	0	0	0	0	0	0	1	0	0	0	2
DOMESTIC	0	0	0	0	0	0	2	1	1	1	1	1	1	8
DOOR UNLOCKING	0	0	0	0	1	0	2	0	0	0	2	0	0	5
DRUG INVESTIGATION	0	0	0	0	0	0	1	1	0	0	0	0	0	2
DWI / IMPRD / DRUGS	0	0	1	0	0	0	0	0	0	0	0	0	0	1
EMOTIONALLY DISTRBD PERSN	0	0	0	1	0	0	1	1	0	0	2	0	1	6
FINGERPRINTING	0	0	0	0	0	0	5	1	0	2	0	1	0	9
FOOT PATROL	0	3	1	1	0	0	0	0	1	0	0	0	1	7
HARASSMENT	0	0	0	0	0	0	0	0	0	0	0	2	1	3
INSECURE PROPERTY	0	1	1	0	0	0	0	0	0	0	0	0	0	2
JUVENILE	0	0	0	0	0	0	1	1	0	0	0	0	0	2
LARCENY	0	0	0	0	0	0	1	0	1	2	0	0	0	4
LOST AND FOUND	0	0	0	0	0	0	0	0	1	1	0	1	0	3
M/V ACCIDENT	0	0	0	0	0	2	1	2	6	2	1	1	0	15
M/V OFFENSE	0	0	0	0	0	0	0	1	0	0	1	0	0	2
MARIHUANA INVST	0	0	0	0	0	0	0	0	0	1	0	0	0	1
MEDIATION-NO OFFENSE	0	0	0	0	0	0	1	0	0	0	0	0	0	1

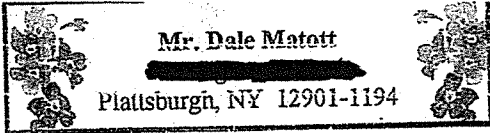
MISC CALLS	0	1	1	0	1	2	1	2	0	2	0	2	2	14
MISC OFFENSES	0	0	0	0	0	0	1	0	0	0	0	0	0	1
NEIGHBOR CRISIS	0	0	0	0	0	0	0	0	1	0	0	0	0	1
NOISE VIOLATION	0	0	0	0	1	0	1	0	0	0	0	2	0	4
PAROLE NOTIFICATION	0	0	0	0	0	0	0	5	0	0	0	0	0	5
PRISONER TRANSPORT	0	0	0	0	1	0	0	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	0	0	0	0	0	0	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SERVICES	0	1	0	1	0	0	0	0	1	0	0	0	0	3
SEX CRIMES	0	0	0	0	0	0	1	0	1	0	0	0	0	2
SEX OFFNDR REGISTRATION	0	0	0	0	0	2	4	1	3	0	0	0	0	10
SICK LEAVE	0	0	0	1	2	0	0	1	4	1	2	1	2	14
TRAFFIC STOP	0	2	3	0	0	0	3	0	1	0	0	8	6	23
TRESPASSING	0	0	0	0	0	0	0	1	0	0	0	0	0	1
WARRANT	0	1	0	0	0	0	0	0	0	1	0	0	0	2
WELFARE CHECK	0	1	0	0	0	0	0	3	2	4	1	3	0	14
Totals:	0	17	11	7	9	10	36	23	25	19	12	24	15	208



**BLOTTER ACTIVITY REPORT**  
**By Time of Day**  
 FOR DATE RANGE OF 01/01/2020 00:00 TO 01/12/2020 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	1	3	0	0	0	0	0	0	0	0	1	0	5
ABC VIOLATIONS	0	4	0	0	0	0	0	0	0	0	0	0	0	4
ABSCONDED	0	0	0	0	0	0	0	0	0	0	0	0	1	1
ADMINISTRATIVE	0	1	0	2	0	1	0	0	0	0	0	0	0	4
AIDED MEDICAL	0	3	0	0	1	0	2	0	1	0	1	1	0	9
ALARM	0	0	0	1	1	0	1	2	0	1	0	0	0	6
ANIMAL DOMESTIC	0	0	0	0	0	0	0	1	0	0	1	2	1	5
ASSAULT	0	0	0	0	0	0	0	0	0	1	0	0	0	1
BEAT MONITORING	0	2	2	0	0	0	0	0	0	0	0	0	0	4
BKGRND INVST CIVILIAN	0	0	0	0	0	4	8	0	0	0	0	0	0	12
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	0	1	0	0	1
CROSSING GUARD	0	0	1	0	1	0	0	0	0	0	0	0	0	2
DEATH INVEST	0	0	0	0	0	0	0	1	0	0	0	0	0	1
DISORDERLY PERSONS	0	2	1	0	0	0	0	0	0	1	0	0	0	4
DOMESTIC	0	0	1	0	0	0	2	1	1	1	2	1	1	10
DOOR UNLOCKING	0	0	0	0	1	0	3	1	1	0	2	0	1	9
DRUG INVESTIGATION	0	0	1	0	0	0	1	1	0	0	0	0	0	3
DWI / IMPRD / DRUGS	0	0	1	0	0	0	0	0	0	0	0	0	0	1
EMOTIONALLY DISTRBD PERSN	0	0	1	1	0	0	1	1	0	0	2	0	1	7
FINGERPRINTING	0	0	0	0	0	0	5	1	0	2	0	1	0	9
FOOT PATROL	0	3	4	1	0	0	0	0	1	2	0	0	2	13
HARASSMENT	0	0	0	0	0	1	0	0	1	0	0	2	1	5
INSECURE PROPERTY	0	2	2	1	0	0	0	0	0	0	0	0	0	5
JUVENILE	0	0	0	0	0	0	1	1	0	0	0	0	0	2
LARCENY	0	0	0	0	0	0	1	0	2	2	2	0	0	7
LOST AND FOUND	0	0	0	0	1	2	0	1	3	2	1	1	0	11
M/V ACCIDENT	0	0	0	0	0	2	2	3	8	3	1	1	0	20
M/V OFFENSE	0	0	0	0	0	0	0	1	0	0	1	0	0	2

MARIHUANA INVST	0	0	0	0	0	0	0	0	0	1	0	0	0	1
MEDIATION-NO OFFENSE	0	0	0	0	0	0	1	0	0	0	0	0	0	1
MISC CALLS	0	1	1	1	1	2	1	3	1	2	0	2	3	18
MISC OFFENSES	0	0	0	0	0	0	1	0	1	0	0	0	0	2
NEIGHBOR CRISIS	0	0	0	0	0	0	0	1	1	1	2	0	0	5
NOISE VIOLATION	0	0	0	0	1	0	1	0	0	1	0	2	0	5
PAROLE NOTIFICATION	0	0	0	0	0	0	0	5	0	0	0	0	0	5
PRISONER TRANSPORT	0	0	0	0	1	0	0	0	0	0	0	0	0	1
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	1	0	0	0	0	0	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SERVICES	0	1	0	1	0	0	0	0	1	0	0	0	1	4
SEX CRIMES	0	0	0	0	0	0	1	0	1	1	0	0	0	3
SEX OFFNDR REGISTRATION	0	0	0	0	0	3	6	1	3	0	0	0	0	13
SICK LEAVE	0	0	1	2	2	0	1	1	5	2	2	1	2	19
SUSPICIOUS ACTIVITY RPT	0	0	0	0	0	0	0	1	0	0	0	1	0	2
TRAFFIC STOP	0	3	4	0	0	0	3	1	1	1	0	11	16	40
TRESPASSING	0	0	0	0	2	1	0	2	0	0	0	0	1	6
WARRANT	0	1	0	0	0	0	0	0	0	1	0	0	0	2
WELFARE CHECK	0	2	0	0	0	2	2	6	2	4	2	5	0	25
Totals:	0	26	23	10	12	18	45	37	35	29	20	32	31	318



