



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: February 5, 2019

RE: Fire and Ambulance Responses

For this week's period: Tuesday, January 29, 2019 to Monday, February 4, 2019
our Department has responded to the following:

Fire Calls	<u>18</u>
	6 alarm activation with investigation
	1 excessive heat/scorch burns
	1 smoke scare/ odor with investigation
	6 EMS assist initiated patient care
	3 MVA with patient care and hazardous mitigation
	1 carbon monoxide alarm activation with investigation
Ambulance Calls	60
Mutual Aid by CVPH	15

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: "Jan19

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540 BINGO	0.00		0.00
Bingo Licenses (State) 1-0632 G 0632	0.00		0.00
Bingo License Fees 3% 25-2540 BINGO	378.45		378.45
Building Permits 25-2555 PRMTS	0.00		0.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557 CNTRR	0.00		0.00
Dog Licenses 25-2542 DOGLIC	292.50		292.50
State Neuter/Spay surcharge		47.00	47.00
Extract of Records 12-1255 CLERKF	6.25		6.25
Game of Chance Lic. (City) 25-2541 GAMCHN	0.00		0.00
Game of Chance Lic. (State) 1-0632 G 0632	0.00		0.00
Gas Permits 15-1540 FIRFEE	165.00		165.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505 REFLIC	1900.00		1900.00
Housing Code 21-2110 ZONE	0.00		0.00
Impound Fees 15-1550 PUBPND	100.00		100.00
Interest Temp 1124-2401 INTERE	1.82		1.82
Jeweler's Licenses 25-2503 VNDLIC	0.00		0.00
Marriage Licenses 25-2545 MARRIA	297.50	382.50	680.00
Notary Fees 12-1255 CLERKF	0.00		0.00
Peddler/Vendor Licenses 25-2503 VNDLIC	300.00		300.00
Returned Check Charges 12-1255 CLERKF	0.00		0.00
Sign Permits 25-2590 SIGNPM	0.00		0.00
Specifications T-30 T9300		0.00	0.00
Special Use Permits 21-2110 ZONE	0.00		0.00
Subdivision Fee 21-2110 ZONE	0.00		0.00
Subdivision Ordinance 12-1255 CLERKF	0.00		0.00
Taxi Operator's Licenses 25-2507 TXIPRT	300.00		300.00
Taxi Vehicle Licenses 25-2504 TXIVEH	300.00		300.00
Tree/Stump Removal License 25-2508 TREREM	0.00		0.00
Vital Statistics 16-1603 VITSTA	7002.00		7002.00
Zoning Ordinances 21-2110 ZONE	0.00		0.00
Zoning Variances 21-2110 ZONE	0.00		0.00
OTHER REVENUE			
Riverwalk 1127-2753	0.00		0.00
Auditorium 1127-2752 G 2752	100.00		100.00
Centennial Plaques 1127-2705	0.00		0.00
Lake Champlain Memorial 1127-	0.00		0.00
RECOVERED FUNDS			
Telephone 1-1410000-4414	0.00		0.00
Postage 1-1410000-4470	0.00		0.00
Print & Copy 1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$11,143.52	\$429.50	\$11,573.02
N.Y.S. Dept of Health \$382.50	Check No 1511		
N.Y.S. Dept of Ag & Mkts \$47.00	Check No 1512		
	Total Paid Others:		\$429.50
ADJUSTMENT: None			\$0.00
Shortage/Overage			

Chamberlain (Spec. Deposits)
Chamberlain (Net Revenues)

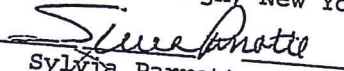
\$0.00
\$11,143.52

Check No
Check No 1513
Amount Due City Chamberlain:

\$11,143.52

\$11,573.02

Dated at Plattsburgh, New York


Sylvia Parrotte,
City Clerk

04-Feb-19

Plattsburgh Sustainability Committee Minutes

Meeting 1, November 13, 2018

In attendance: Dr. Lauren Eastwood, Adam Mehan, Bevin Gertsch-Cochran, Laura Cochran, Councilor Rachelle Armstrong

Guests: Alexandria Elliot, Lisa Bergman

Introductions

Lisa Bergmann is a member of the Northern Adirondack Region Climate Reality Project, and Chapter Chair. She presented the committee with "The Climate Reality Project" overview and spoke of her willingness to assist the committee with initiatives.

Alexandria Elliot is an advocate for the "Climate Inheritance Resolution. She presented materials including, "Case Studies: Develop a Local Climate Action Plan," as well as plans from Ithaca, Watervliet, and Cortland. She expressed willingness to assist the committee.

Dr. Lauren Eastwood, is a Professor of Sociology at SUNY Plattsburgh, and an international climate activist.

Bevin Gertsch-Cochran and Laura Cochran are proprietors of The Twisted Carrot who are interested in environmental initiatives in Plattsburgh.

Adam Mehan is a Plattsburgh High School teaching assistant and advisor to the Green Committee there. He is interested in environmental initiatives in Plattsburgh.

Councilor Rachelle Armstrong is a member of the Plattsburgh Common Council representing Ward 1. She sponsored and wrote the "Straw Survey" which was conducted through the City website.

Reports

Councilor Armstrong reported on the City survey results.

Discussion Points

- The Committee is interested in establishing a Mission Statement and perhaps a media presence on Instagram.
- Regarding goals, members said they were interested in providing the public with education about how Plattsburgh can be environmentally sustainable.
- After discussing the "straw survey" results, members agreed that education and public relations might be a good starting point for this type of initiative. The possibility of a voluntary "Just Ask" program in which vendors would ask patrons if they need a straw or a plastic bag, for example.

Meeting 2, December, 2018

In attendance: Adam Mehan, Bevin Gertsch-Cochran, Laura Cochran, and Councilor Rachelle Armstrong. Dr. Eastwood was attending the Climate Change Conference in Poland.

Reports

- Adam Mehan reported on research he's been doing on how to establish the voluntary, "Just Ask" program.
- The committee will postpone writing its Mission Statement after further reviewing various formats.

City of Plattsburgh Annual Evaluation
Goal Setting Dialogue for Managerial/Supervisory Employees

Name:		Position/Title:	
Supervisor		Goal Setting Period	Date Completed
Initial Discussion (Y/N)			

Please review job description prior to the meeting with your employee.

I. Employee Assessment (Supervisor completes this section)

1. List the employee's most significant contributions or accomplishments this year. Provide some specific examples of what was done well this year.
List goals employee accomplished from the previous year.

