

08/13/2019 15:32  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

P  
picv1rpt  
1



DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/07/19 TO 08/13/19

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
GRASS	1
PROPERTY MAINTENANCE	3
ZONING VIOLATION	2
DEPARTMENT TOTALS	6
REPORT TOTALS	6

\*\* END OF REPORT - Generated by Lisa Beebie \*\*

08/13/2019 15:32  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

P  
Picvript  
2

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/07/19 TO 08/13/19

REFERENCE CASE	LOCATION	COMMENT	AREA SOURCE	RESPONSIBLE PARTY SEVERITY	CREATED COMPLIED
1765	118 SAILLY AVE	VIOLATION PROPERTY MAINTENANCE COMPLAINT HOUSE IS UNSTABLE DUE TO CONSTANT VIBRATION OF MOTOR IN BASEMENT. CANNOT OPEN/CLOSE FRONT DOORS BECAUSE OF HOUSE S FTTLING. MOLD AND MILDEW THROUGHOUT APARTMENTS IN HOUSING UNIT.	92 COURT HOLDING LLC	0	08/13/2019

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		08/15/19		
NOTICE	NOTICE	NEW				
FOLLOW UP	INSPECTION	NEW				
ORDER REMEDY	NOTICE	NEW	LETTER			
APPEARANCE TICKE	OTHER	NEW				
INSPECTION	INSPECTOR	REQUESTED		SCHEDULED		RESULTS
COMPLAINT	NICK WALKER	08/15/19		08/15/19		FEE AMOUNT
COMPLAINT	NICK WALKER					.00
COMPLAINT/VIOLATION TOTALS						.00

1761	25 SMITH ST	SEVERITY	EMAIL AREA	BILL M GRUETZMACHER	0	COMPLY BY	COMPLIED	5 DAYS OPEN
VIOLATION	ZONING VIOLATION	0						
Complaint about smoke from a burn pit, burning all the time. Concern the smoke is causing breathing problems.								
STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED		
INITIAL INSPECT	INSPECTION	NEW		08/10/19				
NOTICE	NOTICE	NEW						
FOLLOW UP	INSPECTION	NEW						
ORDER REMEDY	NOTICE	NEW	LETTER					
APPEARANCE TICKE	OTHER	NEW						
INSPECTION	INSPECTOR	REQUESTED		SCHEDULED		RESULTS	FEE AMOUNT	
COMPLAINT	NICK WALKER	08/10/19		08/10/19			.00	
COMPLAINT	NICK WALKER						.00	
COMPLAINT/VIOLATION TOTALS							.00	

1760	390 MARGARET ST	SEVERITY	AREA	MARGARET ST. PROPERTIES LLC	0	COMPLY BY	COMPLIED	6 DAYS OPEN
VIOLATION	PROPERTY MAINTENANCE	0						
PILES OF SCRAPED PAINT LEFT IN FRONT OF BUILDING, POSSIBLY LEAD PAINT. PILES OF SCRAPED PAINT HAVE NOT BEEN PICKED UP FOR 3 WEEKS.								
STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED		
INITIAL INSPECT	INSPECTION	NEW		08/09/19				
NOTICE	NOTICE	NEW						
FOLLOW UP	INSPECTION	NEW						
ORDER REMEDY	NOTICE	NEW	LETTER					



08/13/2019 15:32  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

P 3  
plcvirpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/07/19 TO 08/13/19

REFERENCE LOCATION CASE AREA RESPONSIBLE PARTY  
COMPLAINT/VIOLOCATION COMMENT SOURCE SEVERITY

APPEARANCE TICKET OTHER NEW RESULTS FEE AMOUNT  
INSPECTION INSPECTOR NICK WALKER 08/09/19 08/09/19 .00  
COMPLAINT NICK WALKER .00

COMPLAINT/VIOLOCATION TOTALS .00

1763 5059 U S AVE SEVERITY 0 SKYWAY PROPERTIES LLC  
0 COMPLY BY COMPLIED 08/13/2019

VIOLATION ZONING VIOLATION 0  
NOISE COMPLAINT: UNKNOWN EVENT BEING HELD IN SKYWAY PARKING LOT. TENTS AND CHAIRS SET UP. MUSIC OR POSSIBLE CHURCH SERVICE  
BEING HEARD AT ENCLAVE APARTMENTS WELL PAST 9:00 PM, SOME NIGHTS UNTIL 10:30 PM.