PROJECT NO.	031213 2019-3
SHEET NO.	1
DATE	01-08-2020

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME	Peter E. Davi Monat
ADDRESS	[REDACTED]
PHONE NO.	[REDACTED]

ADDRESS	33 Bridge St.
DATE OF PLANS	11-14-2019
ARCHITECT	AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of section 200 of plans drawn by AEDA for 33 Bridge Street, dated 11-14-2019. Includes all plumbing fixtures, lighting, appliances and cabinets. This also includes all alterations and new entrance door. All debris will be removed. 2000<sup>00</sup> allowed for lighting fixtures.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of Forty-nine thousand one hundred, seventy-five Dollars (\$ 49,175<sup>00</sup>) with payments to be made as follows:

- 25,000<sup>00</sup> down
- 14,175<sup>00</sup> after 3 weeks
- 10,000<sup>00</sup> upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Dale A. Matott  
 Per \_\_\_\_\_

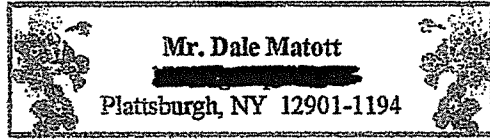
Note—this proposal may be withdrawn by us if not accepted within 3 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_  
 Date \_\_\_\_\_ Signature \_\_\_\_\_



# PROPOSAL



PROPOSAL NO.	0312132019
SHEET NO.	1
DATE	12-13-2019

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME	Community Development Office
ADDRESS	City of Plattsburgh
Att: Downtown Green Program	33 Bridge St
PHONE NO.	41 City Hall Place, Plattsburgh, NY 12901

ADDRESS	33 Bridge St
DATE OF PLANS	11-14-2019
ARCHITECT	AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of Section 2 of plans drawn by AEDA for 33 Bridge St. and dated 11/14/2019. Does not include plumbing fixtures, lighting fixtures, appliances and cabinets. We should be available to start Jan. 15, 2020 and work would be complete by Feb. 28, 2020. No sub contractors will be used.

Includes Alternate #2, #3, #4, #5, #6

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of

thousand, three hundred and fifty Dollars (\$ 133,350.00 )

with payments to be made as follows:

13,350.00 upon  
10,000.00 after 3 weeks  
10,000.00 upon completion

Respectfully submitted:

Per

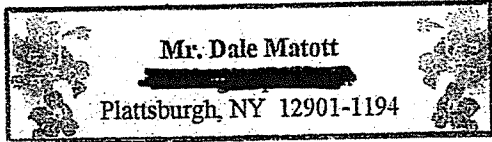
Note—this proposal may be withdrawn by us if not accepted within 20 days.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_





PROPOSAL NO.	17372132019
SHEET NO.	2
DATE	12-27-2019

PROPOSAL SUBMITTED TO:

NAME	Community Development Office
ADDRESS	City of Plattsburgh
PHONE NO.	Downtown Grant Program 33 Bridge City Hall Place, Plattsburgh, N.Y. 12901

WORK TO BE PERFORMED AT:

ADDRESS	33 Bridge St.
DATE OF PLANS	11-14-2019
ARCHITECT	AEDA

We hereby propose to furnish materials and perform the labor necessary for the completion of installing all appliances, plumbing fixtures, cabinets, vanity tops, sinks, toilet, hot/water tank, and lighting fixtures to complete apartment.

All appliances quoted are GE. Plumbing fixtures and faucets are American Standard. Cabinets are lower prefinished oak.

Lighting fixtures are owners choice up to \$2000<sup>00</sup>

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of twelve thousand eight hundred and twenty five Dollars (\$ 12,825<sup>00</sup>)

with payments to be made as follows:  
\$ 6825 Down  
\$ 6000 upon delivery

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Dale Matott  
Per \_\_\_\_\_

Note—this proposal may be withdrawn by us if not accepted within 20 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_  
Date \_\_\_\_\_ Signature \_\_\_\_\_





12-13-2019

My name is Dale A. Macott. I am the sole owner of my construction company. I have been in business since 1981. My phone numbers are: cell [REDACTED], office: 518-562-3158. I live at [REDACTED], [REDACTED], [REDACTED].

My references are:

Terrace West Inc.  
10 Healey Ave Platts. N.Y. 11290  
Sue Rennell 518-563-6260

re-design and remodel office areas for law office and Insurance office

Ms. Nora Gungjion  
[REDACTED]  
[REDACTED]  
Nora Gungjion 518- [REDACTED]

build large 2nd story addition complete.

Sam & Lori Biggar  
[REDACTED]  
[REDACTED], N.Y. [REDACTED]  
Sam Biggar [REDACTED]

remodel/repair of basement house after flood



Statement of Understanding

Project Analysis

Project is a mixed used building (commercial/residential). Primary goal – Create affordable quality apartment and create fire separation and new storefront, 1<sup>st</sup> floor commercial space. Contractor will minimize disruption to 3<sup>rd</sup> floor tenant and coordinate with all sub-contractors.

Divisions of work required to complete project

1. Demolition
2. Framing
3. Insulation
4. Electrical rough-in and finish
5. Drywall, finished
6. Doors and windows
7. Kitchen cabinets and countertop
8. Fire rating separation
9. Fire alarm system
10. Stairway repairs
11. Appliances

Pricing

Base bid: \$116,420.00

Security system: \$12,900.00 additional

Alternate 1: Glass package \$15,300.00

Alternate 2: Sound insulation \$1,310.00

Alternate 3: Frame, insulate drywall S wall \$1,600.00

Alternate 4: Install wainscotting \$1,750.00

Alternate 5: Insulate apartment floor \$1,550.00

Alternate 6: Loft storage area \$2,300.00

Alternate 7: Air conditioning unit \$7,720.00

Repoint brick unit price: \$10.00sf

Brick replacement unit price: \$21.00sf

Summary

Section 2+

Alternate, 2, 3, 4, 5, 6

MASON EATON CARP

47,175.<sup>00</sup> 124,930.<sup>00</sup> 115,158

Allowance

PACKAGE 1

AC

Security

20,000	20,000	20,000
8000	8000	8000
13000	13000	13000
<u>86175</u>	<u>165930</u>	<u>156158</u>
<del>124,930.00</del>		

\$ 86,175

\$ 165,930

\$ 156,158

addon

included

included

Roof drain Plumbing

Rubbish Removal

included

included

included



November 4, 2019

# BOUYEA'S DRYWALL & PAINTING

368 McBride Road Chazy NY, 12921

Phone: (518) 420-2359

## 21 Bridge Street Plattsburgh NY Upstairs Apartment Unit

The following bid includes materials such as; compound, tape, primer, painter's plastic, painter's tape, roller naps, masks, brushes. As well as labor for drywall taping which includes four coats on the seams of the sheetrock, and the priming of the apartment unit.



Entrance Stairs, Kitchen, and Hallway

Total: \$2,112.00

Mechanic Room

Total: \$220.00

Bathroom

Total: \$836.00

Bedroom

Total: \$924.00

Estimated Total Cost for Taping and Priming: \$4,092.00





## Bid Analysis

### Bids Received:

1. Bouyea's Drywall & Painting - \$4,092.00
2. All Action Painting - \$11,134.09



**CITY INFRASTRUCTURE COMMITTEE  
JANUARY 9, 2020  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
MINUTES  
4:30PM**

**Roll Call:** Chair Councilor Moore; Councilor Gibbs; Mayor Read

**Others Present:** Councilors Barbell, Kelly, DeDominicas and McFarlin

**Absent:** None

\*\*\*\*\*

**1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

Department of Public Works discussed and gave presentation on Cogan Avenue Water Line and Road Construction project. Presentation is made part of the Minutes of this meeting.