2. Highlight the employee's strengths as a manager or supervisor. Discuss areas in which you would like the employee to make improvements. Discuss strategies to achieve the improvements.

3. Identify the employee's uncompleted projects. Discuss barriers and challenges. (Discuss ways in which you can be a resource to the employee).

Key Areas of Responsibility

Please use the supervisory competency framework below to prompt or guide discussion on strengths, areas needing improvement and annual goals/employee development.

- **Job Knowledge** (Technical and Specialized Skills and Expertise)
- **Managing the Work** (Providing Direction, Prioritizing, Scheduling, Organizing, Delegating, Measuring Performance, Accountability, Meeting Deadlines, Driving Execution)
- **Managing or Supervising Others** (Clear and Effective Communications, Coaching, Team Building, Feedback, Conflict Resolution, Customer Service, Relationship Building, Employee Development, Judgment and Decision Making)
- **Managing Self** (Interpersonal Skills, Self-Development, Self-awareness of personal work style and values, Impact on others, Role Model, Inclusiveness)
- **Managing Systems** (Supervisor/Manager's ability to operate within organizational systems e.g. Understands internal Policies, Procedures, Standards, Budget, Compliance, Legal, Human Resources, Documentation/Record Keeping, Safety)

III. Goals (Supervisor and employee establish up to three annual goals e.g. Focus can be on individual, departmental, or organizational)

What are the most important goals and tasks in the next year? What challenges or barriers do you anticipate? Discuss projected timeline for accomplishing goals.

IV. Employee Development (Supervisor and employee establish development plan)

What type of training or on the job experiences would benefit the employee's performance the most in the next year?

V. Opportunities for Growth and Job Enhancement

What type of projects or assignments would the employee like to be doing in in the next five years to enable professional growth or renewed interest? (Discussion to include what will be required to maximize potential for current position or for future possibilities.)

SIGNATURES

Immediate Supervisor:

Second level Supervisor (If Applicable):

Carlin, Beth

From: noreply@civicplus.com
Sent: Tuesday, January 29, 2019 12:04 PM
To: Carlin, Beth
Subject: Online Form Submittal: EVENT APPLICATION

EVENT APPLICATION

EVENTS APPLICATION

*Please return completed application form and any additional paperwork to:
Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 563-7701 or fax (518) 561-7367
carlinb@cityofplattsburgh-ny.gov*

*Applications and additional paperwork can be submitted electronically or applicant can mail completed application .
additional paperwork to the address above. If submitting additional paperwork electronically please click on the link
below.*

Additional Paperwork *Field not completed.*

EVENT INFORMATION

*If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event"
complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and
submit. If you do not qualify as a "small event" complete application in its entirety.*

SMALL EVENTS

*Small events is defined herein as an event which does not involve a request to close a street or parking space; a
parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantia
of electricity, or other City resources, including Police and DPW personnel.*

******Street Solicitations require Common Council Approval and are not considered a "Small Event" ******

SECTION A:

Name	Patrick Towey
Email Address	ptowey@plattscsd.org
Address	1 Clifford Drive
City	Plattsburgh
State	NY
Zip Code	12901
Phone Number	(518)-561-7500 ext. 5231
Fax Number	<i>Field not completed.</i>

Location of Event Site: City Hall Building, Other: Please list in box below

Other: City Hall Rotunda

If the request is for the use of Auditorium/Rotunda, and you are an individual or a for-profit organization, please describe how the event is for a public benefit, and which non-profit civic group the event profits will be forwarded to, including contact information for that non-profit civic group:

The Plattsburgh High School Jazz Ensemble Dinner Dance brings together many members of the Plattsburgh community for an evening of big band music, dinner, fellowship and dancing. Proceeds from the event go to supporting the Plattsburgh City School District Jazz Program, Director: Patrick T. Towey
mail: ptowey@plattscsd.org, Phone: 716-472-1989.

List of City Parks *Field not completed.*

Brief Description of Event and Date Requested: Plattsburgh High School Jazz Ensemble 5th Annual Dinner Dance. 3 hours of dance music provided by the ensemble. Dinner provided by Irises Cafe and Wine Bar, who will also be providing the bar.

Will there be food or beverage served at this event? Yes

If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event Common Council approval will be required.

***Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit.
For all other events complete remaining fields.

SECTION B:

Type of Event: Music Event, Other: Please specify In box below

Other: Dinner and Dance

Event Date(s): Event Time: 4/27/2019 6:00 PM

Set-Up Date/Start Time: 4/26/2019 5:00 PM

Tear Down Date/End Time: 4/28/2019 12:00 PM

Estimated Attendance: 175

Admission Fee: \$25

Event Details: Most set-up of the band, tables, chairs and decorations will take place Friday evening (April 26) Dance will commence on Saturday evening at 6pm. The PHS Jazz Ensemble will provide 3 hours of musical entertainment until 9pm. Dinner will be served by Irises Cafe and Wine Bar.

Is your group a non-profit/charitable organization? Yes

If yes, charitable donation #: 14-6009811

OTHER EVENT DETAILS

Power Required? Yes

Water Required? Yes

Trailer Stage Required? No

Firework No

Sanitation Facilities? *Field not completed.*

Vendors? Yes

Additional Details/Requirements Not Previously Mentioned: Catering/Bar Vendor: Irises Cafe and Wine Bar

Alcohol? Yes

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: Patrick T. Towey

ROAD CLOSURES/PUBLIC WORKS

Does your event require road closures? No

If so what roads/intersections? *Field not completed.*

PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: *Field not completed.*

EMERGENCY MANAGEMENT

All sections MUST be completed before an event will be approved or and event permit issued.

Designated Emergency Liaison (Event Day): Patrick Towey

Cell # of Liaison: (716)-472-1989

Alternate Contact Person: Margret Felty

Cell # of Alternate Contact: 518-561-8187

SECURITY This event will not require security.

First Aid/Training/Evacuation: We will have several doctors and nurses in attendance who will be prepared to provide first aid, be needed.

TENTS No Tents involved in this event

CHECKLIST NYS Liquor License/Special Occasions Permit, Vendors (Food vendors need permit for Clinton Health Department, Certificate of Liability listing City of Plattsburgh as additional insured and pe the City Clerk's Office if approved), Insurance Certificate (City of Plattsburgh listed as additional insured), Application Signed

SECTION C:

SIGNATURE OF APPLICANT: Patrick T. Towey

Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>

Are you in need of insurance? <https://venueliability.com/TULIP/LesseePortal/Home.aspx?cid=WYGZS%2fhTxqezXI4qdSVSdg>

Application Signature/Date: Patrick T. Towey

NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.