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
NOTICE INSPECTION NEW 08/14/19  
FOLLOW UP NEW  
ORDER REMEDY INSPECTION NEW  
APPEARANCE TICKET OTHER LETTER

INSPECTION INSPECTOR KYLE BURDO REQUESTED SCHEDULED RESULTS FEE AMOUNT  
COMPLAINT KYLE BURDO 08/14/19 08/14/19 .00  
COMPLAINT KYLE BURDO .00

COMPLAINT/VIOLOCATION TOTALS .00

1764 62 COUCH ST SEVERITY 0 MOUNTAIN HARBOR PROPERTIES LLC  
0 COMPLY BY COMPLIED 08/13/2019

VIOLATION PROPERTY MAINTENANCE 0  
LAWN NEEDS TO BE MOWED. PLYWOOD NEEDS TO BE PICKED UP.

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
NOTICE INSPECTION NEW 08/15/19  
FOLLOW UP NEW  
ORDER REMEDY INSPECTION NEW  
APPEARANCE TICKET OTHER LETTER

INSPECTION INSPECTOR JIM WELCH REQUESTED SCHEDULED RESULTS FEE AMOUNT  
COMPLAINT JIM WELCH 08/15/19 08/15/19 .00  
COMPLAINT JIM WELCH .00

COMPLAINT/VIOLOCATION TOTALS .00

1762 CUMBERLAND AVE PHONE CALL 0 08/09/2019



08/13/2019 15:32  
14271bee

CITY OF PLATTSBURGH  
COMPLAINTS/VIOLATIONS REPORT

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/07/19 TO 08/13/19

REFERENCE LOCATION CASE AREA SOURCE RESPONSIBLE PARTY CREATED  
COMPLAINT/VIOLATION COMMENT SEVERITY AREA SOURCE SEVERITY  
0 0 08/11/19 08/11/19 08/11/19

VIOLATION SEVERITY AREA COMPLY BY COMPLIED 4 DAYS OPEN  
GRASS 0 NEW OWNERS NOT MAINTAINING LOT. GRASS VERY HIGH.

STEPS INITIAL INSPECT ACTION TYPE STATUS NOTICE SCHEDULED STARTED COMPLETED  
NOTICE INSPECTION NEW 08/11/19  
FOLLOW UP NOTICE NEW  
ORDER REMEDY INSPECTION NEW  
APPEARANCE TICKET NOTICE NEW LETTER  
OTHER NEW

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT  
COMPLAINT 08/11/19 08/11/19 .00  
COMPLAINT .00  
COMPLAINT .00

COMPLAINT/VIOLATION TOTALS

DEPARTMENT TOTALS 6 COMPLAINTS/VIOLATIONS 0 COMPLETED .00  
COMPLAINT/VIOLATION ACTIVITY 08/07/19-08/13/19: 6 CREATED

REPORT TOTALS 6 COMPLAINTS/VIOLATIONS 0 COMPLETED .00  
COMPLAINT/VIOLATION ACTIVITY 08/07/19-08/13/19: 6 CREATED

\*\* END OF REPORT - Generated by Lisa Beebie \*\*



4  
P  
picvirpt  
COMPLETED



# Plattsburgh, New York

Scott Lawliss  
Fire Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-536-7542  
Fax: 518-561-8236  
[lawliss@cityofplattsburgh-ny.gov](mailto:lawliss@cityofplattsburgh-ny.gov)

## MEMO

**TO:** Mayor Colin L. Read  
Members of the Common Council

**FROM:** Fire Chief, Scott Lawliss

**DATE:** August 13, 2019

**RE:** Fire and Ambulance Responses

For this week's period: Tuesday, August 6, 2019 to Monday, August 12, 2019  
our Department has responded to the following:

<b>Fire Calls</b>	<u>19</u>
	5 EMS assist initiated patient care prior to transport ambulance
	4 alarm activation with investigation of cause
	2 building fires
	1 dispatched cancelled en route
	5 MVA with patient care and hazardous mitigation
	1 arcing
	1 power line down with hazardous mitigation
<b>Ambulance Calls</b>	<b>63</b>
<b>Mutual Aid by CVPH</b>	<b>14</b>