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**2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from the City Chamberlain to carry-out the attached resolution authorizing levying the property tax for the fiscal year 2020, as further evidenced by the attached 2020 Tax Warrant for the City of Plattsburgh and the attached County of Clinton's 2020 tax warrant, certifying the City of Plattsburgh share of the 2020 County tax levy, and for re-levying the return of unpaid 2019-2020 Plattsburgh City School Tax with other such omitted property taxes and delinquent charges as shall be deemed appropriate to collect.
2. Request from the City Chamberlain to adjust the 2020 budget adjustment for the under-budgeted estimated revenue for an assessment change in the 2020 Omitted Real Property Taxes related to the Vilas Home for the 2019 property tax year. The additional revenue was authorized by an order from the court related to a change in real property assessment of the property, and this increase in appropriations will increase the General Fund budgeted estimated revenues by \$2,440.64 in 2020.
3. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-01 "Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant" with Surpass Chemical until February 14, 2021 without any changes to existing contract.
4. Request from Chief Plant Operator Kris Gushlaw to extend Contract # 2019-02 "Liquid Alum for the Water Resource Recovery Facility" with Chemtrade Chemicals U.S. LLC until March 13, 2021 for the estimated sum of \$23,668.

5. Request from the City Chamberlain to create capital project H8320.80, 2020 Water System Improvements, for the items included in the 2020 Capital Expenditure Plan under the category Water Distribution System at a cost of \$819,000.
6. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$13,940 for the Riley Avenue Water Line Replacement & Reconstruction Project.
7. Request from Public Works Department that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$12,940 for the Ohio Avenue Water Line Replacement & Reconstruction Project.
8. Request from Environmental Manager Jon Ruff that the Mayor is authorized to sign the Acknowledgment and Acceptance form for the \$3,000,000 Water Infrastructure Improvement Act grant award per the December 23, 2019 letter from Environmental Facilities Corporation.

**Items 9, 10 and 11 were added during committee meeting:**

9. Memorandum of Understanding with the Town of Plattsburgh

WHEREAS, the City of Plattsburgh owns and maintains approximately 2 miles of trail at the former Plattsburgh Airforce Base known as the Terry Gordon bike path; and

WHEREAS, the Terry Gordon bike path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon bike path; and

WHEREAS, The BMG plan includes a multi-use path which will connect to the Terry Gordon bike path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path.

NOW THEREFORE, the City of Plattsburgh Common Council duly convened does hereby:

RESOLVE, that the City of Plattsburgh enter into a Memorandum of Understanding with the Town of Plattsburgh to collaborate and provide recreational and cultural benefits to City & Town residents along with multitudes of visitors; and further be it

RESOLVED, that the Common Council authorizes the Mayor to sign the Memorandum of Understanding.

10. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD CHAIR TO RONALD NOLLAND FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

**Councilor DeDominicas** indicated Mr. Nolland is his Father in law so he will recuse himself when this item comes up during regular meeting.

11. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD REGULAR MEMBER TO KATHLEEN INSLEY FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.

By Councilor Gibbs; Seconded by Councilor Moore  
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read  
(All voted in the affirmative)

\*\*\*\*\*

4. OLD BUSINESS: None

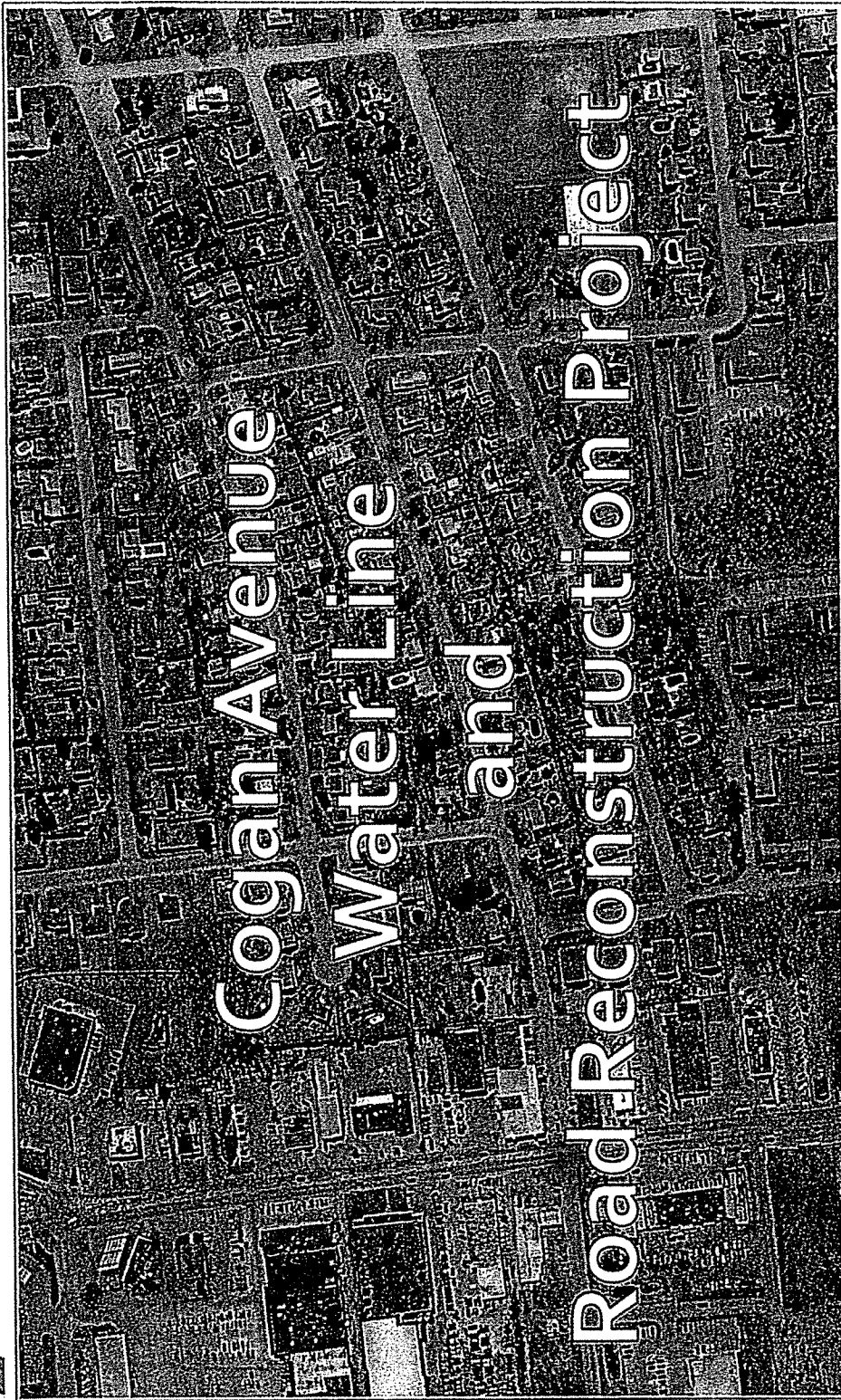
\*\*\*\*\*

5. NEW BUSINESS: None

\*\*\*\*\*

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Moore  
(RC) Roll call: Chair Councilor Moore; Councilor Gibbs; Mayor Read  
(All voted in the affirmative)

MEETING ADJOURNED: 5:06 pm



# Cogan Avenue Water Line and Road Reconstruction Project

**NOTICE**  
These drawings and their specifications  
have been prepared for the City of  
Plattsburgh and are not to be used  
for any other project without the  
written consent of the City of  
Plattsburgh and its Engineering Office.