Email not displaying correctly? [View it in your browser.](#)

MEMORANDUM OF AGREEMENT BETWEEN the City of Plattsburgh & the Adirondack Coast Visitors Bureau, 7061 state route 9, Plattsburgh New York and Reynolds Boats Northern Bass Tournaments.

Whereas, the City of Plattsburgh & Adirondack Coast Visitors Bureau ("Host") is desirous of hosting and promoting a Ram Open Series tournament, and,

Whereas, Reynolds Boats Northern Bass Tournaments, is desirous of conducting and promoting a bass tournament on Lake Champlain and, whereas, the parties do desire to enter into an agreement concerning responsibilities in relation to said tournament,

Now therefore, the parties hereto do hereby agree and covenant as follows:

1. Reynolds Boats Northern Bass Tournaments shall conduct a bass tournament on Lake Champlain on August 10, 2019 and, (the "Tournament") launching and weighing in at the Dock Street Ramp (at the end of Dock Street), Plattsburgh, NY, Plattsburgh, NY and it is agreed between the parties that Reynolds Boats Northern Bass Tournaments, in connection with the Tournament, shall:
 - a. Stage and be responsible for all expenses incurred in connection with the Tournament (with the exception of those listed below as the Host's responsibility.)
 - b. Provide rules and regulations for the Tournament, and solicit and acquire all entries for the Tournament.
 - c. Pay the expenses of all personnel specifically engaged by Reynolds Boats Northern Bass Tournaments to work in connection with the Tournament.
 - d. Design, arrange, print and distribute the official schedule of events for the Tournament.
 - e. Brief, supervise and instruct all volunteers working in connection with the Tournament.
2. The Adirondack Coast Visitors Bureau shall pay Reynolds Boats Northern Bass Tournaments the sum of \$1300.00 to be paid within five (5) days after the conclusion of the Tournament, and shall provide the following at no cost to Reynolds Boats Northern Bass Tournaments:
 - a. Provide a space acceptable to Reynolds Boats Northern Bass Tournaments at no charge for the Tournament registration, briefing and awards.
3. It is expressly agreed that neither party will incur any expenses in the name of the other party without the express prior written consent of the other party, and that each party shall be liable for the payment of all expenses incurred by it, unless otherwise agreed to between the parties in writing.
4. Host will be deemed the host sponsor of the Tournament. The Host cannot assign, transfer, or sell such sponsorship rights to any other party.
5. Neither party hereto is agent; employee or servant of the other, and this contract is made for the sole purpose of establishing the division of responsibilities in connection with the Tournament and does not in any manner create a partnership between the parties hereto.
6. Each party shall defend, indemnify and hold the other, its parents' subsidiaries and related and affiliated companies of each, and the officers, directors, agents, employees and assigns of each, harmless from and against any and all claims, demands, suites, judgments, losses, or expenses of any nature whatsoever (including attorneys' fees) arising directly or indirectly from or out of:
 - a. any negligent act, error, or omission of the indemnifying party, its officers, directors, agents, subcontractors, invitees or employees

- b. any occupational injury or illness sustained by an employee or agent of the indemnifying party in furtherance of such party's services hereunder;
- c. any failure of the indemnifying party to perform its services hereunder in accordance with the highest generally accepted professional standards;
- d. any breach of the indemnifying party's material obligations as set forth herein; and
- e. any other breach by the indemnifying party of this agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this ____ day of _____

Kristy Kennedy, Adirondack Coast Visitors Bureau

Reynolds Boats Northern Bass Tournaments

Mayor Colin Read, City of Plattsburgh



HOST AGREEMENT

Agreement between FLW, LLC ("FLW") and City of Plattsburgh and Adirondack Coast Visitors Bureau for a T-H Marine FLW Bass Fishing League event to be held 7/13/2019 on Lake Champlain.

FLW agrees to provide:

1. Exposure in pre-season press information distributed nationwide to dailies and weeklies, radio and television stations within the tournament's Designated Market Area (DMA).
2. Exposure in the extensive pre- and post-tournament coverage including:
 - a) Pre and post event press releases sent to daily and weekly newspapers in surrounding states when applicable.
 - b) Editorial coverage on the FLW website.
3. A 3-column-inch, four-color, classified advertisement in FLW Magazine. It is the responsibility of the host to provide the finished ad to FLW Magazine per the guidelines listed in the FLW Advertisers Guide.

City of Plattsburgh and Adirondack Coast Visitors Bureau agrees to provide:

1. A cash payment to FLW in the amount of \$2,500 due and payable by June 15, 2019 (to be paid by Adirondack Coast Visitors Bureau).
2. A designated area for the weigh-in at the Plattsburgh City Marina at no cost to FLW. This includes any ramp fees, parking fees or usage fees applicable.

In the event that FLW could not hold this fishing tournament on Lake Champlain due to extreme high or low water conditions, or other conditions that would prohibit a successful bass tournament, FLW reserves the right to change the tournament location. If the tournament location is moved to a place other than Lake Champlain, City of Plattsburgh and Adirondack Coast Visitors Bureau will no longer be responsible for the obligations of this contract.

The information in this contract is confidential. It is to be evaluated solely and exclusively by the person/entity named below and is not to be reproduced, reprinted or distributed in any way without the prior written consent of FLW.

AGREED:

Bill Taylor
FLW, LLC
30 Gamble Lane
Benton, KY 42025

AGREED:

Colin Read
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

By: Bill Taylor

Title: Director of Tournament Operations

Date: 1/15/2019

By: _____

Title: Mayor of Plattsburgh, NY

Date: _____

AGREED

Kristy Kennedy
Adirondack Coast Visitors Bureau
PO Box 310
Plattsburgh, NY 12901

By: _____
Kristy Kennedy

Title: Vice President of Marketing

Date: _____

Please return a signed copy to:

**FLW
Attn: FLW Contract Department
30 Gamble Lane, Benton, KY 42025**

Or email signed copy to Christy.Centofanti@FLWFishing.com

East Coast Watercross, LLC Contract for Service

THIS AGREEMENT (hereinafter referred to as the "Agreement") made and entered into this 21st day of January, 2019, by and between **East Coast Watercross, LLC** (hereinafter referred to as "Offeree") and **The City of Plattsburgh and Adirondack Coast Visitors Bureau** (hereinafter referred to as "Offerors").