**BLOTTER ACTIVITY REPORT**  
**By Time of Day**  
FOR DATE RANGE OF 01/01/2019 00:00 TO 08/11/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	10	13	7	4	8	10	5	8	8	9	9	10	101
ABC VIOLATIONS	0	37	0	0	0	0	2	2	0	2	0	1	13	57
ABSCONDED	0	1	5	4	1	0	0	1	1	2	2	2	0	19
ADMINISTRATIVE	0	4	2	4	3	7	5	3	4	2	7	9	1	51
AIDED MEDICAL	0	19	24	6	9	8	11	15	19	16	15	29	29	200
ALARM	0	16	9	12	24	14	11	18	10	30	22	12	10	188
ANIMAL DOMESTIC	0	4	4	3	1	3	11	16	16	21	15	16	7	117
ANIMAL WILD	0	4	0	0	0	6	2	2	5	1	1	3	2	26
ASSAULT	0	7	9	0	2	4	0	3	2	5	2	2	1	37
BAD CHECK	0	0	0	0	0	1	0	2	2	0	0	0	0	5
BEAT MONITORING	0	53	27	0	0	0	0	0	0	0	0	0	0	80
BKGRND INVST CIVILIAN	0	0	0	0	0	3	9	1	5	0	0	0	0	18
BKGRND INVST SWORN	0	0	0	0	0	2	1	0	0	0	0	0	0	3
BURGLARY	0	1	4	1	0	5	2	5	4	8	6	3	1	40
CHILD SEAT INSTALL	0	0	0	0	0	0	0	0	0	0	6	7	0	13
CITY CODE VIOLATION	0	5	3	0	0	1	3	1	2	4	4	6	12	41
CRIMINAL MISCHIEF	0	4	4	0	1	11	3	6	7	11	8	11	6	72
CROSSING GUARD	0	0	0	0	2	8	1	3	9	1	0	2	1	27
DEATH INVEST	0	0	1	1	0	2	0	2	4	0	0	2	0	12
DISORDERLY PERSONS	0	35	30	4	0	5	13	16	22	22	18	24	33	222
DOG SEIZURE	0	0	0	0	0	0	4	0	1	1	0	0	0	6
DOMESTIC	0	17	15	8	13	5	19	19	18	19	31	40	34	238
DOOR UNLOCKING	0	3	1	1	12	22	27	31	26	30	30	23	10	216
DRUG INVESTIGATION	0	5	3	0	1	10	19	19	20	22	18	13	5	135
DWI / IMPRD / DRUGS	0	10	10	0	0	0	0	1	0	0	0	1	7	29
EMOTIONALLY DISTRBD PERSN	0	5	3	3	5	5	4	6	15	8	10	8	13	85
ENDANGERING WELFARE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FINGERPRINTING	0	0	0	0	10	16	32	69	23	8	3	1	0	162

FIRE	0	0	2	0	1	2	2	4	3	6	2	5	4	31
FOOT PATROL	0	38	57	21	0	3	9	12	11	9	9	23	31	223
FORGERY	0	0	0	0	0	0	0	0	1	0	0	0	0	1
FRAUD	0	0	0	0	0	3	4	3	3	1	0	0	0	14
HARASSMENT	0	3	5	2	0	10	17	18	28	21	19	22	15	160
INSECURE PROPERTY	0	15	22	7	3	1	0	0	1	1	3	8	19	80
JUVENILE	0	0	0	0	2	12	6	14	12	10	13	9	2	80
KIDNAPPING	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LARCENY	0	7	3	3	4	16	33	25	21	26	21	21	4	184
LOST AND FOUND	0	6	11	3	11	14	29	25	32	26	19	11	6	193
M/V ACCIDENT	0	9	5	2	14	49	67	102	98	84	43	29	6	508
M/V OFFENSE	0	4	1	0	0	5	3	2	3	6	5	7	5	41
M/V THEFT	0	0	0	0	0	0	3	1	0	2	0	1	0	7
MARIHUANA INVST	0	0	0	0	0	3	1	3	5	4	2	0	0	18
MEDIATION-NO OFFENSE	0	2	1	4	1	2	2	1	4	2	7	5	5	36
MISC CALLS	0	36	24	6	13	36	39	52	54	45	48	45	26	424
MISC OFFENSES	0	2	2	0	1	12	13	3	7	14	6	5	1	66
MISSING PERSON	0	0	0	0	0	1	0	4	0	5	3	4	2	19
NARCO INTEL	0	0	0	3	1	0	0	0	1	1	0	2	0	8
NEIGHBOR CRISIS	0	1	1	1	1	1	1	11	6	13	12	4	6	58
NOISE VIOLATION	0	59	31	7	3	6	9	4	6	14	15	47	65	266
OPEN CONTAINER	0	4	2	0	0	0	0	0	1	0	0	1	2	10
OUTSIDE AGENCY ASSIST	0	6	3	3	2	6	5	12	9	6	7	7	5	71
PARKING VIOLATIONS	0	4	3	0	5	6	17	12	10	1	6	5	7	76
PAROLE NOTIFICATION	0	0	0	0	4	23	17	6	13	2	0	0	0	65
PRISONER TRANSPORT	0	2	0	0	14	56	10	7	16	11	6	10	2	134
PROPERTY RETRIEVAL	0	0	1	1	1	11	9	9	14	13	6	8	2	75
REPOSSESION	0	1	1	0	1	0	1	2	3	2	0	2	2	15
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	1	1
SAFE SCRIPTS PROGRAM	0	0	0	0	0	15	8	9	13	0	0	0	0	45
SERVICES	0	42	38	35	32	167	195	78	10	8	7	61	53	726
SEX CRIMES	0	2	1	2	0	5	4	4	6	4	1	2	1	32
SEX OFFNDR REGISTRATION	0	0	0	0	0	8	16	2	3	1	0	0	0	30