**SIDEWALKS  
EXISTING CONDITIONS ON THE SOUTH  
END OF COGAN AVENUE**

**CITY OF PLATTSBURGH  
DEPARTMENT OF PUBLIC WORKS  
214 IRVING AVENUE  
PLATTSBURGH, NEW YORK  
(PT) 518.563.1120**

**PLATTSBURGH**

**COGAN AVENUE  
(CORNELIA ST. TO PARK AVE. W.)  
PROPOSED WATER LINE AND  
ROAD REPLACEMENT**

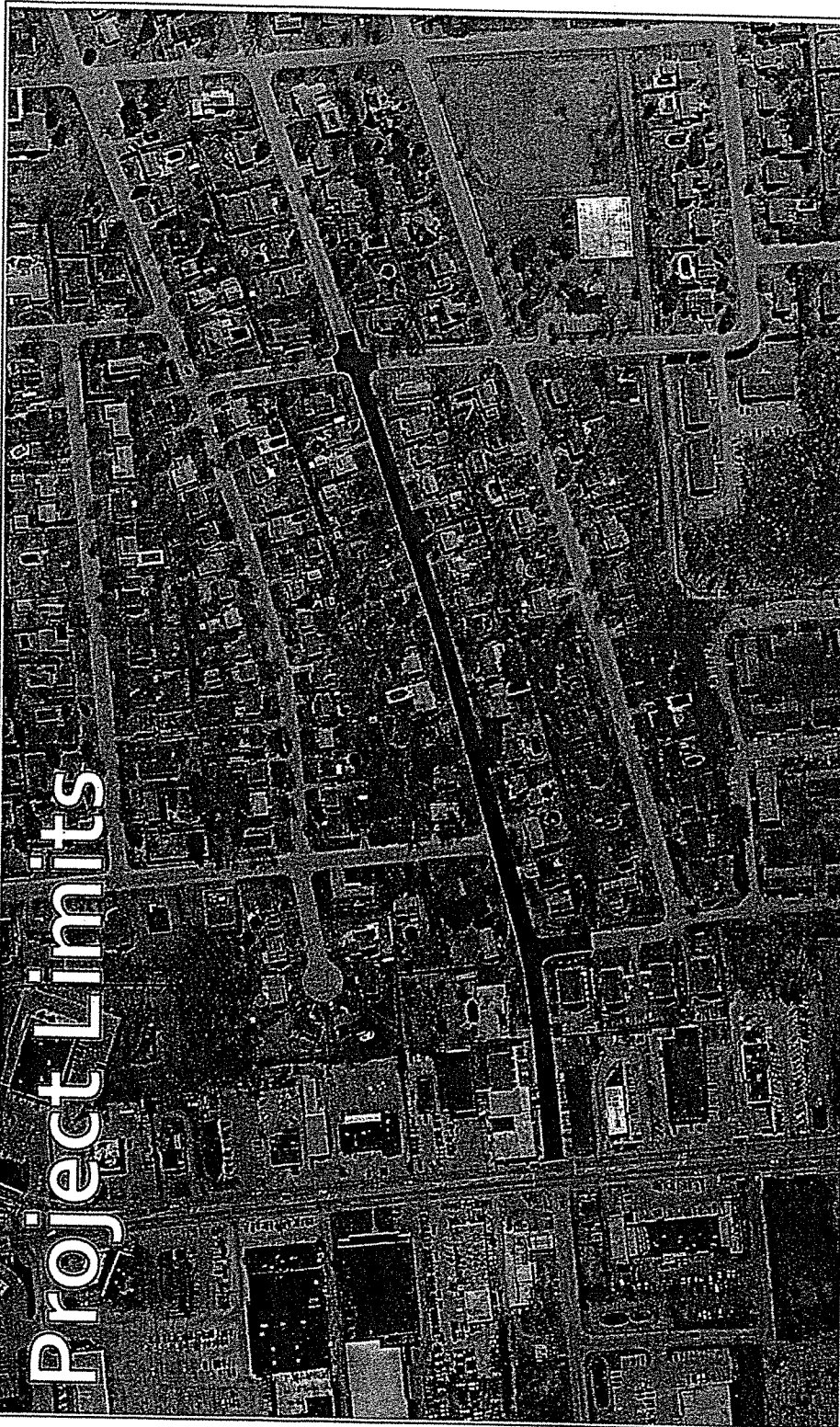
**SCALE**  
AS SHOWN

**DATE**  
11/13/12

**PROJECT NO.**  
12-001

**COVER**  
SHEET 1 OF 1

# Project Limits



NOTES  
These drawings are for informational purposes only. They are not to be used for construction. All work shall be done in accordance with the City of Pittsburgh Code of Ordinances, and any amendments thereto. The City of Pittsburgh is not responsible for any errors or omissions in these drawings.

## PROJECT LIMITS



CITY OF PITTSBURGH  
DEPARTMENT OF PUBLIC WORKS  
215 IOANO AVENUE  
PITTSBURGH, NEW YORK  
PITTSBURGH, (P) 518.565.1120

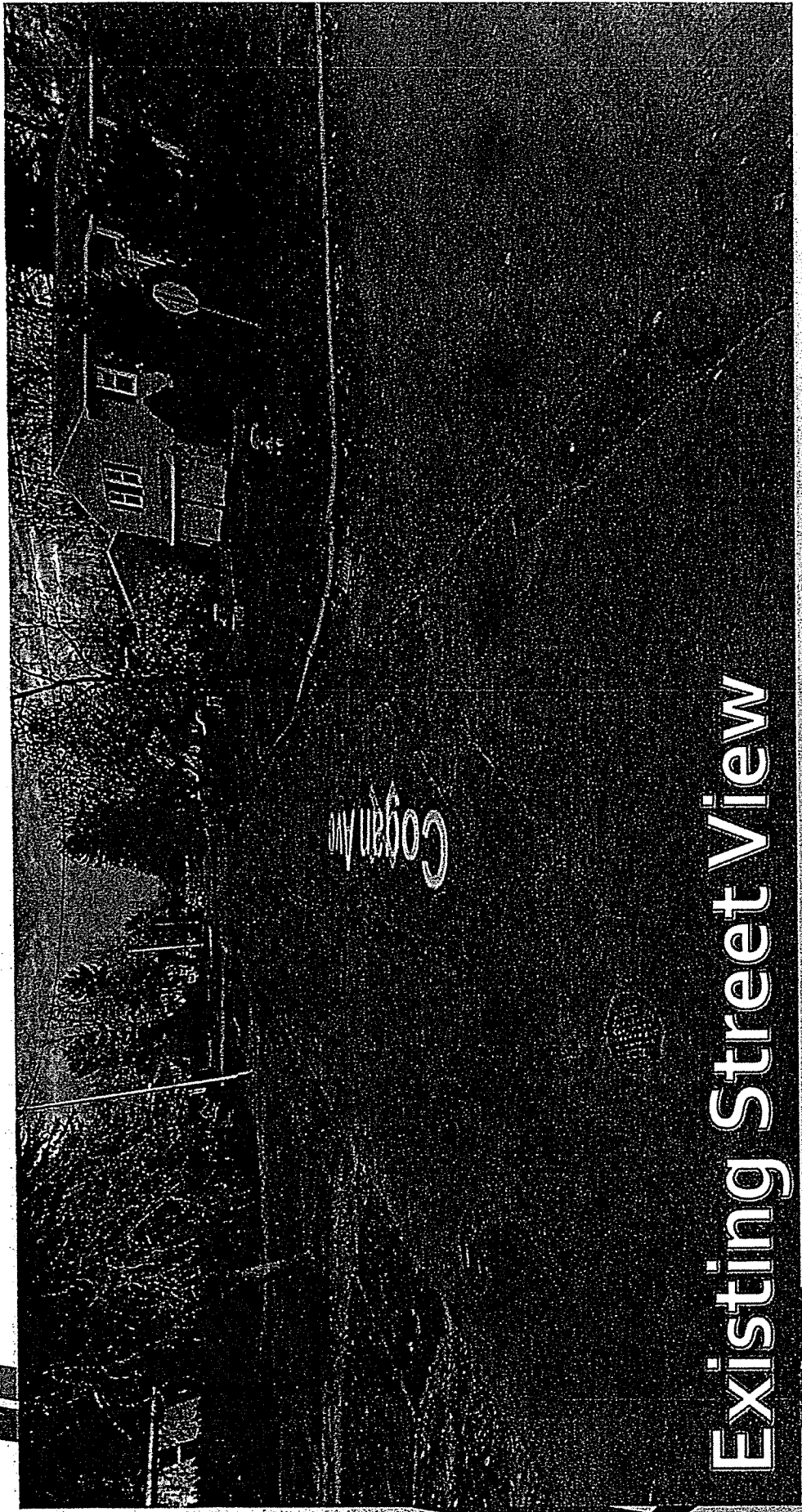
COGAN AVENUE  
(CORNELIA ST. TO PARK AVE. W.)  
PROPOSED WATER LINE AND  
ROAD REPLACEMENT