WITNESSETH:

WHEREAS, Offeror, **The City of Plattsburgh** (hereinafter referred to as the "City") agrees to provide an event host site (hereinafter referred to as the "Site") to Offeree for the 2019 International Jet Sports Boating Association (hereinafter referred to as "IJSBA") National Championship for the dates of July 27th, 2019 and July 28th, 2019 for the purposes of the IJSBA National Championship being held in the City of Plattsburgh (hereinafter referred to as the "Contract").

WHEREAS, the City and Adirondack Coast Visitors Bureau (hereinafter referred to as "ACVB") are working as separate entities but also working in conjunction to provide Offeree with the Site.

WHEREAS, Offerors agree to the following terms and conditions with respect to the Contract:

- (1) The City will provide Ambulance & EMT service for the duration of the Events on July 27th and July 28th of 2019.
- (2) The City and ACVB will coordinate with the Clinton County Sheriff's Boat Patrol and the Cumberland Head Fire Department Marine Rescue Squad.
- (3) The City will provide the Plattsburgh City Beach to Offeree for the duration of the dates of July 27th, 2019 and July 28th, 2019.
- (4) Remit payment of \$20,000.00 to Offeree on July 27th, 2019 to be paid by ACVB.
- (5) ACVB will provide and pay for security on July 27th and July 28th of 2019 at the Plattsburgh City Beach.

WHEREAS, Offeree agrees to transfer to the following terms and conditions with respect to the Contract:

- (1) File for the appropriate Marine Regatta Permit in a timely manner.
- (2) Obtain the appropriate insurance policy naming the Offerors as additional insured.
- (3) Conduct its race series at Offeror on the aforementioned dates.

WHEREAS, Offeree submits that one day prior to the race event on July 27th, 2019, Offeree will arrive at the venue to begin site preparation. Site preparation will include the following:

- (1) Cordoning off of pit and tech areas, assessment of available parking space, and assembly of racer registration trailer and tables;
- (2) Launch, test and tune of Offeree-owned course marshal PWCs & Boats used to make course adjustments as well as in-site safety monitoring and return transport for break-down or injured riders during races;
- (3) Deployment and positioning of race course consisting of not less than sixteen (16) and not more than twenty-four (24) regulation sized navigation buoys (40" diameter).
- (4) Installation and testing of pre-engineered starting gate "rubber band" system;
- (5) Installation of aluminum scoring tower. This aluminum scoring tower is placed in water if the conditions allow. The aluminum scoring tower is 10'x10'x12".
- (6) Assembly and testing of Offeree-owned PA system;
- (7) Assembly of podium and awards area;
- (8) Racer arrival between the approximate hours of 4:00 P.M. one day preceding the event, through the 2nd day of the event.

WHEREAS, the course of actions of both event days is as follows:

- (1) All race watercraft will go through a safety technical inspection, to check for required engine kill devices, personal safety gear.
- (2) Practice organized by watercraft class 10 A.M. – 11 A.M., led by Offeree
- (3) Race Motos, 10 classes, 2 heats each class, at the approximate timeframe of 11:30 A.M. – 4:00 P.M.

NOW, THEREFORE, for and in good and valuable consideration, the obligations contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **TERM.** The payment for the Contract hereof is the sum of **Twenty Thousand DOLLARS (\$20,000.00)** to Offeree from ACVB to be paid by ACVB by **July 20th, 2019**.
2. **PAYMENTS.** All such payments shall be made to Offeree on **July 20th, 2019** as set forth in the preamble to this Contract.
3. **EVENT SAFETY.** No watercraft except official watercraft owned and operated by Offeree will be permitted in the sanctioned course area unless at least two (2) designated course marshalls are present, and have cleared the area of any non-race spectators. During the races, at least two (2) Course Marshalls will patrol the area for race incidents as well as other non-race persons in or around the area. In the event that any watercraft becomes inoperable, a safety skiff is also available. Offeree will provide, at a minimum, ten (10) staff members on shore in clearly marked attire, to staff the event and provide race support, safety support and spectator support.
4. **EVENT CONCLUSION ACTIONS.** Following completion of the race event, an awards ceremony will be conducted on the Site. Location within the Site will be determined by the Offeree with notice to be provided to the Offerors one (1) week prior to the event. Offeree will also provide Offerors with an alternative location for the awards ceremony on the Site within one (1) week prior to the event.
5. **EVENT NATIONAL CHAMPIONSHIP.** The Event represents the National Championship for the IJSBA. The IJSBA has reserved the right to sell or transfer their rights to the National Championship event at any time, which will not terminate either party's obligations under the Contract. The Event will take place with or without the IJSBA holding their National Championship at the Event and will not terminate or absolve either party from performing its obligations under the Contract.
6. **SITE REQUIREMENTS.** A PWC race is a self-contained operation. The equipment and hardware required to execute the event will be brought by Offeree and removed by Offeree upon departure, to the extent practicable. All race specific equipment is the property of Offeree and its respective officers, and shall remain such following the execution of the Contract. Each individual race team is required to maintain their own trash collection operations. While accumulation of refuse does occur, it is the responsibility of each team to see that all materials brought into the host venue are removed from the host venue. Offeree does not provide on-site refuse collection or removal services. Absolutely no fueling is permitted while watercraft are in the water. Race craft will be removed from the water and filled in a position such that no fuel is leaked or spilled. Offeree is committed to operations with the lowest environmental impact, both during and following the execution of the Contract. Offeree observes a strict noise pollution guideline, developed in conjunction with the IJSBA. Offeree is committed to the execution of events which contribute the lowest possible background sonic energy. Offeree does not coordinate on-site food or beverage sales or distribution. Any and all vendors are welcome to attend the event and provide refreshments, at the discretion of the municipality. Any and all permits, filing fees, and costs are the sole responsibility of the vendor. Offerors will provide for an on-site source of fresh water of drinking quality. Offerors will provide publicly available water spigots for the removal of lake water from racers and staff following heats, as well as for flushing of machines' cooling systems prior to departure from the Site. Offerors agree to allow Offeree to bring any and all equipment, vehicles, trailers, and any other equipment necessary to carry out its performance of the Contract. Offerors will provide parking assistance and traffic control throughout the duration of the Contract. Offeree is not required to provide on-site fire company support. Attendance at the Site is free to the public, however the public may be charged a "gate fee" at the discretion of the Offerors. Offeree promotes race strictly to racers via web forums, Offeree website and industry publications.
7. **ATTORNEYS' FEES.** Should it become necessary for any party to this agreement to retain or pay an attorney to enforce any of the conditions contained herein through litigation, the prevailing party is entitled to recover all reasonable expenses, including

reasonable attorneys' fees, from the non-prevailing party.