SICK LEAVE	0	1	8	16	9	4	12	11	7	17	2	4	3	94
SIDEWALK ORDINANCE	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SUSPICIOUS ACTIVITY RPT	0	19	17	6	4	3	8	11	7	11	10	39	42	177
TRAFFIC DETAIL	0	0	0	0	2	8	1	6	0	0	6	10	2	35
TRAFFIC STOP	0	170	134	31	8	74	105	84	107	52	46	368	346	1525
TRESPASSING	0	20	9	2	5	3	7	9	8	10	19	12	16	120
WARRANT	0	6	1	0	1	2	2	3	8	5	2	6	5	41
WELFARE CHECK	0	33	38	14	16	38	48	41	49	33	48	86	44	488
Totals:	0	732	588	223	247	752	892	836	805	687	600	1093	925	8380



**BLOTTER ACTIVITY REPORT**  
**By Time of Day**  
 FOR DATE RANGE OF 08/04/2019 00:00 TO 08/11/2019 0:00

Call Type	Invalid Time	0000-0159	0200-0359	0400-0559	0600-0759	0800-0959	1000-1159	1200-1359	1400-1559	1600-1759	1800-1959	2000-2159	2200-2359	TOTALS
ABANDONED 911	0	1	0	0	0	1	1	0	0	0	1	0	0	4
ABC VIOLATIONS	0	3	0	0	0	0	0	0	0	0	0	0	0	3
ADMINISTRATIVE	0	0	0	0	0	1	1	0	0	0	0	0	0	2
AIDED MEDICAL	0	1	3	0	0	0	1	0	1	0	2	1	0	9
ALARM	0	0	0	0	0	0	0	1	0	3	0	0	1	5
ANIMAL DOMESTIC	0	0	0	0	0	0	0	0	1	1	3	0	1	6
ANIMAL WILD	0	1	0	0	0	2	0	0	0	0	0	0	0	3
ASSAULT	0	0	2	0	0	0	0	0	0	0	0	0	0	2
BEAT MONITORING	0	3	0	0	0	0	0	0	0	0	0	0	0	3
BURGLARY	0	0	0	1	0	0	1	0	0	0	0	0	0	2
CITY CODE VIOLATION	0	0	0	0	0	0	0	0	0	0	0	2	0	2
CRIMINAL MISCHIEF	0	0	0	0	0	0	0	0	0	0	0	2	0	2
DEATH INVEST	0	0	0	0	0	1	0	0	0	0	0	0	0	1
DISORDERLY PERSONS	0	0	1	0	0	0	0	0	1	0	0	0	0	2
DOMESTIC	0	0	1	0	0	0	1	2	2	1	2	2	3	14
DOOR UNLOCKING	0	0	0	0	0	0	0	1	1	1	2	0	1	6
DRUG INVESTIGATION	0	0	0	0	0	0	0	0	1	2	1	1	0	5
EMOTIONALLY DISTRBD PERSN	0	1	0	0	1	0	0	0	0	1	0	0	3	6
FINGERPRINTING	0	0	0	0	0	3	0	0	0	0	0	0	0	3
FIRE	0	0	0	0	0	0	0	0	1	0	0	0	1	2
FOOT PATROL	0	4	5	1	0	0	0	0	0	0	0	0	2	12
HARASSMENT	0	1	0	0	0	0	0	1	2	1	1	2	1	9
LARCENY	0	0	0	0	1	0	2	2	1	1	0	0	1	8
LOST AND FOUND	0	0	1	0	0	0	2	2	2	1	0	0	0	8
M/V ACCIDENT	0	0	0	0	0	1	4	2	2	6	3	0	0	18
M/V OFFENSE	0	0	0	0	0	1	0	0	0	1	0	0	0	2
MISC CALLS	0	2	2	0	1	4	2	2	4	3	2	4	3	29
MISC OFFENSES	0	0	0	0	0	0	0	0	0	1	0	0	0	1