DATE	10/10/17
SCALE	1" = 20'
PROJECT NO.	17-00000
DATE	10/10/17
SCALE	1" = 20'
PROJECT NO.	17-00000

## LIMITS

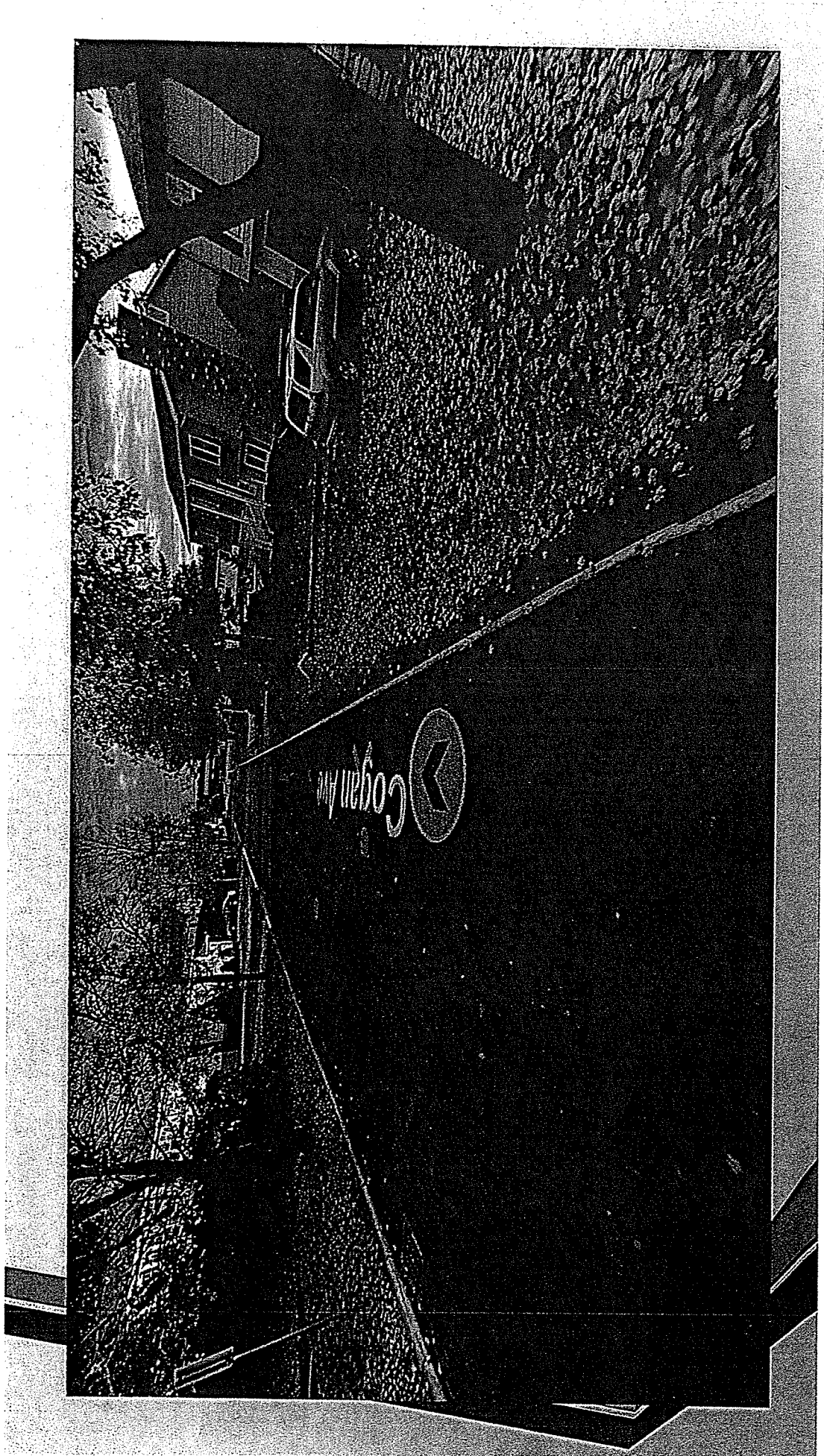
1. DISTRICT COMMISSION



Cogan Ave

# Existing Street View





**Issues with current design**

1. This design causes pedestrians to walk with their backs to traffic
2. Because there are no "NO PARKING" signs, vehicles parked in the reserved lane force pedestrians into the roadway



Both of these issues cause a liability for not only the design engineer, but the City of Plattsburgh

**NOTE**  
 Plans shown are for information only and do not constitute a contract. The City of Plattsburgh is not responsible for any errors or omissions on these plans. The City of Plattsburgh is not responsible for any errors or omissions on these plans.