8. **GOVERNING LAW.** This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of New York.
9. **BINDING EFFECT.** The obligations and conditions contained herein shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.
10. **CONSTRUCTION.** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.
11. **TERMINATION.** Offeree shall be entitled, at Offeree's option, to terminate the Agreement upon 90-day written notice to Offeror. Such notice shall terminate the obligations of both the Offeror and the Offeree from the entirety of the Agreement.

As to Offerors this _____ day of _____, 20_____.

OFFERORS ("Offeror"):

The City of Plattsburgh

Sign: _____
Print: _____
Date: _____

Adirondack Coast Visitors Bureau

Sign: _____
Print: _____
Date: _____

As to Offeree, this _____ day of _____, 20_____.

OFFEREE ("Offeree"):

Sign: _____
Print: _____
Date: _____

SAMUEL DE CHAMPLAIN MONUMENT



SAMUEL DE CHAMPLAIN MONUMENT

Good Evening, Members of the Common Council and Mayor Read

We come with a request to install an interpretive panel on City property near the Samuel de Champlain Monument on Cumberland Avenue.

The Samuel de Champlain Monument proudly stands at the mouth of the Saranac River overlooking Plattsburgh Bay and the lake that Champlain named after himself. For more than 100 years, Champlain has dominated both the location and the figure of a native crouching below his feet. A plaque on the monument declares that Champlain was "Navigator, Discoverer, Colonizer."

The statue grouping and the plaque's description prompt different reactions today than they did when installed in 1912. The first-time viewer may be surprised to see the European in such a dominant position over his indigenous ally and guide. Today's visitors may also question calling Champlain the "discoverer" of this area, since there had been people here for thousands of years before him. Champlain founded European settlements in what is now Canada, including Quebec City. But we would not refer to him as a "colonizer," as that word now carries the negative connotations of the harm caused to those who were colonized.

In the 21st century, Champlain is viewed as Navigator, Explorer, and Cartographer. He made alliances with more than 50 indigenous nations in the early 1600's, and drew the first maps of the northeast part of our continent. He could not have explored and made maps without his partnerships with indigenous people.

Champlain and the native peoples both have key roles in our history, much of it little-known, and some inaccurately described. We would like to install an educational panel giving context to Plattsburgh's Samuel de Champlain Monument, and addressing misconceptions.

We are not asking the Common Council to fund the panel, only for permission to install it with the labor of City employees for on City property in the park near the Monument. We have contacted the Lake Champlain Basin Program about design services, to best display our information and ensure that the panel will be consistent with other historic signage in the area. We will find private sources for the approximate \$1400 we will need to have the panel and frame manufactured and delivered.

Our proposed text and images for the panel follow.

Our working group has been meeting approximately bi-weekly since late April, 2018. We have sought out information from experts in the life of Samuel de Champlain, in Franco-American history, on the planning of the Plattsburgh monument, and in the history and culture of the Indigenous peoples of this region. We have also conducted additional research through libraries and the internet.

Working Group

Pastor Gregory Huth gregory.huth@gmail.com, Chair

Aaron Schwartz aschw001@plattsburgh.edu

Anne Bailey baileyba@hotmail.com

Don Papson depapson@gmail.com

Lauren Gonyea lgony001@plattsburgh.edu

Maria Christina Pondoc mcpondoc@charter.net

Penelope Clute penelope.clute@gmail.com

Roy Hurd hurdsongsmusic@gmail.com

Tim Hartnett hartnett518@gmail.com

Resources

David Graham, mrquebec@gmail.com, French Professor

David Patrick, daspdasp@hotmail.com, Historian of Plattsburgh's Champlain Monument

Helen Nerska, director@clintoncountyhistorical.org, Director, Clinton County Historical Association

John Fadden, Turtle Clan Mohawk educator, artist, historian and curator of Six Nations Indian Museum redmaple@hughes.net

Kay Olan, Wolf Clan Mohawk educator and storyteller, ionataiewas14@hotmail.com

Melody Brook melody.brook8@gmail.com Elnu Abenaki educator, activist, and artist; past chair of the Vermont Commission on Native American Affairs

Samuel de Champlain History Center, Champlain, NY

Proposed Text for Educational Panel

This monument depicts the first known European to see our magnificent lake and valley. Erected in 1912, it shows Samuel de Champlain being guided by an indigenous ally, although the sculptor mistakenly gave him a headdress and moccasins worn by some native peoples in the western plains.

In 1608, Champlain established a settlement at what is now Quebec City. In his explorations and fur trade for France, Champlain depended upon and benefitted from his alliances with indigenous nations. With his allies, he travelled the St. Lawrence and Richelieu Rivers and this lake to confront their enemy, the Mohawk farther south.

The memorial also recognizes the importance of the birch bark canoe, a well-designed light, strong craft so crucial to Champlain's expeditions. The canoe is filled with beaver pelts and corn, both significant local resources.

On this monument, Champlain is described as a "Navigator, Discoverer, Colonizer." But, he was a "discoverer" only from the European point-of-view. Native peoples had already lived in this valley for more than 11,000 years and knew the area well.