NEIGHBOR CRISIS	0	1	0	0	0	0	0	0	0	2	0	1	0	4
NOISE VIOLATION	0	3	4	1	0	0	1	0	1	0	1	3	4	18
OUTSIDE AGENCY ASSIST	0	0	0	0	0	0	0	0	0	0	0	1	1	2
PARKING VIOLATIONS	0	0	0	0	0	1	1	0	0	0	0	0	0	2
PRISONER TRANSPORT	0	0	0	0	0	1	0	0	2	1	0	4	0	8
PROPERTY RETRIEVAL	0	0	0	0	0	0	1	0	1	0	0	0	0	2
SAFE SCRIPTS PROGRAM	0	0	0	0	0	0	0	2	0	0	0	0	0	2
SERVICES	0	0	0	0	0	16	0	0	1	0	2	0	0	19
SEX CRIMES	0	0	0	0	0	0	0	0	1	0	0	0	0	1
SEX OFFNDR REGISTRATION	0	0	0	0	0	0	1	0	0	1	0	0	0	2
SICK LEAVE	0	0	0	1	1	1	1	0	0	0	0	0	0	4
SUSPICIOUS ACTIVITY RPT	0	0	0	0	0	0	0	0	0	1	1	1	2	5
TRAFFIC STOP	0	5	3	1	0	0	1	1	0	0	0	11	4	26
TRESPASSING	0	1	0	0	1	0	0	1	1	1	0	0	1	6
WARRANT	0	0	0	0	0	0	0	0	2	0	0	1	0	3
WELFARE CHECK	0	0	0	0	0	0	4	0	6	3	2	4	0	19
Totals:	0	27	22	5	5	33	25	17	34	32	23	40	29	292

ARREST RECORDS FOUND MATCHING CRITERIA
--

Arrest No.	Date	Location of Arrest	Defendant
AR-00368-19	08/04/2019	OAK ST, PLATTSBURGH, NEW YORK 12901	Nicholas L Mchugh DOB: 02/03/1992
Offenses: VTL 1192 03 - DWI- 1ST OFFENSE VTL 1192 02 - OPER MV .08 OF 1% ALCOHOL-1ST			
AR-00369-19	08/06/2019	I-87, PLATTSBURGH, NEW YORK 12901	JAHFARI J JOSEPH DOB: 05/21/1984
Offenses: PL 220.16 01 - CPCS-3RD:NARC DRUG INT/SELL PL 220.39 01 - CSCS-3RD:NARCOTIC DRUG PL 220.16 01 - CPCS-3RD:NARC DRUG INT/SELL PL 220.39 01 - CSCS-3RD:NARCOTIC DRUG PL 220.16 01 - CPCS-3RD:NARC DRUG INT/SELL PL 220.39 01 - CSCS-3RD:NARCOTIC DRUG			
AR-00370-19	08/07/2019		FELICIA K DAVIS DOB: 07/03/1985
Offenses: PL 260.10 01 - ACT IN MANNER INJUR CHILD < 17			
AR-00375-19	08/08/2019	Montcalm Ave, Plattsburgh, NEW YORK 12901	CLAUDE M MINOR DOB: 03/28/1993
Offenses: PL 221.30 - CRIM POSS MARIHUANA-1ST:10 LBS			
AR-00371-19	08/08/2019	45 PINE ST, PLATTSBURGH, NEW YORK 12901	RYAN K HANLEY DOB: 06/30/1989
Offenses: PL 190.05 01 - ISS BAD CHK:W/KNOW INSUFF FUND			

AR-00372-19 08/08/2019 8 POND ST APT 108, Plattsburgh, NEW YORK 12901

RICARDO K MANG DOB: 09/12/1957

Offenses:  
PL 145.14 - CRIMINAL TAMPERING-3RD

---

AR-00373-19 08/08/2019 45 PINE ST, PLATTSBURGH, NEW YORK 12901

ALYSSA D VELSEY DOB: 04/13/1989

Offenses:  
PL 155.25 - PETIT LARCENY

---

AR-00374-19 08/08/2019 4994 S CATHERINE ST, PLATTSBURGH, NEW YORK 12901

MICHAEL A ZWART DOB: 10/25/1976

Offenses:  
PL 205.30 - RESISTING ARREST

---

AR-00376-19 08/09/2019 92 PROSPECT AVE, PLATTSBURGH, NEW YORK 12901

ZACHARY S TYRELL DOB: 09/09/1993

Offenses:  
PL 215.50 03 - CRIM CONTEMPT-2ND:DISOBEY CRT

---

Total Records Matching Criteria: 9
------------------------------------

# EVENT APPLICATION

## EVENTS APPLICATION

Please return completed application form and any additional paperwork to:

Mayor's Office

41 City Hall Place

Plattsburgh, NY 12901

Phone (518) 563-7701 or fax (518) 561-7367

[carlinb@cityofplattsburgh-ny.gov](mailto:carlinb@cityofplattsburgh-ny.gov)

Applications and additional paperwork can be submitted electronically or applicant can mail completed application and additional paperwork to the address above. If submitting additional paperwork electronically please click on the link below. PLEASE BE ADVISED that all required paperwork, such as certificate of insurance, alcohol permit from NYSLA, Clinton County health department permits, worker's compensation, etc., must be submitted WITH application. Any application that does not include such supporting documentation will be returned.

Additional Paperwork                      Field not completed.

## EVENT INFORMATION

If this request is to hold a "small event" please read the information below. If your event qualifies as a "small event" complete Section A of this application, scroll to bottom of page, Section C, complete applicants signature area and hit submit. If you do not qualify as a "small event" complete application in its entirety.

## SMALL EVENTS

Small events is defined herein as an event which does not involve a request to close a street or parking space; a parade; or to use, consume or serve alcohol on City property. Similarly a "Small Event" shall not require substantial use of electricity, or other City resources, including Police and DPW personnel.

\*\*\*\*\*Street Solicitations require Common Council Approval and are not considered a "Small Event" \*\*\*\*\*

## SECTION A:

Name                                      Raven Cunningham

Email Address                      [rcunn007@plattsburgh.edu](mailto:rcunn007@plattsburgh.edu)

Address                                      59 Broad Street

City    Plattsburgh

State    NY

Zip Code                                      12901

1 pm to 7pm

Phone Number 347-220-4794

Fax Number *Field not completed.*

Location of Event Site: Other: Please list in box below

Other: SUNY Plattsburgh Campus- Rugar Street

City Hall Auditorium/Rotunda: *Field not completed.*

List of City Parks *Field not completed.*

Brief Description of Event and Date Requested: We are requesting for Rugar Street of SUNY Plattsburgh's campus from Harrington Hall to Hood Hall to be blocked off for our annual street jam event on Saturday August 31st. This is a event that the Caribbean Student Union puts on every fall semester to bring our culture to the campus and community. In the past we have gotten permits to have the roads blocked.

Will there be food or beverage served at this event? No

If yes please be aware proper permits will be required. If alcohol is served this no longer qualifies as a small event and Common Council approval will be required.

\*\*\*Reminder if this qualifies as "small event" please scroll to bottom of page and hit submit.

*For all other events complete remaining fields.*

#### SECTION B:

Type of Event: Festival, Music Event

Other: *Field not completed.*

Event Date(s): 8/31/2019 1:00 PM  
Event Time:

Set-Up Date/Start Time: 9/7/2019 11:00 AM

Tear Down Date/End Time: 8/31/2019 6:30 PM

Estimated Attendance: 75+

Admission Fee: Free

Event Details: This is our annual street jam event coordinated by the Caribbean Student Union, Club Caribbean. During this event we are showcasing our culture from various islands in the Caribbean.

Is your group a non-profit/charitable organization? No

If yes, charitable donation #: *Field not completed.*

#### OTHER EVENT DETAILS

Power Required? No

Water Required? No

Trailer Stage Required? No

Firework No

Sanitation Facilities? No

Vendors? No

Additional Details/Requirements Not Previously Mentioned: *Field not completed.*

Alcohol? No

NYS Liquor Authority Rules and Regulations <http://www.sla.ny.gov>

Signature: Raven Cunningham

#### ROAD CLOSURES/PUBLIC WORKS

Does your event require road closures? Yes

If so what roads/intersections? Rugar Street Harrington Hall to Hood Hall

PARADE/WALK INFORMATION

Describe the Proposed Event Route of Parade: *Field not completed.*

EMERGENCY MANAGEMENT

*All sections MUST be completed before an event will be approved or and event permit issued.*