**SIDEWALKS  
 EXISTING CONDITIONS ON THE SOUTH  
 END OF COGAN AVENUE**

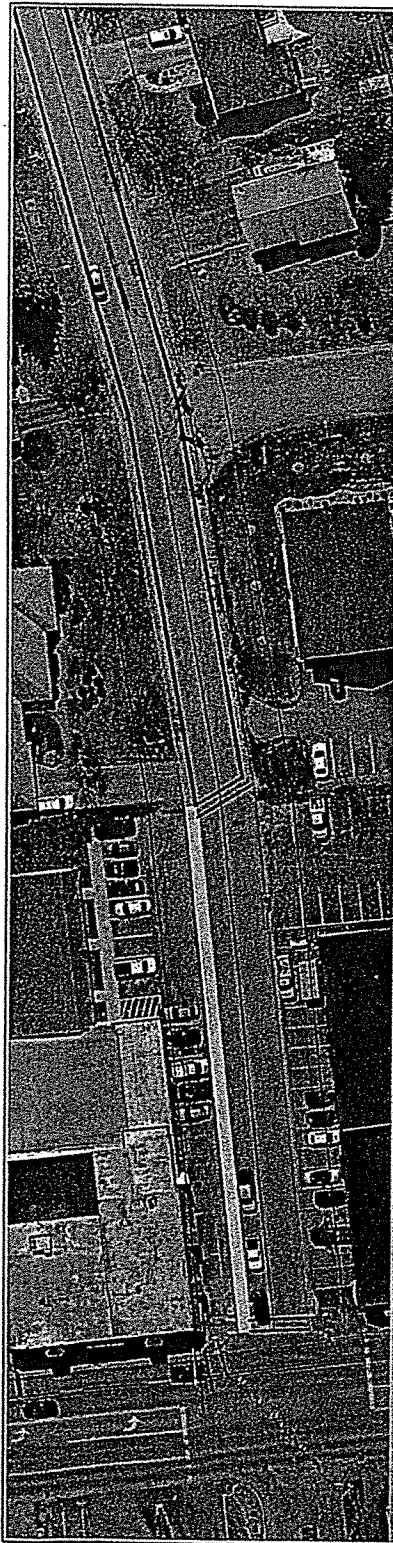


**CITY OF PLATTSBURGH  
 DEPARTMENT OF PUBLIC WORKS  
 215 IDAHO AVENUE  
 PLATTSBURGH, NY 11954-1120**

**COGAN AVENUE  
 (CORNELIA ST. TO PARK AVE. W.)  
 PROPOSED WATER LINE AND  
 ROAD REPLACEMENT**

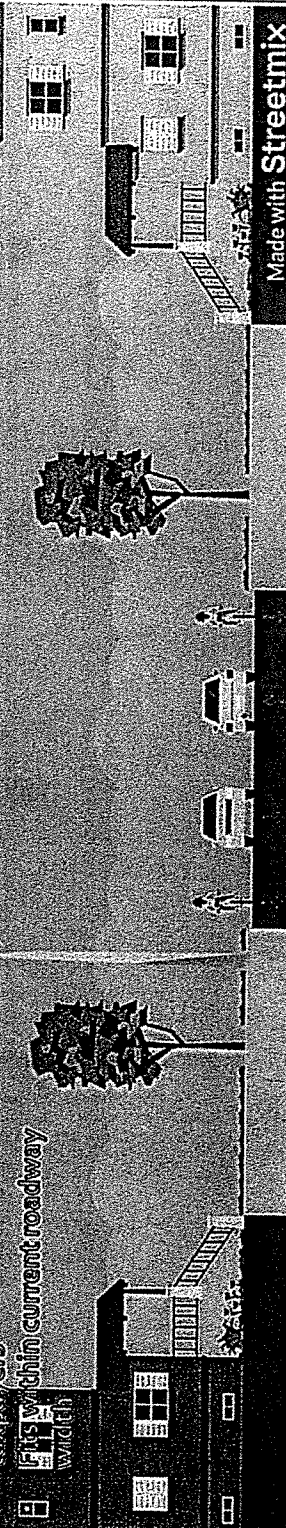


**DATE**  
**SCALE**  
**PROJECT NO.**  
**CI.0**  
 Address Location



# Cogan Avenue - Option 1

- PROS:**
- Meets Design Standards
  - Would not create sidewalks that homeowners have to maintain
  - Cheapest option for the taxpayers
  - Fits within current roadway width
- CONS:**
- Creates minimal liability issues
  - Would eliminate all on-street parking for new section of Cogan Avenue



**SIDEWALKS OPTION 1**

**MADE WITH STREETMIX**

**CITY OF PLATTSBURGH**  
DEPARTMENT OF PUBLIC WORKS  
215 IDAHO AVENUE  
PLATTSBURGH, NEW YORK  
PLATTSBURGH (P) 518.565.1120

**COGAN AVENUE**  
(CORNELIA ST. TO PARK AVE. W.)  
PROPOSED WATER LINE AND  
ROAD REPLACEMENT

**CI.0**  
ESTIMATE CONTRACT

**DATE:** \_\_\_\_\_  
**BY:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_

**PROJECT:** \_\_\_\_\_

**SCALE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

These drawings are for informational purposes only and do not constitute a contract. The City of Plattsburgh is not responsible for any errors or omissions. All dimensions are in feet and inches unless otherwise noted.



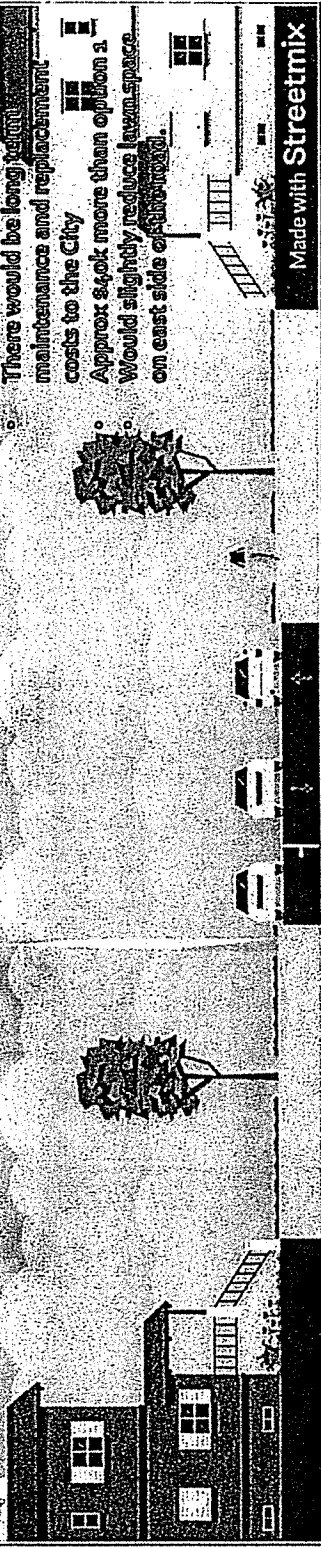
## Cogan Avenue - Option 2

**PROS:**

- Meets Design Standards
- Would not liability issues
- Would not eliminate on-street parking

**CONS:**

- Creates new sidewalks that homeowners would have to maintain
- You are only placing sidewalk on one side of the road
- There would be long term maintenance and replacement costs to the City
- Approx \$4.0k more than option 1
- Would slightly reduce lawn space on east side of road.



NOTES:  
 THESE ARCHITECTURAL RENDERINGS ARE FOR INFORMATIONAL PURPOSES ONLY AND DO NOT REPRESENT A CONTRACT. THE CITY OF PLATTSBURGH IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THESE ARCHITECTURAL RENDERINGS.

**SIDEWALKS  
 OPTION 2**

**CITY OF PLATTSBURGH**  
 DEPARTMENT OF PUBLIC WORKS  
 215 IDAHO AVENUE  
 PLATTSBURGH, NEW YORK  
 (97) 318.663.1120

**COGAN AVENUE**  
 (CORNELIA ST. TO PARK AVE. W.)  
 PROPOSED WATER LINE AND  
 ROAD REPLACEMENT



**Made with Streetmix**

DATE	2024.08.08
PROJECT	COGAN AVENUE
SCALE	1:100
PROJECT NO.	C2.0
DATE	2024.08.08



## Cogan Avenue - Option 3

**PROS:**

- Meets Design Standards
- Would not liability issues
- Would not eliminate on-street parking

Sidewalks on both sides of the road

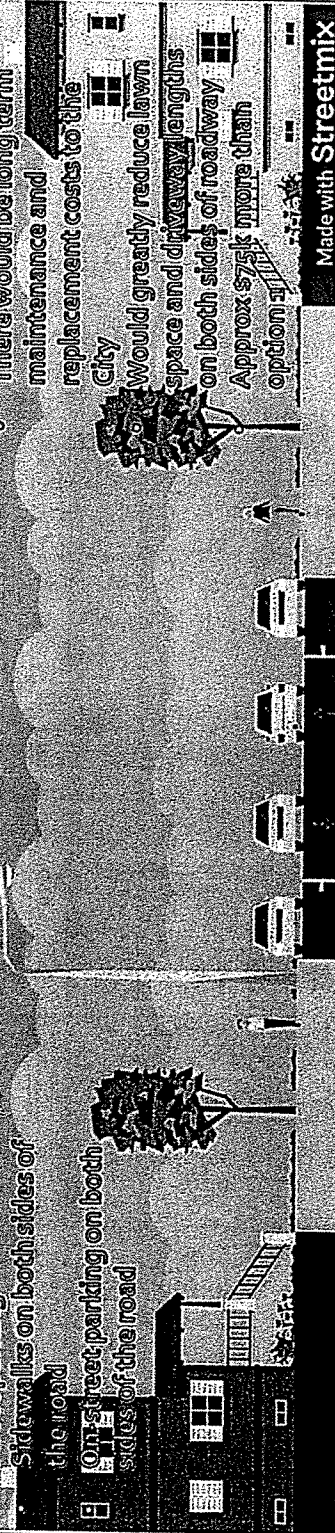
On-street parking on both sides of the road

**CONS:**

- Creates new sidewalks that homeowners would have to maintain
- There would be long term maintenance and replacement costs to the City

Would greatly reduce lawn space and driveway lengths on both sides of roadway

Approx \$75k more than option 1



NOTE: These drawings are for informational purposes only. They do not constitute a contract. The City of Plattsburgh is not responsible for any errors or omissions in these drawings. All dimensions are in feet and inches unless otherwise noted. All materials are to be installed in accordance with the City of Plattsburgh Standard Specifications for Public Works.