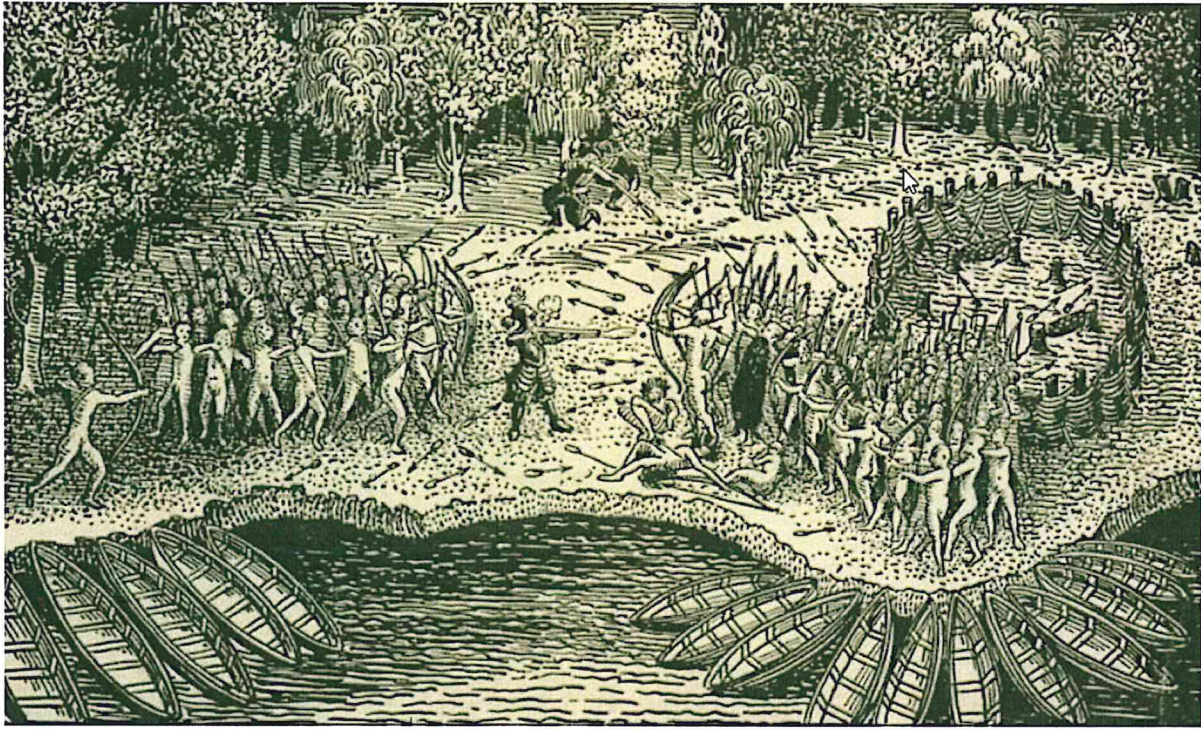
Champlain explored the northeast Atlantic coast and inland to the Great Lakes. All of this land became New France under the Doctrine of Discovery, Pope Alexander VI's 1493 decree which granted European monarchs permission to claim ownership of the New World. As an expert navigator, explorer and map-maker, and the Father of New France, Champlain has had lasting impact.

Image 1

1. Champlain travelled with Indian allies from what is now Quebec City on the St. Lawrence River, the River of the Iroquois [now the Richelieu River] and on a beautiful lake he named Champlain, to the southern end of the lake near Ticonderoga.



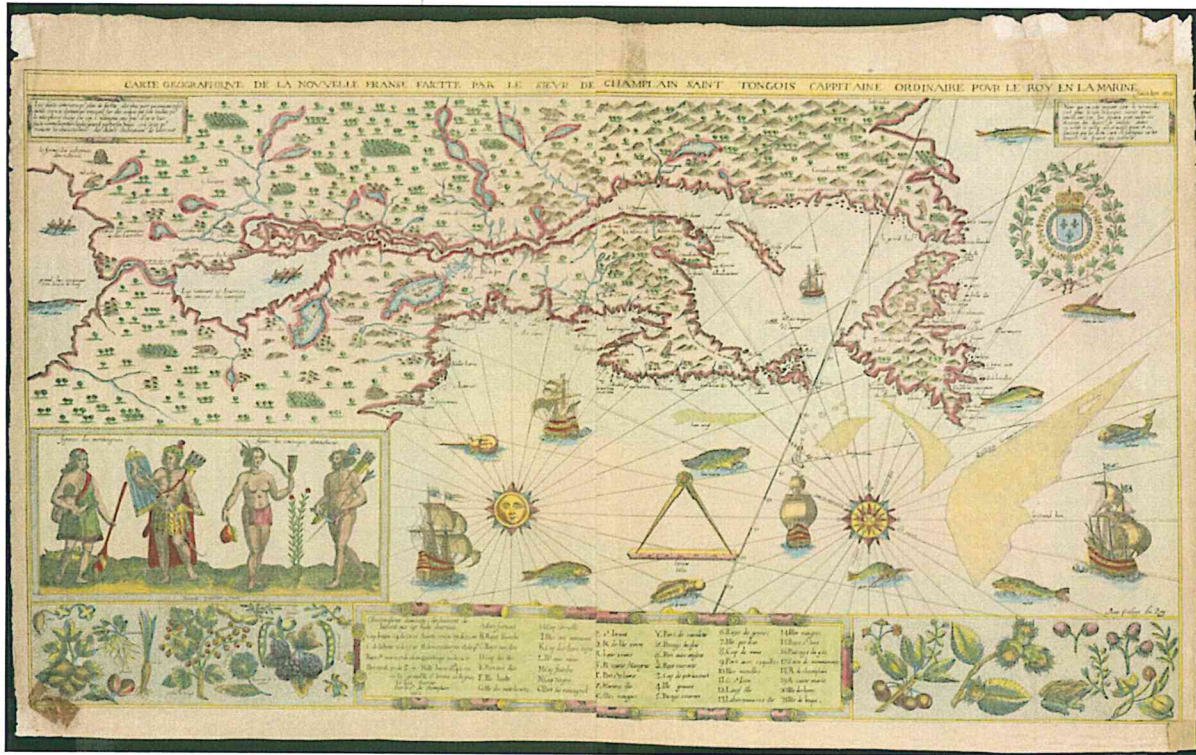
2. Champlain made this drawing and included it in his 1613 journal called



Voyages. It illustrates the battle he and allied Indian Nations had against the Mohawk on July 30, 1609 near present-day Ticonderoga. Champlain is standing in the center firing his arquebus, with two French soldiers shooting from the woods; three Mohawk are dying on the ground. *Drawing courtesy of the Clinton County Historical Association.*



3. This shows the *gustoweh*, or headdress, worn by the Iroquois Confederacy Mohawk chiefs killed by Champlain. *Drawing by John Fadden, courtesy of the Six Nations Indian Museum, Onchiota, NY.*



4. Samuel de Champlain is known as “the first scientific cartographer of the northeastern region of North America.” His original map of New France was published in 1613, and was relied upon by navigators and French colonists. This image is from a color redrawing published in 1878. *Courtesy of the Osher Map Library, University of Southern Maine.*

Plattsburgh Farmers and Crafter's Market

Durkee st

Plattsburgh NY 12901

Mailing address:

Julie Baughn

27 Addoms st

Plattsburgh NY 12901

Phone: 518-802-7164 or 518-802-0315

October 28th, 2018

The Plattsburgh Farmers' and Crafters' Market is seeking permission to use the Durkee street pavilion for the upcoming market season. Each year we continue to grow, offering local produce and unique crafts to the North Country. We would like to be open on Saturdays from May 11th to October 12th 2019. Our Wednesday market would open mid-June through October.