Designated Emergency Liaison (Event Day): Jahshea Sutherland

Cell # of Liaison: 5167547354

Alternate Contact Person: Sean Forde

Cell # of Alternate Contact: 7187907521

SECURITY University Police will be on duty through out our event

First Aid/Training/Evacuation: In case of emergency, we would follow University Police's instructions. We have a board member who is certified in first aid/cpr

TENTS N/A

CHECKLIST *Field not completed.*

SECTION C:

SIGNATURE OF APPLICANT: *Field not completed.*

Municipal Events Rules <http://www.cityofplattsburgh.com/DocumentCenter/Home/View/699>



Are you in need of insurance? <https://venueability.com/TULIP/LesseePortal/Home.aspx?cid=WYGZS%2fhTxqezXI4qdSVSdg%3d%3d>

---

Application Signature/Date: Raven Cunningham 08/11/2019

---

\*\*\*NOTE: Applications for small events should be submitted 10 days in advance of event. All other events require submission 45 days in advance of event.\*\*\*

---

Email not displaying correctly? [View it in your browser.](#)



**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 15<sup>th</sup>, 2019, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on August 15<sup>th</sup>, 2019, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10<sup>th</sup>, 2019, includes a Bridge & Waterfront category, and

**WHEREAS**, the Infrastructure Division is establishing a 2019 Monument Stage project for an item being revised in the Bridge & Waterfront category of the Capital Expenditure Plan adopted January 10<sup>th</sup>, 2019, and

**WHEREAS**, the cost of the 2019 Monument Stage project has been estimated by the Infrastructure Division for the costs of the planned expenditures as noted below to purchase and construct an item being revised in the expenditure plan for 2019, which total cost is further revised a second time, as follows:

	<b>2019 Capital Plan</b>	<b>2019 Estimated Cost</b>	<b>2019 Revised Cost</b>	<b>2019 Revised Cost</b>	<b>2019 Revised Cost</b>
Events Tents	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
Monument Stage	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>98,579</u>	<u>101,079</u>
Total	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 80,000</u>	<u>\$ 98,579</u>	<u>\$ 101,079</u>
Project Funding:					
General Fund	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 80,000</u>	<u>\$ 98,579</u>	<u>\$ 101,079</u>
Total	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 80,000</u>	<u>\$ 98,579</u>	<u>\$ 101,079</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 15<sup>th</sup> day of August 2019, as follows:

- 1) That, the amount of One Hundred One Thousand Seventy-nine and 00/100 (\$101,079.00) Dollars is hereby appropriated for the capital project **2019 Monument Stage (H5110.68)** for the further revised cost of the items listed above and is hereby authorized to be expended for such purpose.
- 2) That, One Hundred One Thousand Seventy-nine and 00/100 (\$101,079.00) Dollars of such appropriation be provided by the General Fund.
- 3) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

---

**CITY CLERK**

**MEMORANDUM**

To: Mayor Read & Members of the Common Council  
From: Matthew Miller, Director of Community Development  
Date: August 13, 2019  
Re: Loan Applicant – Randy Carter

The City's Loan Review Committee reviewed the above application on August 12, 2019 and recommends that the Council approve this loan.

**Project Overview and Loan Review Committee Summary:**

Project Name:	<b>15 Clinton Street – Bridge Loan</b> Randy Carter
Project Address:	15 Clinton St., Plattsburgh, NY 12901
Loan Amount Requested:	\$85,000
Interest Rate:	$\frac{3}{4}$ of prime rate on date of loan commitment (Currently 5.25%)
Term:	One (1) year
Approved:	Matthew Miller, Richard Marks, Alison Willmott (DFCU)
Opposed:	None
Absent:	None

**Comments or Special Stipulations:** Randy Carter is using the funds from this loan to cover a portion of the initial costs of renovations for his property which he is completing through the DRI's Downtown Grant Program. The renovations include bringing online 2 vacant residential units and 2 vacant commercial units as well as façade improvements. The bridge loan is to be repaid upon completion of the renovations to 15 Clinton Street and reimbursement of expenses through the DRI's Downtown Grant Program. The loan will be secured by encumbrances placed on two real estate properties in the City of Plattsburgh owned by Randy Carter.

**MEMORANDUM**

To: Mayor Read & Members of the Common Council  
From: Matthew Miller, Director of Community Development  
Date: August 13, 2019  
Re: Loan Applicant – Randy Carter

The Loan Review Committee reviewed the above application on August 12, 2019 and recommends that the Council approve this loan.