**SIDEWALKS OPTION 3**

**CITY OF PLATTSBURGH**  
DEPARTMENT OF PUBLIC WORKS  
215 IDAHO AVENUE  
PLATTSBURGH, NEW YORK  
PLATTSBURGH (P) 518.563.1120

**COGAN AVENUE**  
(CORNELIA ST. TO PARK AVE. W.)  
PROPOSED WATER LINE AND ROAD REPLACEMENT

DATE:	DATE:	DATE:	DATE:
BY:	BY:	BY:	BY:
SCALE:	SCALE:	SCALE:	SCALE:
			<b>C3.0</b>
			<small>ESTIMATE NUMBER</small>

Made with Streetmix

**Memorandum of Agreement  
Between  
City of Plattsburgh and Town of Plattsburgh**

This Memorandum of Agreement (MOA) is made and entered between the City of Plattsburgh and the Town of Plattsburgh hereinafter referred to as “City” and “Town”, respectively.

**Purpose**

The purpose of this MOA is to establish a framework of cooperation upon which the City & Town may work collaboratively to connect the existing Terry Gordon Recreation Path to the proposed Battlefields Memorial Gateway waterfront area and multi-use path (See Exhibits I & II). Further it is the intention of both City & Town to promote the extension of the Empire State Trail from the terminus of the City path, through the Town property, returning to NYS RT. 9.

**Introduction**

In January 2017, Governor Cuomo announced the Empire State Trail, a new initiative placing New York State at the forefront of national efforts to enhance outdoor recreation, community vitality, and tourism development. When completed by the end of 2020, the Empire State Trail will be a continuous 750-mile route spanning the state from New York City to Canada and Buffalo to Albany, creating the longest multi-use state trail in the nation. Approximately 400 miles of the Trail already exists in discrete, disconnected segments, among them, the Terry Gordon Recreation Path.

The Terry Gordon path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh’s plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon path. The BMG plan includes a multi-use path which will connect to the Terry Gordon path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path. This collaboration will provide recreational and cultural benefits to City & Town residents along with multitudes of visitors.

In consideration of the above premises, the parties agree as follows:

***The City of Plattsburgh will:***

- Own & Maintain respective portions of the City’s trail system in accordance with existing provisions.
- Collaborate and coordinate with the Town to ensure the beneficial connection of the trail system by informing the Town about associated construction plans, timelines, and opportunities to share services.
- Promote and encourage future trail connections and collaboration where feasible.
- Explore the development of the City-owned 40 acre beachfront property running from the Town’s Battlefields memorial Gateway site to Sailor’s Point Park to create a cohesive infrastructure from which all can explore Plattsburgh’s rich history.

- Work to provide access to the public along a loop that includes the Terry Gordon Bike Path, through the Town's Battlefields Memorial Gateway site, along the beach to Sailor's Park, and returning through the Historic Old Base to the Terry Gordon Bike Path. This path will circumscribe the Museum Complex, the Historic Old Base and Oval, the site of the Plattsburgers' training Ground, and the Historic Plattsburgh Barracks Post Cemetery, with its first-in-the-nation Tomb of the Unknown Soldier.

***Town of Plattsburgh will:***

- Own & maintain respective portions of the Town's trail system in accordance with existing provisions.
- Collaborate and coordinate with the City to ensure the beneficial connection of the trail systems by informing the City about associated construction plans, timelines, and opportunities to share services.
- Collaborate with the City of Plattsburgh to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.
- Promote and encourage future trail connections and collaboration where feasible.

**It is mutually agreed and understood by and between the said parties that:**

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the property identified in this document.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and effect.

The principal contacts for this agreement are:

**Colin Read, Mayor of the City of Plattsburgh**  
41 City Hall Place  
Plattsburgh, NY 12901  
Phone: (518) 563-7702  
Email: [mayor@cityofplattsburgh-ny.gov](mailto:mayor@cityofplattsburgh-ny.gov)

**Michael Cashman, Town of Plattsburgh 151 Banker Rd  
Plattsburgh, NY 12901  
Phone: (518)562-6800  
Email: michaelc@townofplattsburgh.org**

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

City of Plattsburgh

By: \_\_\_\_\_  
Title: Mayor

Date:

Town of Plattsburgh

By: \_\_\_\_\_  
Title: Town Supervisor



**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 9, 2020  
5:30 P.M.

**MINUTES**

**Pledge of Allegiance**  
(RC)

**Present:** Mayor Colin Read, Councilors Ira Barbell (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Paul DeDominicas (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:** None

\*\*\*\*\*

**MAYOR'S COMMENTS:** Spoke about attending Governor Cuomo's State of the State address in Albany yesterday.

\*\*\*\*\*

**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting and the Organizational Meeting of the Common Council held on January 2, 2020 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Gibbs; Seconded by Councilor DeDominicas  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)

\*\*\*\*\*

**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 8, 2020 in the amount of \$ 57,346.20 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Moore  
(All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)

\*\*\*\*\*

**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of December 31, 2019 - January 6, 2020
- Report from the Building Inspector's office for the week of December 31, 2019 – January 7, 2020
- Reports from the Police Department dated January 6, 2020
- Minutes from the Governance, Strategy and City Operations Committee meeting held on January 2, 2020

- Report from the City Clerk's Office of all monies received during the month of December 2019 in the total amount of \$7,230.82

- **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**  
*[meeting reports provided during work session]*

**Governance, Strategy, and City Operations-** Chair Councilor Barbell indicated no report.

**City Infrastructure** – Chair Councilor Moore met tonight, asked Chamberlain Marks about delinquent properties. [further discussion ensued by all]

**Finance and Budget** – Chair Councilor Kelly will be out of town next week, asked Councilor Moore to Chair committee meeting. He hopes to Skype in to meeting.

**Public Safety** – Chair Councilor Gibbs indicated she and Councilor Barbell are meeting will set goals and objectives for Police, Fire and Building Inspector departments.

**Plattsburgh Public Library** – Chair Councilor DeDominicas indicated nothing to report. Will reach out to Library Director Anne de la Chapelle.

**MLD** - MLD Board President Councilor McFarlin indicated no new updates. There will be an MLD Board Meeting on January 30, 2020. Mayor Read mentioned he is going to speak to Manager Bill Treacy about the pole on the corner of Green and Bridge Street to see if that pole can be cleaned up a bit.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk's Office.

By Councilor Gibbs; Seconded by Councilor Moore  
 (All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
 (All voted in the affirmative)

\*\*\*\*\*

**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

\*\*\*\*\*

**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending January 10, 2020 in the amount of \$ 997,147.86 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Gibbs  
 (All in Favor/opposed)

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
 (All voted in the affirmative)

\*\*\*\*\*

**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

\*\*\*\*\*

7. OTHER ITEMS:

A. **RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to carry-out the attached resolution authorizing levying the property tax for the fiscal year 2020, as further evidenced by the attached 2020 Tax Warrant for the City of Plattsburgh and the attached County of Clinton’s 2020 tax warrant, certifying the City of Plattsburgh share of the 2020 County tax levy, and for re-levying the return of unpaid 2019-2020 Plattsburgh City School Tax with other such omitted property taxes and delinquent charges as shall be deemed appropriate to collect.

By Councilor Gibbs; Seconded by Councilor Kelly  
Discussion: None  
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

\*\*\*\*\*

B. **RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2020 budget adjustment for the under-budgeted estimated revenue for an assessment change in the 2020 Omitted Real Property Taxes related to the Vilas Home for the 2019 property tax year. The additional revenue was authorized by an order from the court related to a change in real property assessment of the property, and this increase in appropriations will increase the General Fund budgeted estimated revenues by \$2,440.64 in 2020.