We assume the responsibility for any garbage that we generate. We also furnish all of our own paper products for the restrooms and take care of the cleanup of the building. We truly appreciate the great working relationship we have with the city of Plattsburgh. Once again we thank you.

Regards



Dick Crawford

President

Carlin, Beth

From: noreply@civicplus.com
Sent: Friday, December 14, 2018 9:33 AM
To: Carlin, Beth
Subject: Online Form Submittal: EVENT APPLICATION

Block off 70 parking spaces

EVENT APPLICATION

EVENTS APPLICATION

*Please return completed application form and any additional paperwork to:
Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 563-7701 or fax (518) 561-7367
carlinb@cityofplattsburgh-ny.gov*

Applications and additional paperwork can be submitted electronically or applicant can mail completed application . additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below.

Additional Paperwork *Field not completed.*

EVENT INFORMATION

If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and submit. If you do not qualify as a "small event" complete application in its entirety.

SMALL EVENTS

Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantia of electricity, or other City resources, including Police and DPW personnel.

******Street Solicitations require Common Council Approval and are not considered a "Small Event" ******

SECTION A:

Name Kimberly Cummins

Email Address kim@northcountrylaw.com

Address 57 Court St

City Plattsburgh

State NY

Zip Code 12901

Phone Number 5185666666

Fax Number	Field not completed.
Location of Event Site:	Field not completed.
Other:	Durkee Street Parking Lot near Farmers Market
If the request is for the use of Auditorium/Rotunda, and you are an individual or a for-profit organization, please describe how the event is for a public benefit, and which non-profit civic group the event profits will be forwarded to, including contact information for that non-profit civic group:	Field not completed.
List of City Parks	Field not completed.
Brief Description of Event and Date Requested:	Plattsburgh Bike Rodeo is an event to teach more citizens of Plattsburgh about bike safety. As the Empire State Trail is set to open in 2020, we will need to get our local residents ready for seeing cyclists traveling through Plattsburgh. We will work on building road riding skills such as where to ride, how to signal, and obey traffic signals.
Will there be food or beverage served at this event?	No
If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event. Common Council approval will be required.	
***Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit. For all other events complete remaining fields.	
SECTION B:	
Type of Event:	Other: Please specify in box below
Other:	Class/training/event
Event Date(s): Event Time:	5/18/2019 10:00 AM
Set-Up Date/Start Time:	5/17/2019 9:30 AM
Tear Down Date/End Time:	5/18/2019 9:30 AM

Estimated Attendance: 200

Admission Fee: Free

Event Details: The Town of Plattsburgh, City Community Development Office, Schneider & Palcsik Injury Law, Maui North, New York Bicycling Coalition, New York Department of Transportation and more to announced later are coming together to offer a helmet giveaway, and bicycle education course charge. Plattsburgh has amazing places to cycle yet many people lack the skills to take advantage of our beautiful community. We want to offer on and off-bike education to get more people out on the road while teaching them how to stay safe.

Is your group a non-profit/charitable organization? Yes

If yes, charitable donation #: *Field not completed.*

OTHER EVENT DETAILS

Power Required? No

Water Required? No

Trailer Stage Required? No

Firework No

Sanitation Facilities? Yes

Vendors? No

Additional Details/Requirements Not Previously Mentioned: We have already discussed this event with the Plattsburgh Farmers Market and they are on board to collaborate

Alcohol? No

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: Kimberly Cummins

ROAD CLOSURES/PUBLIC WORKS

Does your event require road closures? No

If so what roads/intersections? *Field not completed.*

PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: *Field not completed.*

EMERGENCY MANAGEMENT

All sections MUST be completed before an event will be approved or and event permit issued.

Designated Emergency Liaison (Event Day): Kimberly Cummins

Cell # of Liaison: 518-335-2295

Alternate Contact Person: Mel Defayette

Cell # of Alternate Contact: (518) 569-1126

SECURITY Security not required

First Aid/Training/Evacuation: We will contact the Plattsburgh Fire Department to have a paramedic on site in case of fall or in

TENTS not necessary

CHECKLIST *Field not completed.*

SECTION C:

SIGNATURE OF APPLICANT: *Field not completed.*

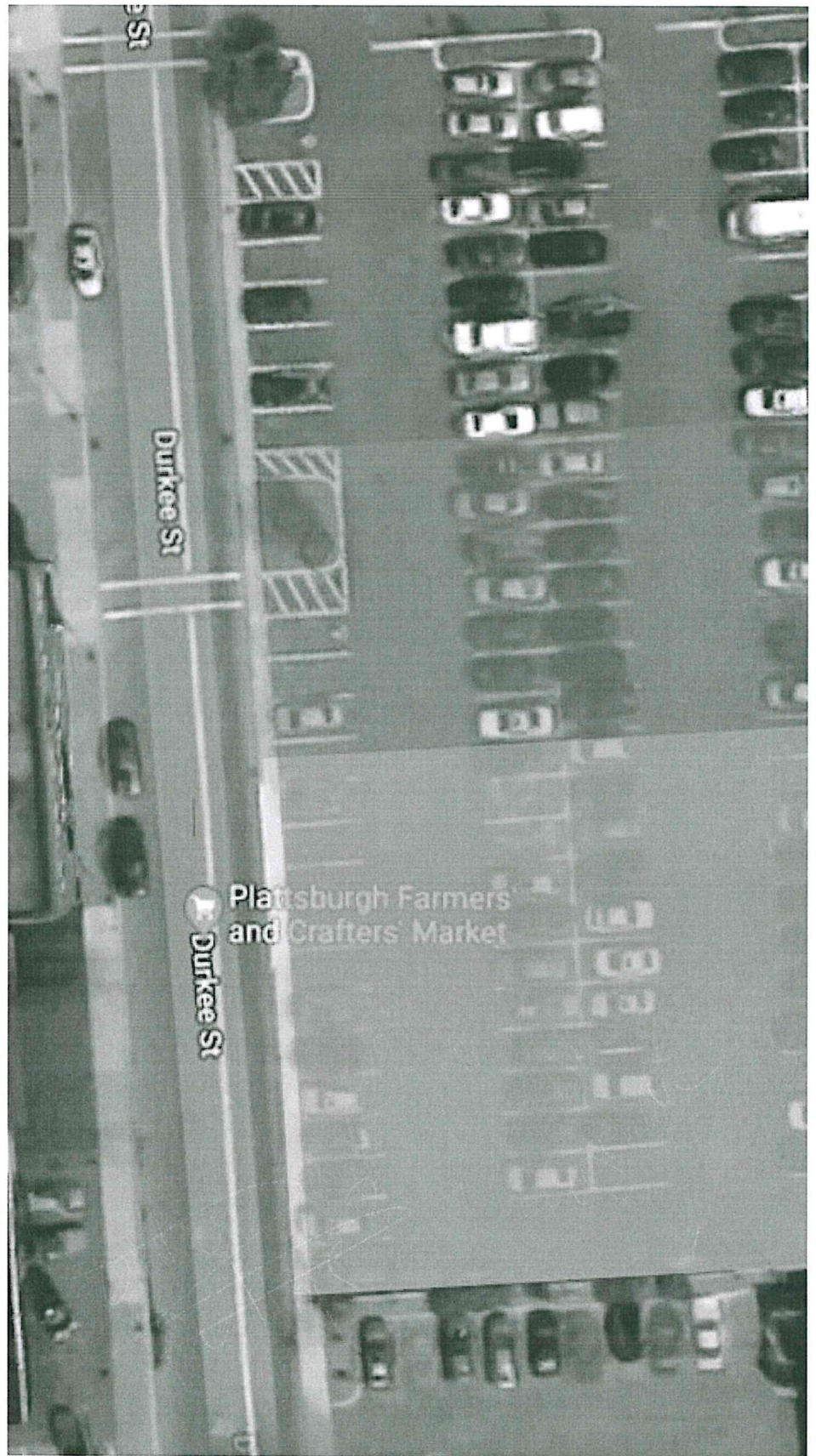
Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>