Project Overview and Loan Review Committee Summary:

Project Name:	<b>15 Clinton Street – EDRLF Loan</b> Randy Carter
Project Address:	15 Clinton St., Plattsburgh, NY 12901
Loan Amount Requested:	\$50,000
Interest Rate:	$\frac{3}{4}$ of prime rate on date of loan commitment (Currently 5.25%)
Term:	Fifteen (15) years
Approved:	Matthew Miller, Richard Marks, Alison Willmott (DFCU)
Opposed:	None
Absent:	None

**Comments or Special Stipulations:** Randy Carter is using the funds from this loan to cover a portion of the costs of the renovations for his property which he is completing through the DRI's Downtown Grant Program. The renovations include bringing online 2 vacant residential units and 2 vacant commercial units as well as façade improvements. The loan will be secured by encumbrances placed on two real estate properties in the City of Plattsburgh owned by Randy Carter.

**MEMORANDUM**

To: Mayor Read & Members of the Common Council  
From: Matthew Miller, Director of Community Development  
Date: August 13, 2019  
Re: Loan Applicant – Kevin O’Hara

The Loan Review Committee reviewed the above application on August 12, 2019 and recommends that the Council approve this loan.

Project Overview and Loan Review Committee Summary:

Project Name:	<b>21 Bridge Street – Bridge Loan</b> Kevin O’Hara
Project Address:	21 Clinton St., Plattsburgh, NY 12901
Loan Amount Requested:	\$100,000
Interest Rate:	$\frac{3}{4}$ of prime rate on date of loan commitment (Currently 5.25%)
Term:	One (1) year
Approved:	Matthew Miller, Richard Marks, Allison Wilmott (DFCU)
Opposed:	None
Absent:	None

**Comments or Special Stipulations:** Kevin O’Hara is using the funds from this bridge loan to cover the costs of the renovations to his property which he is completing through the DRI’s Downtown Grant Program. The renovations include bringing online 1 vacant residential unit and façade improvements. The bridge loan to be repaid upon completion of the renovations to 21 Bridge Street and reimbursement of expenses through the DRI’s Downtown Grant Program. The loan will be secured by encumbrances placed on two real estate properties in the City of Plattsburgh owned by Kevin O’Hara. Kevin O’Hara will also sign a promissory note to secure the portion of the loan not secured by these encumbrances.



**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
41 City Hall Place  
Plattsburgh, NY 12901  
518-563-1680 TEL  
518-563-1714 FAX  
marksr@cityofplattsburgh-ny.gov

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 15<sup>th</sup>, 2019, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on August 15<sup>th</sup>, 2019, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10, 2019, includes a Sanitary Sewer category, and

**WHEREAS**, the Environment Services Department is establishing a 2019 CSO-LTCP-CAPS project that is included in the Capital Expenditure Plan adopted January 10, 2009, and the Capital Expenditure Plan amount for that project is being revised, and

**WHEREAS**, the cost of the 2019 CSO-LTCP-CAPS project has been estimated by the Environmental Services Department to provide for the design, and based on how the design evaluation requirements may further affect the cost, to possibly include all of the construction of the project, leaving the estimated cost subject to revision, as follows:

	<b>2019 Capital Plan</b>	<b>2019 Revised Cost</b>
CSO-LTCP-CAPS Control	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>
Total	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>

Project Funding:

Sewer Capital Reserve	\$ 500,000	\$ 250,000
DEC WQIP Grant	<u>-</u>	<u>750,000</u>
Total	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 15<sup>th</sup> day of August, 2019, as follows:

- 1) That, the amount of One Million and 00/100 (\$1,000,000.00) Dollars be and it is hereby appropriated to the Capital Project **2019 CSO-LTCP-CAPS (Project H8130.66)** for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund.
- 3) That, Seven Hundred Fifty Thousand and 00/100 (\$750,000.00) Dollars of such appropriation will be provided by advances from the Sewer Capital reserve fund and will be reimbursed through a DEC WQIP Grant from New York State.
- 4) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

---

**CITY CLERK**



CITY OF PLATTSBURGH

BID TITLE: Cumberland Ave. Pump Station Contract # 2019-04

BID OPENING DATE: 8/13/19 2:00pm

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
<u>J. E. Sheehan Contracting Corp. 205 S. Aspinwall Rd. Potsdam, NY</u> <u>Steven E. Fuller Excavating PO Box 3810 Keosauke, NY 12944</u>	<u>\$ 409,825.00</u> <u>\$ 488,884.00</u>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> BID BOND <input checked="" type="checkbox"/> BID BOND

8/13/19 2:00pm