By Councilor Gibbs; Seconded by Councilor Moore  
Discussion: None  
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

\*\*\*\*\*

C. **RESOLVED:** In accordance with the request therefore the Common Council approves extending Contract # 2019-01 “Sodium Hypochlorite for Water Pollution Control Plant and Water Filtration Plant” with Surpass Chemical until February 14, 2021 without any changes to existing contract.

**Motion to waive reading and move Resolutions 7C and 7D**

By Councilor McFarlin; Seconded by Councilor DeDominicas  
(All voted in favor of waiving reading and move Resolutions 7C and 7D)  
Discussion: None  
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

\*\*\*\*\*

D. **RESOLVED:** In accordance with the request therefore the Common Council approves extending Contract # 2019-02 “Liquid Alum for the Water Resource Recovery Facility” with Chemtrade

Chemicals U.S. LLC until March 13, 2021 for the estimated sum of \$23,668.

[See details under Item 7C]

**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**E. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to create capital project H8320.80, 2020 Water System Improvements, for the items included in the 2020 Capital Expenditure Plan under the category Water Distribution System at a cost of \$819,000.

By Councilor Gibbs; Seconded by Councilor Barbell

Discussion: None

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**F. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$13,940 for the Riley Avenue Water Line Replacement & Reconstruction Project.

**Motion to waive reading and move Resolutions 7F and 7G**

By Councilor McFarlin; Seconded by Councilor Barbell

(All voted in favor of waiving reading and move Resolutions 7F and 7G)

Discussion: None

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**G. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an Engineering Design Agreement with Robert M. Sutherland, P.C. for a total not to exceed \$12,940 for the Ohio Avenue Water Line Replacement & Reconstruction Project.

[See details under Item 7F]

**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**H. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign the Acknowledgment and Acceptance form for the \$3,000,000 Water Infrastructure Improvement Act grant award per the December 23, 2019 letter from Environmental Facilities Corporation.

By Councilor Moore; Seconded by Councilor Gibbs  
Discussion: Yes  
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

\*\*\*\*\*

**Items I, J and K were added during Committee Meeting:**

**I. MEMORANDUM OF UNDERSTANDING WITH THE TOWN OF PLATTSBURGH**

WHEREAS, the City of Plattsburgh owns and maintains approximately 2 miles of trail at the former Plattsburgh Airforce Base known as the Terry Gordon bike path; and

WHEREAS, the Terry Gordon bike path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon bike path; and

WHEREAS, The BMG plan includes a multi-use path which will connect to the Terry Gordon bike path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path.

NOW THEREFORE, the City of Plattsburgh Common Council duly convened does hereby:

RESOLVE, that the City of Plattsburgh enter into a Memorandum of Understanding with the Town of Plattsburgh to collaborate and provide recreational and cultural benefits to City & Town residents along with multitudes of visitors; and further be it

RESOLVED, that the Common Council authorizes the Mayor to sign the Memorandum of Understanding.

By Councilor Barbell; Seconded by Councilor McFarlin  
Discussion: Yes  
Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

\*\*\*\*\*

**J. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD CHAIR TO RONALD NOLLAND FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.**

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(Councilors Barbell, Kelly, Gibbs, McFarlin and Moore voted in the affirmative. Councilor DeDominicas recused himself)  
**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**K. THE MAYOR HANDS DOWN THE RE- APPOINTMENT OF ZONING BOARD REGULAR MEMBER TO KATHLEEN INSLEY FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2020 AND EXPIRING DECEMBER 31, 2024.**

Roll call: Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

\*\*\*\*\*

**8. TRAVEL REQUEST: None**

\*\*\*\*\*

**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

\*\*\*\*\*

**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor McFarlin** received a constituent complaint about lack of enforcement of smoking ban.

**Mayor Read** mentioned maybe Parking Enforcement officer could be used to help with enforcement.

**Councilor Kelly** thanked all of the students for attending tonight's meeting.

\*\*\*\*\*

**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC: None**

\*\*\*\*\*

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor McFarlin

Councilors Barbell, Kelly, Gibbs, DeDominicas, McFarlin, Moore

(All voted in the affirmative)

**MEETING ADJOURNED: 5:44pm**

**Memorandum of Agreement  
Between  
City of Plattsburgh and Town of Plattsburgh**

This Memorandum of Agreement (MOA) is made and entered between the City of Plattsburgh and the Town of Plattsburgh hereinafter referred to as "City" and "Town", respectively.

**Purpose**

The purpose of this MOA is to establish a framework of cooperation upon which the City & Town may work collaboratively to connect the existing Terry Gordon Recreation Path to the proposed Battlefields Memorial Gateway waterfront area and multi-use path (See Exhibits I & II). Further it is the intention of both City & Town to promote the extension of the Empire State Trail from the terminus of the City path, through the Town property, returning to NYS RT. 9.

**Introduction**

In January 2017, Governor Cuomo announced the Empire State Trail, a new initiative placing New York State at the forefront of national efforts to enhance outdoor recreation, community vitality, and tourism development. When completed by the end of 2020, the Empire State Trail will be a continuous 750-mile route spanning the state from New York City to Canada and Buffalo to Albany, creating the longest multi-use state trail in the nation. Approximately 400 miles of the Trail already exists in discrete, disconnected segments, among them, the Terry Gordon Recreation Path.

The Terry Gordon path is scheduled for upgrades in 2020 which coincides with the Town of Plattsburgh's plans to develop the Battlefields Memorial Gateway (BMG), located at the terminus of the Terry Gordon path. The BMG plan includes a multi-use path which will connect to the Terry Gordon path and will provide an opportunity for further extension of the Empire State Trail and offer additional amenities along an already picturesque path. This collaboration will provide recreational and cultural benefits to City & Town residents along with multitudes of visitors.

In consideration of the above premises, the parties agree as follows:

***The City of Plattsburgh will:***

- Own & Maintain respective portions of the City's trail system in accordance with existing provisions.
- Collaborate and coordinate with the Town to ensure the beneficial connection of the trail system by informing the Town about associated construction plans, timelines, and opportunities to share services.
- Promote and encourage future trail connections and collaboration where feasible.
- Explore the development of the City-owned 40 acre beachfront property running from the Town's Battlefields memorial Gateway site to Sailor's Point Park to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.

- Work to provide access to the public along a loop that includes the Terry Gordon Bike Path, through the Town's Battlefields Memorial Gateway site, along the beach to Sailor's Park, and returning through the Historic Old Base to the Terry Gordon Bike Path. This path will circumscribe the Museum Complex, the Historic Old Base and Oval, the site of the Plattsburgers' training Ground, and the Historic Plattsburgh Barracks Post Cemetery, with its first-in-the-nation Tomb of the Unknown Soldier.

***Town of Plattsburgh will:***

- Own & maintain respective portions of the Town's trail system in accordance with existing provisions.
- Collaborate and coordinate with the City to ensure the beneficial connection of the trail systems by informing the City about associated construction plans, timelines, and opportunities to share services.
- Collaborate with the City of Plattsburgh to create a cohesive infrastructure from which all can explore Plattsburgh's rich history.
- Promote and encourage future trail connections and collaboration where feasible.

**It is mutually agreed and understood by and between the said parties that:**

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the property identified in this document.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and effect.

The principal contacts for this agreement are:

**Colin Read, Mayor of the City of Plattsburgh**  
**41 City Hall Place**  
**Plattsburgh, NY 12901**  
**Phone: (518) 563-7702**  
**Email: [mayor@cityofplattsburgh-ny.gov](mailto:mayor@cityofplattsburgh-ny.gov)**



**Michael Cashman, Town of Plattsburgh 151 Banker Rd  
Plattsburgh, NY 12901  
Phone: (518)562-6800  
Email: michaelc@townofplattsburgh.org**

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

City of Plattsburgh

By: \_\_\_\_\_  
Title: Mayor

Date:

Town of Plattsburgh

By: \_\_\_\_\_  
Title: Town Supervisor