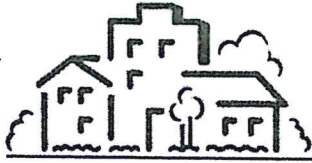
Are you in need of insurance? <https://venueliability.com/TULIP/LesseePortal/Home.aspx?cid=WYGZS%2fhTxqezXI4qdSVSdc>

Application Signature/Date: Kimberly Cummins, 12/14/2018

NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.

Email not displaying correctly? [View it in your browser.](#)





PLATTSBURGH HOUSING AUTHORITY

4817 S. Catherine Street • Plattsburgh • NY • 12901-3778 • 518-561-0720 • fax: 518-561-1769 • www.phaplattsburgh.com

February 1, 2019

Mayor Colin Read
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Read:

I would like to take this opportunity to remind you that Shirley O'Connell's seat on the PHA Board of Commissioners is up for re-appointment as of April 6, 2019. Mrs. O'Connell has been a great proponent of the PHA during her time on the Board of Commissioners and I would strongly encourage you to consider re-appointing her for another term.

Shirley has been a wonderful steward for the PHA for over 15 years guiding the PHA through several administrative transitions. She has also been a vital resource for Ted K. Center fundraising efforts. Shirley fully understands the complexities of the PHA as an autonomous not-for-profit public entity. As the PHA is making strategic plans, we do so in an environment where our funding source, U.S. Housing and Urban Development (HUD), is openly engaged in tasking housing authorities across the nation to reposition their assets and get out of public housing. This process is complex and relies on a strong board that understands the unique circumstances our housing authority deals with in totality to ensure our community's affordable housing needs are met long into the future.

Also, on January 19, 2019, I received an email from Cathy Steele providing her resignation from the PHA Board of Commissioners effective immediately. I have enclosed a copy of that email. I have had discussions with Amy Bonn in the past and I believe that she would be an asset to the PHA Board. Her skill set would assist the Board and PHA in identifying potential funding opportunities that could benefit our community. Amy's background also includes work with non-for-profit organizations for over 20 years. That experience would be important in onboarding her (or anyone) to the PHA Board of Commissioners.

Thank you for your attention to these matters. Thank you, as well, for your continued support of the Plattsburgh Housing Authority. Your support and that of the City is critical to our being able to deliver the services we do.

Sincerely,

Mark T. Hamilton, PHM, MST, C3P
Executive Director

Enclosure



A proud partner of the AmericanJobCenter network



Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: January 29, 2019

MEMO TO: Mayor Read

FROM: Richard Marks

RE: Budget Adjustment – General Fund

A handwritten signature in black ink, appearing to be "R. Marks", is written over the "FROM:" line of the memo.

It is being requested to adjust the 2019 General Fund Budget, as follows:

Increase: General Fund – Animal Control Contract Services	13510000-4430	\$3,000.00
Decrease: General Fund – Assigned Appropriated Fund Balance	1-0599	\$3,000.00

To provide for the carry-over of \$3,000.00 of Animal Control Contract Services budgeted in 2018 for the purpose of making a donation in 2019 to the Animal Rescue and Welfare Services (ARWS) of \$3,000.00 for the rescue, care and feeding of the Feral Cat population in the City of Plattsburgh. The effect of this adjustment will be to increase the 2019 General Fund Budget by \$3,000.00 in appropriations and reduce the General Fund beginning fund balance by the same amount.

Thank you for your attention to this request.

Cc: Barbara Phillips
Chief Ritter
Heather Silver



Sylvia Parrotte
City Clerk
41 City Hall Place
Plattsburgh, NY 12901
Ph: 518-563-7702
Fax: 518-562-5844

February 5, 2019

To: Mayor Read/Council
From: City Clerk
Subj: 2019 Proposed Street Drives

May 11, 2019	Plattsburgh Community Garden
May 25, 2019	Kiwanis Club of Plattsburgh
June 15, 2019	Battle of Plattsburgh
June 29, 2019	Clinton County Mariners
July 13, 2019	Available
July 27, 2019	Available
August 10, 2019	Available
August 24, 2019	Available
September 7, 2019	Available
September 21, 2019	Elmore SPCA

Street Solicitations are permitted at the following locations only:

U.S. Avenue-Elizabeth Street
Beekman Street-Cornelia Street
Margaret Street at Saily Avenue and Boynton Avenue

Participants must be sixteen years of age or older and must carry, wear or display materials, signs, or badges, etc., identifying their organization. Organizations shall request, pick up and return an appropriate number of "safety cones" from the Public Works Department for placement between the lanes, 2 per street, approaching the intersection so as to adequately warn motorists to the activity occurring.

Street Solicitations shall be permitted only between the hours of 9:00am and 3:00pm.